Bitterroot College Advisory Council Meeting  
Director’s Report / Victoria Clark  
Wednesday, March 18, 2015

Related Supplemental Materials:
1. College Enrollment Update – Spring 2015  
2. Continuing Education Enrollment update – Spring 2015

Communications & Comments:

1. College enrollment for spring 2015: 209 headcount, 112.3 FTE; down one headcount from spring 2014, up 6.6 FTE from spring 2014 (6.6 percent FTE increase); fall to spring retention numbers not yet available.

2. Continuing Education enrollment for spring 2015 equal to spring 2014 Continuing Education enrollment; developing a Feeding Assistant Program as an add-on to CNA program; next CDL course starts April 13.

3. New Hires: Meri Telin, BC Business Technology Student, was welcomed as the new day-time Advising and Enrollment Services Assistant. Meri will also serve as the BC cashier. Meri replaces Darlene Reese. Collin Johns was welcomed as the new evening Advising and Enrollment Services Assistant. Collin will also serve as the BC Continuing Education Register. Collin’s position is new and is limited to 16 hours per week during the academic year.

4. RevUp Montana (formerly SWAMMEI [TAACCCT III]): budget modification submitted to DOL to transfer monies from contract line to personnel line, enabling the BC to continue with two CDL instructors (Scott Ralston and Wayne Koch) and add on Matt Grimes as the 3-D Printing Program Coordinator. BC CDL instructors have been on-site in Billings at City College assisting with City College’s CDL program launch. BC CDL will be returning to City College and visiting Chief Dull Knife in early April to provide further assistance for each college’s CDL programs. BC CDL was chosen for membership in the National Association of Publicly Funded Truck Driving Schools (NAPFTDS) in February. BC CDL is the first such school recognized in Montana and one of only five such schools recognized in the Northwest (NAPFTDS Region 1). BC CDL Director Scott Ralston will travel to the NAPFTDS annual conference in New Orleans in April.

5. Montana HealthCARE: BC’s Healthcare Transformation Specialist position is currently being flown on UM Jobs (closes when filled); Roch Turner and Victoria Clark will attend state-wide Montana HealthCARE meeting on March 26 for state launch of the grant.

6. Along with the six other state 2-year units, the Bitterroot College submitted a Comprehensive Mission Expansion Plan Update report for the March Board of Regents meeting. Visit http://mus.edu/board/meetings/2015/MAR2015/TwoYear/Mar2015_TwoYear.asp and see Information Item c to review the report.

7. BC faculty George Furniss (Geosciences) and Suzanne Shope (Native American Studies) and four BC students will participate in the Annual 2-year College Research Day in April; this year held at Great Falls College. Student research projects will be on display at the Bitterroot College following the event—details forthcoming.

8. BC will be submitting Perkins Local Grant internal applications to Missoula College for continued support of the Computer Support CAS and for new support of the Administrative Management AAS. Grant submissions are due at the end of April.