

## Program Information: Welding Technology (AWS & CWB)



### Program Overview

The Welding Technology program teaches welding as it relates to manufacturing, fabrication, building construction, and repair and maintenance of equipment and facilities. Students learn to make layouts according to blueprints and specifications, prepare material prior to welding, and to apply proper filler metal according to national standards and specifications. Welding students develop skills in three different welding processes: oxyacetylene, shielded metal arc, and flux core arc welding. The Welding Technology program is divided into two 12-module terms (October through January & February through May). The module curricula is provided by the [Canadian Welding Bureau](#). The first term prepares students for initial [American Welding Society \(AWS\) Certified Welder](#) assessments; completion of both terms prepares students for certification by the American Welding Society (AWS) as a Certified Welder **and** prepares students to meet [Canadian Welding Bureau \(CWB\) certification](#) standards. AWS and CWB credentials are industry-recognized credentials which certify various skill, inspection, and instructional levels in the United States and Canada.

### Program Provider

Program is provided by Bitterroot College UM with curriculum from the [Canadian Welding Bureau](#). Scott Ellis is the program instructor.

### Program Location

Industrial Technology, [Hamilton High School](#), 327 Fairgrounds Road, Hamilton

### Program Days and Times: *October 2, 2017 through January 25, 2018*

- **Classroom Instruction** (256.5 contact hours)
  - 4:00-8:30 PM, Mondays - Thursdays, October 2 – January 25
    - No class November 22 & 23, December 18 – January 1, January 15

### Program Fee

- Full payment of **\$3,900 due by Thursday, Sept 28, 2017**; *fee covers first 12-module term (Oct – Jan) only*
- Fee includes tuition, textbooks, and welding materials
- Student supplies personal welding kit (range \$250 - \$890); necessary items discussed first week of program
- **Refund Policy:** 100% refund before payment due date; 75% refund between payment due date and course start date; no refund after course start date

### Program Fee Assistance

➔ **IMPORTANT: Program Fee Assistance takes time to process; connect with assistance providers ASAP**

- Pathways Programs Funding (formerly WoRC)
  - Human Resource Council, 303 North 3<sup>rd</sup> Street, Hamilton
    - Lisa Kearns, (406) 363-6101 ext. 237 **or** Holly Montgomery, (406) 363-6101 ext. 239
- Rural Employment Opportunities (REO)
  - Contact: Will Bodle, [william@reomontana.org](mailto:william@reomontana.org), (406) 274-4172; 274 Old Corvallis Rd, Hamilton
- Veterans Administration Vocational Rehabilitation Services Training Funds
  - Shak Emly, [shak.emly@va.gov](mailto:shak.emly@va.gov), (888) 279-7528; 2675 Palmer, Suite A, Missoula
- Vocational Rehabilitation Services Training Funds – **Disability Employment Assistance Program**
  - Contact: Sarah Seltzer, [sseltzer@mt.gov](mailto:sseltzer@mt.gov), (406) 375-0203; 274 Old Corvallis Road, Stes K/L, Hamilton
- Workforce Innovation & Opportunity Act (WIOA) Training Funding (*does NOT include help with application costs*)
  - For Ravalli County residents, contact Bitterroot Job Service WIOA Program Operator
    - DeLynn Gardner, [dgardner@mt.gov](mailto:dgardner@mt.gov), (406) 375-6042; 274 Old Corvallis Rd, Hamilton
  - For non-Ravalli County residents, contact your local Job Service office
    - Montana Job Service office locations can be found at [jobservices.dli.mt.gov/](http://jobservices.dli.mt.gov/)

