Director’s Report

Related Supplemental Materials:
- College Spring 2016 Enrollment Update

Communications & Comments:

1. **College enrollment for fall 2015**: BC Headcount: 200; BC FTE (generated by BC sections only): 110.5; BC FTE generated by all BC student enrollments (BC, MC, and UM courses): 142.8. Headcount was up 2 students from fall 2015; on-site FTE was down 1.8 from fall 2015; total generated FTE was up 12.9 from fall 2015. Dual Enrollment (at Ravalli County high schools) resulted in 98 headcount and 494 credits, up from 46 headcount and 179 credits in fall 2014.

2. **Continuing Education enrollment for fall 2015**: fall enrollment is at 129 students; this is up one student from fall 2014.

3. **Academic & Student Affairs**: The search committee for the new Academic and Student Affairs Director position is reviewing applications at the end of this week. This new position, which represents a restructuring of the Advising and Enrollment Services position, is anticipated to be filled by the first week of December. The search committee for the new Learning & Testing Center Coordinator selected a candidate the week of November 2; an offer will be made to the leading candidate this week. The College is still waiting for word from UM Health Services regarding opening recruitment for a part-time mental health specialist; however we remain hopeful that an individual can be identified for this position before the end of the calendar year. The Bitterroot College welcomes Hannah Honey as an AmeriCorps Student Program Leader via Montana Campus Compact. Hannah will be developing College Access programming for area high school students to help students and their parents plan and apply for college. Hannah’s team will include current Bitterroot College students. Hannah’s term is for nine months, with the option to renew for a second nine-month term. Hannah is a native of Darby, MT. She holds a degree in psychology from Duke University.

4. **Workforce Programs**: CDL Director Scott Ralston and Instructor Wayne Koch attended the Region 1 Conference for the National Association of Publicly Funded Truck Driving Schools (NAPFTDS) in Tacoma, Washington the first week of November. They put the Bitterroot College’s name forward for hosting of the conference next fall. The BC CNA program enrolled six students for its fall offering; for spring 2016, the CNA program hopes to expand to include enrollment of high school students. The development of a new Dental Hygiene (DH) program continues. The DH Program Advisory Board comprises Amanda Brady (Dental Hygienist), Victoria Clark, Samantha Hoffman (Dental Hygienist), Jenny Moore (BC Health Transformation Specialist), Dr. Chet Nelson (DDS), Terry Ryan, Dr. Greg Seltzer (DDS), and Roch Turner. The Board will soon be turning its attention to drafting an initial Self-Study document required for accreditation through the Commission on Dental Accreditation (CODA). The BC FabLab, under the direction of Matt Grimes, continues to gear up. Its most recent acquisition is a laser engraver. Information on becoming a FabLab member is pending.

5. **Marketing & Events**: AmeriCorps VISTA Kate Johnson and Patty Skinner are working together on the BC Holiday Open House scheduled for Friday, December 6 from 4:30-6:30PM. The Bitterroot A Cappella Society will be performing at 5:30pm. Everyone is invited to come and Celebrate Community with us!

6. **Operations**: Outstanding issues regarding the new facility:
   - CenturyLink switch for 100 Mbps is due for installation and activation by end of November.
- Work related to the addition of windows in the gym will begin the week of Dec 7, weather permitting. If weather does not cooperate, project could be delayed until spring.
- Painting the exterior of the building will be completed by Trapper Creek Job Corps in spring 2016
- Food Service/Concessionaire bid process is proving time intensive; BC is waiting to put bid out until date for opening of the gym is known.