

**Call for applications:**

We are accepting applications for the Research and Creative Scholarship Fund -Experiential Learning Fund Scholarship. Funding is available for the purpose of:

- conducting a research project
- supporting an internship, volunteer or professional development experience
- producing an academic creative work
- traveling to: present a research/creative project, volunteer/intern, or participate in professional development.

**Please visit the ASUM Website for materials required for submission.  
The ASUM Website link for the RCSF - ELF can be found [here](#).**

Below are the rubrics the committee will use to score each application, provided for your information and use.

# Research/Experience Project (40 Possible)

	<b>Exceptional (10)</b>	<b>Very Good (8)</b>	<b>Acceptable (6)</b>	<b>Needs improvement (2)</b>	<b>Poor (0)</b>	Score
<b>Project Description (10)</b>	Goals & description are clear, concise, and easy to understand by a college-level audience who are <b>not disciplinary specialists</b> . Free of grammatical errors and structured excellently.	Goals & description are clear and generally easy to understand w/ a few exceptions (e.g. some jargon understood only by disciplinary specialists). Nearly free of grammatical errors and structured well.	The description is adequate but greater clarity is readily possible. Description may not explain project concisely or with a clear general picture of proposed activities. Some grammatical errors and structural faults.	Description is vague & generally not easy to follow (e.g., utilizes a lot of field-specific jargon w/out explaining it, significance).	It is unclear what is being proposed, writing is unclear/ not easy to comprehend, and/or grammatical and structural errors are prevalent.	
<b>Professional Development (10)</b>	Project will significantly enhance student development in terms of learning outcomes, advancing skills, & developing as a researcher or professional in their area of study.	Project will enhance student development in terms of learning outcomes, advancing skills, & developing as a researcher or professional in their area of study.	Project will enhance student's academic development in at least 1 of the 3 areas in previous categories.	Ability to advance student learning is less likely either because of the nature of the project or the nature of the student's role in the research or professional experience. Grammatical and structural errors are very noticeable.	It is not apparent how the project will contribute to development and/or would contribute to development in a very minor manner.	
<b>Faculty Endorsement (10)</b>	Very Strong endorsement of project & student, faculty commits to mentoring student for duration of project.	Strong endorsement of project & student, faculty mentor available to student for duration of project.	Faculty reference endorses project & student, commitment to mentor student for the project vague or unclear.	Faculty has some reservations about the project &/or the student and commitment to be available as a mentor for student is absent.	Reference does not support project and/ or student in a meaningful way.	
	<b>Exceptional (5)</b>	<b>Very Good (4)</b>	<b>Acceptable (3)</b>	<b>Needs improvement (2)</b>	<b>Poor (0)</b>	Score
<b>Budget (Appropriateness &amp; Justification) (5)</b>	Budget is very reasonable; costs are directly related to the project & appropriate for the activities proposed. Applicant included strong justification for their items.	Budget is generally reasonable and directly related to project activities. Majority of costs are relevant & essential to this project. Applicant included some justification for their items.	Most costs are relevant to the project, but some amounts appear unreasonably high and/or are not directly related to the project. Little to no justification for items.	Some costs are partly relevant but many budget expenses are not clearly related directly related to project activities and/or are unreasonably high. No justification provided.	Many budget expenses are not clearly related directly related to project activities and/or are unreasonably high.	
<b>Broader impacts (5)</b>	Applicant clearly addresses the significant broader impacts and larger context of the research /professional experience for the students, university, and society as a whole.	Applicant addresses the broader impacts of the research/professional experience for the students, university, and society as a whole.	Applicant addresses some of the broader impacts of the research/professional experience (1-2 of the three areas listed previously). OR Impacts not described in a way that indicates significance.	Broader impacts vague & generally not easy to follow.	It is unclear what the broader impacts of the research/professional experience proposal are; writing is unclear/not easy to comprehend, and/ or grammatical errors are prevalent.	
					Total Score	

