ASUM CHILD CARE AND PRESCHOOL CENTER
STUDENT DROP/ADD SCHEDULE CHANGE FORM

Faculty/Staff/Community participants must make schedule changes directly with the office.

Students:
No fee is assessed if drop/add change occurs within the first 10 days of class
$10 fee is assessed if drop/add change occurs after the first 10 days of class.
Schedule Changes are NOT accepted within the last 4 weeks of a semester.

Parent's Name ___________________________________________ Child's Name ____________________________

Requested Effective Date For Change ______________________ Teacher's Name ______________________________

DROP This Old Schedule - Indicate the schedule you are dropping.

<table>
<thead>
<tr>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
</thead>
</table>

CHANGE to this New Schedule - Indicate the NEW schedule you want to use. A blank means NO SERVICES for that day.

<table>
<thead>
<tr>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
</thead>
</table>

Parent's Signature________________________________________ Date________________________

Submit this form to the office for approval.