Please complete this form, obtain your advisor’s signature, and submit the form to the Director of the School of Art office no later than two weeks prior to the Pre-Candidacy (PC).

Pre-Candidacy in the Masters Degree in Studio Art (MA)
The MA in Studio Art candidate is required to go through the PC after he or she has completed no less than 15 and no more than 18 credits towards the degree. Generally, this is at the end of the first year of study.

Pre-Candidacy in the Masters Degree in Art History (MA)
The MA in Art History candidate is required to go through a PC after he or she has completed no less than 15 and no more than 18 credits towards the degree. This PC follows a similar format as that of the MA in Studio Art candidate. The main exception that the art history student will present a 20-minute presentation with images and other research materials related to their thesis direction, followed by the question and answer discussion and vote of the Faculty.

Pre-Candidacy in the Masters of Fine Art Degree in Studio Art (MFA)
The MFA in Studio Art candidate is required to go through a PC after he or she has completed no less than 24 and no more than 30 credits towards their degree.

For the PC, the student mounts a professional exhibition of recent and current work. In a 20-minute presentation to the Faculty, the student describes the process and content of the work as well as their proposed thesis direction. The student must demonstrate a clear sense of how his or her work has developed and where he or she intends to take it. A 20-minute question and answer discussion follows the presentation. At the end of this discussion, the student is asked to leave the room and the Faculty discusses the performance in private. The Faculty votes individually to Pass or Not-Pass the student and the votes are recorded. Results of the Faculty vote are not to be discussed for a period of 24 hours, after which time the Director notifies the student of the vote. Faculty comments and/or suggestions are recorded by the principal advisor during the PC and conveyed to the student shortly thereafter. If a student does not pass the PC, he or she can re-apply the following semester. If a student passes the PC, he or she selects a thesis committee before the end of that semester. Please see the graduate handbook for more information.

Name of Student: ____________________________________________ Student ID # __________________

E-mail: ____________________________________ Contact phone # ____________________________

Date of PC: _______________ Time: _______________ Location: _____________________________

Degree: __________________ Division Advisor’s signature: _______________________________

Student signature: ___________________________________________________________________

Graduate Advisor’s signature: ___________________________________________________________________

For office use only: Added to calendar __________
Faculty notified: ____________ Form received (Date): ____________