Program Information: Welding Technology (AWS & CWB)

Program Overview
The Welding Technology program teaches welding as it relates to manufacturing, fabrication, building construction, and repair and maintenance of equipment and facilities. Students learn to make layouts according to blueprints and specifications, prepare material prior to welding, and to apply proper filler metal according to national standards and specifications. Welding students develop skills in three different welding processes: oxyacetylene, shielded metal arc, and flux core arc welding. The Welding Technology program is divided into two 12-module terms (October through January & February through May). The module curricula is provided by the Canadian Welding Bureau. The first term prepares students for initial American Welding Society (AWS) Certified Welder assessments; completion of both terms prepares students for certification by the American Welding Society (AWS) as a Certified Welder and prepares students to meet Canadian Welding Bureau (CWB) certification standards. AWS and CWB credentials are industry-recognized credentials which certify various skill, inspection, and instructional levels in the United States and Canada.

Program Provider
Program is provided by Bitterroot College UM with curriculum from the Canadian Welding Bureau. Scott Ellis is the program instructor.

Program Location
Industrial Technology, Hamilton High School, 327 Fairgrounds Road, Hamilton

Program Days and Times: October 2, 2017 through January 25, 2018
- **Classroom Instruction** (256.5 contact hours)
  - 4:00-8:30 PM, Mondays - Thursdays, October 2 – January 25
    - No class November 22 & 23, December 18 – January 1, January 15

Program Fee
- Full payment of **$3,900 due by Thursday, Sept 28, 2017; fee covers first 12-module term (Oct – Jan) only**
- Fee includes tuition, textbooks, and welding materials
- Student supplies personal welding kit (range $250 - $890); necessary items discussed first week of program
- **Refund Policy:** 100% refund before payment due date; 75% refund between payment due date and course start date; no refund after course start date

Program Fee Assistance
**IMPORTANT:** Program Fee Assistance takes time to process; connect with assistance providers ASAP
- Pathways Programs Funding (formerly WoRC)
  - Human Resource Council, 303 North 3rd Street, Hamilton
    - Lisa Kearns, (406) 363-6101 ext. 237 or Holly Montgomery, (406) 363-6101 ext. 239
- Rural Employment Opportunities (REO)
  - Contact: Will Bodle, william@reomontana.org, (406) 274-4172; 274 Old Corvallis Rd, Hamilton
- Veterans Administration Vocational Rehabilitation Services Training Funds
  - Shak Emly, shak.emly@va.gov, (888) 279-7528; 2675 Palmer, Suite A, Missoula
- Vocational Rehabilitation Services Training Funds – **Disability Employment Assistance Program**
  - Contact: Sarah Seltzer, sselzter@mt.gov, (406) 375-0203; 274 Old Corvallis Road, Stes K/L, Hamilton
- Workforce Innovation & Opportunity Act (WIOA) Training Funding (does NOT include help with application costs)
  - For Ravalli County residents, contact Bitterroot Job Service WIOA Program Operator
    - DeLynn Gardner, dgardner@mt.gov, (406) 375-6042; 274 Old Corvallis Rd, Hamilton
  - For non-Ravalli County residents, contact your local Job Service office
    - Montana Job Service office locations can be found at jobservices.dli.mt.gov/
Age, Education, Email, and Other Requirements for Program Application

- 16 to 17 years of age
  - Public high school student: recommendation letter from high school counselor
  - Home school or private school student: qualifying TABE scores (explained below) and interview with Program Instructor Scott Ellis – to schedule an interview, email Victoria Clark at victoria.clark@umontana.edu or call Victoria Clark at (406) 375-0100
- 18 years of age or over
  - High school diploma, high school equivalency diploma (GED or HiSET), OR qualifying Test of Adult Basic Education (TABE) scores
    - TABE is available free of charge every Monday at 9am at Literacy Bitterroot (303 North 3rd Street, Hamilton). Testing takes approximately 3 hours. Contact Literacy Bitterroot at (406) 363-2900 or abc123@montana.com for more information
  - Must have a personal email account which can be accessed frequently
  - Must be able to lift 30 to 40 lbs
  - Must demonstrate requisite emotional and mental maturity/health for professional placement

Background Check Required with Program Application

- Visit app.mt.gov/choprs/ and under Public Users click on Start Service
- Cost is $14.50 pay online with eCheck, credit card, or debit card
- Print background check document and attach to program application

Retain Program Information for Your Records

Questions? Contact the Bitterroot College at (406) 375-0100 or email Victoria Clark at victoria.clark@umontana.edu
Program Application: Welding Technology (AWS & CWB)

Application Requirements (see program information sheet for details)

1) Must meet age, email, emotional/mental health, and physical requirements
2) Must submit HS transcript, GED or HiSET transcript, or TABE scores with application
3) Must submit cleared background check with application

Application Deadline is Thurs, Sept 28, 2017 for program starting on Mon, Oct 2, 2017

Submit completed application to:

Bitterroot College UM
103 South 9th Street, Hamilton, MT 59840
Application questions? (406) 375-0100 or victoria.clark@umontana.edu

Include with completed application:

☐ Full program fee payment of $3,900 — make checks payable to Bitterroot College UM or pay in person at Bitterroot College with cash, credit card, or debit card (see accompanying information for payment assistance options)

☐ Cleared background check documentation (see accompanying information for details)

☐ HS transcript, GED or HiSET transcript, or TABE scores (see program information sheet for details)

☐ High School Counselor letter if applicable (see information sheet for details)

Full Legal Name: ________________________________________________________________

                        First                           Middle                           Last

Mailing Address: ________________________________________________________________

City: __________________________ State: ___________ Zip Code: _______________________

Social Security Number (required for exam registration): _____________________________

Telephone No: _______________ Email Address (required): ____________________________

Date of Birth: __________________________ Gender (optional): Male ______ Female ______

Age at Start of Program: __________________________

If 16 to 17 years of age (check one):  ☐ Public High School (attach letter from high school counselor)

                            ☐ Private High School (attach TABE scores & schedule interview)

                            ☐ Home School (attach TABE scores & schedule interview)

(application has two pages – continue to second page)
List any industrial trade certifications or degrees currently held: __________________________________________

________________________________________________________________________________________

Summarize previous work-related experience: __________________________________________________

________________________________________________________________________________________

What are your employment goals for obtaining welding certification? ____________________________

________________________________________________________________________________________

By signing this application, I certify that my application information is true and correct to the best of my
knowledge, and I understand that falsification or omission of information may result in denial or rescinding
of admission to Bitterroot College’s Continuing Education Welding Technology Program.

Applicant’s Signature ________________________________ Date ____________________

For Office Use Only

Required Application Materials

_____ Complete Application
_____ HS/HS Equiv/TABE
 _____ Background Check

Reviewer’s name: ________________________________

Reviewer’s comments:

Passed Exam (circle one):  YES  NO

Exam Score: ________________________________

Payment Type: Student _____  WIOA _____  Other (explain) ________________________________

Application reviewed on ______________________  Accepted ________  Denied ________

Date ____________________

9/10/2017