Director’s Report

Related Supplemental Materials:
1. College Enrollment Update – Summer 2015
2. College Enrollment Update – Fall 2015
3. Continuing Education Offerings – Summer 2015

Communications & Comments:

1. College enrollment to-date for fall 2015: enrollment is ahead of last year at this time; on June 10, 2014, BC had 47.3 FTE and 40 courses for fall 2014; on June 15, 2015 BC showed 64.3 FTE and 52 courses for fall 2015; FTE is ahead by 36 percent; this may be attributed to earlier registration on the part of our existing students, it may be due to real enrollment gain, or it may be an interplay of both factors; we remain optimistic that our enrollment will stay ahead of fall 2014, but to maintain an enrollment gain of 36 percent would be unprecedented.

2. College enrollment to-date for summer 2015: enrollment is low, but with no summer financial aid money available to students, we would not expect robust summer enrollment. Last year we had 10 students enrolled in one course (M90); this year we have 19 students enrolled in two courses (COMX 111 and M90).

3. Continuing Education: two new workforce development courses this summer - 3D Printing and Welding Basics; both are at 11 students (12 is maximum). Implementing a free EdReady program (math emporium-style instruction) this summer with Literacy Bitterroot and Bitterroot College partnering to fund an instructor (Jaime Middleton); program is serving college and ABLE students together; instruction is being held at College computer lab; participation has been robust. Implementing a free Computer and Keyboarding Workshop series this summer; intent is to improve computer skills and confidence of new and returning college students, however anyone is welcome; instruction is individualized and participants can join anytime between June 2 and July 28; Beth McHugh, BC Learning & Testing Center Coordinator, is the Workshop instructor. CDL program is holding its first mobile school in Butte in July; BC CDL instructors will be in Butte for three weeks of classroom instructions, then students will come individually to Hamilton for 48 hours of one-on-one drive time; after Butte, CDL is planning mobile schools at Chief Dull Knife College and in Libby. CNA program schedule is set for FY2016; next CNA offering starts October 17. Roch Turner and Kathleen O’Leary are currently researching implementing “Badges” to be awarded upon completion of Bitterroot College workforce development courses – stay tuned.

4. RevUp Montana (formerly SWAMMEI [TAACCCT III]): CDL and 3D Printing are on track to be offered as 1-semester Certificates of Technical Skills starting spring 2016; programs will be financial aid eligible. CDL Program Director Scott Ralston and Workforce Development Coordinator Roch Turner are working with Trapper Creek Job Corps’ leadership to bring CDL training to Job Corps students. Bitterroot College is preparing for its first DOL program audit; a mock audit will take place in August.

5. HealthCARE Montana (TAACCCT IV): Jenny Moore was hired as the Bitterroot College Healthcare Transformation Specialist. She started on June 8 and is working a three-quarter time schedule.

6. Miscellany: Kathleen O’Leary completed her Master of Science degree in Educational Advising from Kansas State University in May; she graduated with a 4.0 GPA. Shannon O’Brien was announced as the new Dean for Missoula College; she begins later this month. BC Student Nelson “Kawelo” Carlos was awarded two honors from the UM – one as an outstanding student leader and one as an outstanding student employee. Roch Turner travels to Washington DC next week for the inaugural class of the
Franklin Project Ambassador’s Program, a leadership development program through which ambassadors represent the next generation of leadership in the national service movement. CDL Program Director Scott Ralston is appointed to serve on the Education Committee for the National Association of Publicly Funded Truck Driving Schools (NAPFTDS); Ralston is working to bring the Committee’s annual meeting to Hamilton.

**Director’s Topic – Relocation to 103 South 9th Street, Hamilton**

**Latest Timeline**

- **June 1** Contractor and Architect Meeting – remodel remains on schedule; the two Alternates in the bid – windows in the Gym and painting the exterior – have not been committed to yet; budget is very tight
- **June 12** – furniture and whiteboard order submitted ($48,000); furniture layout and purchasing handled by Contract Design Associates (CDA) of Missoula; Ryan Foundation provided $4,500 for science tables; Dual Enrollment OTO funds and indirect from TAACCCT III used for remainder of purchase
- **June 26** – IT equipment order will be complete (part of $500,000 construction budget); order will include three new overhead projectors and equipment for improving remote classroom experience
- **July** – Thursdays are packing days, Fridays are moving days (renting a U-Haul)
  - If you are interested in helping pack or move, email Patty at patricia.skinner@umontana.edu (we can definitely use some extra hands and strong backs!)
- **July 31** – BC will have completely vacated the REC
- **Miscellany:** Concessionaire – bid process will be finalized by June 30; custodial arrangement undecided (working with Provost’s Office on this item); phone system bids are under review by UM IT