Bitterroot College Advisory Council Meeting
Director’s Report / Victoria Clark
Wednesday, July 16, 2014

**Related Supplemental Materials:**
1. *BC Enrollment Update – Fall 2014*
2. *SWAMMEI Program Information/Advising Sheets*

**Communications & Comments:**

1. **Fall 2014 college enrollment** – registration is now on par with BC last year at this time (currently have 60.4 FTE, last year at this time BC had 63.2 FTE); notably, registration counts still do not include any of our welding students; new student admissions is on par with last year; also, we are engaged in a new student advertising blitz – listen for our ads on KLYQ 1240 AM (thank you to Tom Engelmann for spearheading this effort) and in Tidbits throughout the remainder of July and August.

2. **Continuing education:** Offering 14 courses this summer, mainly in July – enrollment has been low, but have run Introduction to Small Business Planning and have sufficient enrollment for Quickbooks Basics and Payroll; all five of our May CDL students passed their CDL exam; six students are enrolled in our July CDL course (starts July 14); next CNA course is scheduled to start the week of either September 22 or 29.

3. **BC is migrating its website to the new UM website template; project should be complete by mid-August; new template will allow for a dynamic website with slideshows, online forms, personnel databases, and more!**

4. Roch Turner was officially offered and accepted the BC Workforce Programs Coordinator on July 11 – a one-year Letter of Appointment position primarily SWAMMEI grant funded. The BC is crafting a Learning Center Coordinator position (three-quarter time, Academic Year) with funding from Bitterroot College General Fund award, Mansfield Library, and possible the Perkins Local Grant. Plan is to advertise the position by the first week in August.

5. **Strengthening Workforce Alignment in Montana’s Manufacturing and Energy Industries (SWAMMEI) Grant:** Welding Technology faculty identified (hiring process under way); machining, maintenance, and electronics are enrolling for fall (BC is facilitating enrollment into these programs through Flathead Valley Community College for this fall [all coursework available online]; BC will capture enrollment for these programs starting spring 2015; delay involves clearing the program approval process through UM and BoR which was not possible for this fall but will be for spring 2015).

6. Montana HealthCARE – New Round 4 TAACCCT Grant submission; Missoula College is lead unit; grant has been submitted; no new instructional programs are being requested in the grant proposal, however if grant is approved, Bitterroot College would receive funding for a Healthcare Transformation Specialist to serve as a liaison to the overall MT HealthCARE initiative.

7. **BC Director continues to explore NSF Grant and NEH Grant opportunities to assist with science and humanities capacity building; objective is to identify one or two grants with money available starting fall 2015 for full-time science and humanities faculty; BC Director exploring TRIO grant options to assist with the provision of student support services.**