# Travel Proposal (40 Possible)

	<b>Exceptional (10)</b>	<b>Very Good (8)</b>	<b>Acceptable (6)</b>	<b>Needs improvement (2)</b>	<b>Poor (0)</b>	Score
<b>Description of Travel Opportunity (10)</b>	Academic, experiential, professional, and research interests in relation to the travel opportunity are described using clear, concise, and easy to understand (non-specialist) language. The applicant provides an abstract, if presenting. Free of grammatical errors and is structured excellently.	Academic, Experiential, professional, and research interests in relation to the travel opportunity are clear and generally easy to understand w/ a few exceptions (e.g. uses some jargon understood only by disciplinary specialists). The applicant provides an abstract, if presenting. Few grammatical errors and well structured.	The description is adequate but greater clarity is readily possible. Description may not explain research topic or experience concisely. The applicant provides an abstract, if presenting. May have some grammatical and structural errors.	No additional description or description is vague & relevance to academic, experiential, professional, and research interests is not completely clear. The applicant provides an abstract if presenting. Grammatical and structural errors are very noticeable.	It is unclear what is being proposed, writing is unclear/ not easy to comprehend, and/or grammatical/structural errors are prevalent. The applicant does not include an abstract if presenting.	
<b>Professional Development (10)</b>	Travel will significantly enhance student development in terms of learning outcomes, advancing skills, & developing as a professional in the field.	Travel will enhance student development in terms of learning outcomes, advancing skills, & developing as a professional in the field.	Travel will enhance student's academic development in at least 1 of the 3 areas in previous categories.	Ability to advance student learning is less likely either because of the nature of the travel or the nature of the student's role in the travel.	It is not apparent how the travel will contribute to development and/or would contribute to development in a very minor manner.	
<b>Faculty Endorsement (10)</b>	Very Strong endorsement of opportunity & student. Faculty will mentor and oversee the student.	Strong endorsement of opportunity & student. Faculty will mentor and oversee the student.	Faculty reference endorses travel & student. However, there is a lack of strong language of support.	Faculty has some reservations about the opportunity &/or the student	Reference does not support opportunity and/or student in a meaningful way	
	<b>Exceptional (5)</b>	<b>Very Good (4)</b>	<b>Acceptable (3)</b>	<b>Needs improvement (2)</b>	<b>Poor (0)</b>	
<b>Budget (Appropriateness &amp; Justification) (5)</b>	Budget is thorough and reasonable, costs are necessary for the travel to occur. The applicant has taken cost reduction measure and made efforts to obtain funding from other sources.	Budget is generally thorough and reasonable. Efforts have been made to obtain funding from other sources.	Budget is mostly adequate but incomplete, some amounts appear unreasonably high and/or are not directly relevant to the opportunity.	Some costs are partly relevant but many budget expenses are not clearly related to the opportunity and/or are unreasonably high. No efforts to obtain other funding	Many budget expenses are not clearly related to the opportunity.	
<b>CONFERENCE ONLY Role at Conference (5)</b>	Chairing/ Organizing (5)		Presenting (3)		Attending (1)	
<b>BROADER IMPACTS Only score here for non-conference travel (5)</b> <b>If you score student in Conference Only-do not score broader impacts</b>	Applicant clearly addresses the significant broader impacts and larger context of the research/professional experience for the student, university, and society as a whole.	Applicant addresses the broader impacts of the research/professional experience for the student, university, and society as a whole.	Applicant addresses some of the broader impacts of the research/professional experience (1-2 of the three areas listed previously). Impacts not described in a way that indicates significance.	Broader impacts vague & generally not easy to follow	It is unclear what the broader impacts of the research proposal are; writing is unclear/ not easy to comprehend, and/ or grammatical errors are prevalent.	
					Total	

# Creative Work Proposal (40 Possible)

	Exceptional (10)	Very Good (8)	Acceptable (6)	Needs improvement (2)	Poor (0)	Score
<b>Project Description (10)</b>	Goals & description are clear, concise, and easy to understand by a non-specialist audience. Free of grammatical errors and is structured excellently.	Goals & description are clear and generally easy to understand w/ a few exceptions (e.g. uses some jargon understood only by disciplinary specialists). Few grammatical errors and well structured.	The description is adequate but greater clarity is readily possible. Description may not explain project concisely or with a clear general picture of proposed activities. May have some grammatical and structural errors.	Description is vague & generally not easy to follow (e.g., utilizes a lot of field- specific jargon w/ out explaining it, significance). Grammatical and structural errors are very noticeable.	It is unclear what is being proposed, writing is unclear/ not easy to comprehend, and/ or grammatical/structural errors are prevalent.	
<b>Professional Development (10)</b>	Student completely described how the project will enhance development in terms of learning outcomes, and developing skills as an artist.	Student mostly described how the project will enhance student development in terms of learning outcomes, and developing skills as an artist.	Student described how the project will enhance student's academic development in at least 1 of the 2 areas in previous categories, but did not adequately address both.	Student's description indicates that the ability to advance student learning is less likely either because of the nature of the project or the nature of the student's role in the project.	It is not apparent how the project will contribute to development and/ or would contribute to development in a very minor manner based on the student's description.	
<b>Faculty Endorsement (10)</b>	Very Strong endorsement of project & student, faculty commits to mentoring student for duration of project.	Strong endorsement of project & student, faculty mentor available to student for duration of project.	Faculty reference endorses project & student, commitment to mentor student for the project vague or unclear	Faculty has some reservations about the project &/or the student and commitment to be available as a mentor for student is absent	Reference does not support project and/or student in a meaningful way	
	Exceptional (5)	Very Good (4)	Acceptable (3)	Needs improvement (2)	Poor (0)	Score
<b>Budget (Appropriateness &amp; Justification) (5)</b>	Budget is very reasonable; costs are directly related to the project & appropriate for the activities proposed. Applicant included strong justification for their items.	Budget is generally reasonable and directly related to project activities. Majority of costs are relevant & essential to this project. Applicant included some justification for their	Most costs are relevant to the project, but some amounts appear unreasonably high and/or are not directly related to the project. Little to no justification for items.	Some costs are partly relevant but many budget expenses are not clearly related directly related to project activities and/or are unreasonably high. No justifications provided.	Many budget expenses are not clearly related to project activities and/or are unreasonably high.	
<b>Broader impacts (5)</b>	Applicant clearly addresses the significant broader impacts and larger context of the research/professional experience for the student, university, and society as a whole.	Applicant addresses the broader impacts of the research/professional experience for the student, university, and society as a whole.	Applicant addresses some of the broader impacts of the research/professional experience (1-2 of the three areas listed previously). Impacts not described in a way that indicates significance.	Broader impacts vague & generally not easy to follow	It is unclear what the broader impacts of the research/professional experience proposal are; writing is unclear/ not easy to comprehend, and/ or grammatical errors are prevalent.	
					Total	