### Age, Education, Email, and Other Requirements for Program Application

- 16 to 17 years of age
  - Public high school student: recommendation letter from high school counselor
  - Home school or private school student: qualifying TABE scores (explained below) and interview with Program Instructor Scott Ellis – *to schedule an interview, email Victoria Clark at [victoria.clark@umontana.edu](mailto:victoria.clark@umontana.edu) or call Victoria Clark at (406) 375-0100*
- 18 years of age or over
  - High school diploma, high school equivalency diploma (GED or HiSET), **OR** qualifying Test of Adult Basic Education (TABE) scores
    - TABE is available free of charge every Monday at 9am at Literacy Bitterroot (303 North 3<sup>rd</sup> Street, Hamilton). Testing takes approximately 3 hours. Contact [Literacy Bitterroot](#) at (406) 363-2900 or [abc123@montana.com](mailto:abc123@montana.com) for more information
- Must have a personal email account which can be accessed frequently
- Must be able to lift 30 to 40 lbs
- Must demonstrate requisite emotional and mental maturity/health for professional placement

### Background Check Required with Program Application

- Visit [app.mt.gov/choprs/](http://app.mt.gov/choprs/) and under **Public Users** click on **Start Service**
- Cost is \$14.50 pay online with eCheck, credit card, or debit card
- Print background check document and attach to program application

### ***Retain Program Information for Your Records***

**Questions?** Contact the Bitterroot College at (406) 375-0100 or email Victoria Clark at [victoria.clark@umontana.edu](mailto:victoria.clark@umontana.edu)



# Program Application: Welding Technology (AWS & CWB)



Application Requirements *(see program information sheet for details)*

- 1) Must meet **age, email, emotional/mental health, and physical requirements**
- 2) Must submit **HS transcript, GED or HiSET transcript, or TABE scores** with application
- 3) Must submit **cleared background check** with application

**Application Deadline is Thurs, Sept 28, 2017 for program starting on Mon, Oct 2, 2017**

Submit completed application to:

**Bitterroot College UM**

103 South 9<sup>th</sup> Street, Hamilton, MT 59840

Application questions? (406) 375-0100 or [victoria.clark@umontana.edu](mailto:victoria.clark@umontana.edu)

Include with completed application:

- Full program fee payment of \$3,900** — make checks payable to *Bitterroot College UM* or pay in person at Bitterroot College with cash, credit card, or debit card *(see accompanying information for payment assistance options)*
- Cleared background check documentation** *(see accompanying information for details)*
- HS transcript, GED or HiSET transcript, or TABE scores** *(see program information sheet for details)*
- High School Counselor letter if applicable** *(see information sheet for details)*

Full Legal Name: \_\_\_\_\_  
*First Middle Last*

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Social Security Number *(required for exam registration)*: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Email Address *(required)*: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender *(optional)*: Male \_\_\_\_\_ Female \_\_\_\_\_

Age at Start of Program: \_\_\_\_\_

- If 16 to 17 years of age *(check one)*:
- Public High School *(attach letter from high school counselor)*
  - Private High School *(attach TABE scores & schedule interview)*
  - Home School *(attach TABE scores & schedule interview)*

***(application has two pages – continue to second page)***

List any industrial trade certifications or degrees currently held: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Summarize previous work-related experience: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What are your employment goals for obtaining welding certification? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**By signing this application, I certify that my application information is true and correct to the best of my knowledge, and I understand that falsification or omission of information may result in denial or rescinding of admission to Bitterroot College's Continuing Education Welding Technology Program.**

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*For Office Use Only*

**Required Application Materials**

- \_\_\_\_ Complete Application
- \_\_\_\_ HS/HS Equiv/TABE
- \_\_\_\_ Background Check

*Reviewer's name:* \_\_\_\_\_

*Reviewer's comments:*

*Passed Exam (circle one):* YES NO

*Exam Score:* \_\_\_\_\_

**Payment Type:** Student \_\_\_\_\_ WIOA \_\_\_\_\_ Other (*explain*) \_\_\_\_\_

**Application reviewed on** \_\_\_\_\_ **Accepted** \_\_\_\_\_ **Denied** \_\_\_\_\_  
*Date*