Program Information: Welding Technician (AWS)

Program Overview
The Welding Technician program is designed to prepare students to function as welders. The work of welders includes joining pipe sections for oil and natural gas pipelines, working in various industrial environments, building infrastructure, and supporting construction. Students can serve in positions such as Welders, Cutters, Solderers, and Brazers. Students complete the American Welding Society’s (AWS) Schools Excelling through National Skill Standards Education (SENSE) Entry Welder Program in the Shielded Metal Arc Welding (SMAW) Process.

Program Provider
Curriculum is provided by Condensed Curriculum International (CCI). Program is delivered by Bitterroot College University of Montana.

Program Location
Bitterroot College UM, 103 South 9th Street, Hamilton, Montana

Program Days and Times: October 7, 2019 through February 15, 2020
  - **Classroom Instruction** (200 contact hours)
    - 6:00-9:00 PM, Mon & Wed, October 7, 2019 – February 12, 2020
      - No class Nov 11, Nov 27, Dec 23 – Jan 3
    - 9:00 AM – 4:00 PM, Sat, October 12, 2019 – February 15, 2020
      - No class Nov 30, Dec 23 – Jan 3

Program Fee
- Full payment of **$4,400 due by Thursday, October 3, 2019**
- Fee includes tuition, textbooks, and all welding materials
- **Refund Policy:** 100% refund before payment due date; 75% refund between payment due date and course start date; no refund after course start date

Program Fee Assistance

![IMPORTANT: Program Fee Assistance takes time to process; connect with assistance providers ASAP](image)

- Pathways Programs Funding (formerly WoRC), Human Resource Council, 303 North 3rd Street, Hamilton
  - Lisa Kearns, (406) 363-6101 ext. 237 or Holly Montgomery, (406) 363-6101 ext. 239
- Rural Employment Opportunities (REO) (*for eligibility, must have worked in agriculture within last 2 years*)
  - Will Bodle, [william@reomontana.org](mailto:william@reomontana.org), (406) 274-4172
- Veterans Administration Educational Benefits, [Valley Veterans Service Center](https://www.valleymontana.org), 217 N 3rd St, Suite L, Hamilton
  - Veterans and family members: check your benefits eligibility, call (406) 363-9838 for an appointment
- Veterans Administration Vocational Rehabilitation Services Training Funds
  - Debra Fleig, [debra.fleig@va.gov](mailto:debra.fleig@va.gov), (406) 258-1084; 2681 Palmer Street, Suite N, Missoula
- Vocational Rehabilitation Services Training Funds – **Disability Employment Assistance Program**
  - Sarah Seltzer, [sseltzer@mt.gov](mailto:sseltzer@mt.gov), (406) 375-0203, Bitterroot College, 103 S 9th Street, Hamilton
- Workforce Innovation & Opportunity Act (WIOA) Funding, Human Resource Council, 303 N 3rd Street, Hamilton
  - DeLynn Gardner, [dgardner@mt.gov](mailto:dgardner@mt.gov), (406) 560-1689 or Chelle Twist, [chelle.twist@mt.gov](mailto:chelle.twist@mt.gov), (406) 565-2243
- WIOA Youth Employment Program (*serves ages 14 to 24*), Human Resource Council, 303 N 3rd Street, Hamilton
  - Shane Kravik, [sek@hrcxi.org](mailto:sek@hrcxi.org), (406) 363-6101, ext. 236
Age, Education, Email, and Other Requirements for Program Application

- 16 to 18 years of age
  o Public high school student or accredited private high school student: recommendation letter from high school counselor
  o Home school student: qualifying TABE scores (explained below) and interview with Program Instructor Scott Ellis – to schedule an interview, contact Meri Telin at meri1.telin@umontana.edu or (406) 375-0100

- 18 years of age or over
  o High school diploma, high school equivalency diploma (GED or HiSET), OR qualifying Test of Adult Basic Education (TABE) scores
    ▪ TABE is available free of charge every Monday at 9am at Literacy Bitterroot (303 North 3rd Street, Hamilton). Testing takes approximately 3 hours. Contact Literacy Bitterroot at (406) 363-2900 or abc123@montana.com for more information

- Must have a personal email account which can be accessed frequently
- Must be able to lift 30 to 40 lbs
- Must demonstrate requisite emotional and mental maturity/health for professional placement

Background Check Required with Program Application

- Visit app.mt.gov/choprs/ and under Public Users click on Start Service
- Cost is $20.00 pay online with eCheck, credit card, or debit card
- Print background check document and attach to program application

Retain Program Information for Your Records

Questions? Contact the Bitterroot College at (406) 375-0100 or email Meri Telin at meri1.telin@umontana.edu

Bitterroot College
University of Montana
Program Application: Welding Technician (AWS)

Application Requirements (see program information sheet for details)

1) Must meet age, email, emotional/mental health, and physical requirements
2) Must submit HS transcript, GED or HiSET transcript, or TABE scores with application
3) Must submit cleared background check with application

Application Deadline is Thurs, Oct 3, 2019 for program starting on Mon, Oct 7, 2019

Submit completed application to:
Bitterroot College UM
103 South 9th Street, Hamilton, MT 59840
Application questions? (406) 375-0100 or victoria.clark@umontana.edu

Include with completed application:
- Full program fee payment of $4,400 — make checks payable to Bitterroot College UM or pay in person at Bitterroot College with cash, credit card, or debit card (see accompanying information for payment assistance options)
- Cleared background check documentation (see accompanying information for details)
- HS transcript, GED or HiSET transcript, or TABE scores (see program information sheet for details)
- High School Counselor letter if applicable (see information sheet for details)

Full Legal Name: ____________________________________________

First                   Middle                   Last

Mailing Address: ________________________________

City: __________________________ State: __________ Zip Code: __________________________

Social Security Number (required for exam registration): __________________________

Telephone No: _______________ Email Address (required): __________________________

Date of Birth: ___________________________ Gender (optional): Male ______ Female ______

Age at Start of Program: __________________________

If 16 to 17 years of age (check one):
- Public High School (attach letter from high school counselor)
- Private High School (attach letter from high school counselor)
- Home School (attach TABE scores & schedule interview)

(application has two pages – continue to second page)
List any industrial trade certifications or degrees currently held: ____________________________

______________________________________________________________________________

Summarize previous work-related experience: ________________________________________

______________________________________________________________________________

What are your employment goals for obtaining welding certification? ________________

______________________________________________________________________________

By signing this application, I certify that my application information is true and correct to the best of my knowledge, and I understand that falsification or omission of information may result in denial or rescinding of admission to Bitterroot College’s Continuing Education Welding Technician Program.

Applicant’s Signature ________________________________ Date ________________________

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For Office Use Only

Required Application Materials

_____ Complete Application
_____ HS/HS Equiv/TABE
_____ Background Check

Reviewer’s name: ________________________________

Review date: ________________________________

Reviewer’s comments:

Circle one:  Accepted  Denied

Photo ID: ID Type ___________________________ ID No. ___________________________ ID Checked By ____________

Payment Type: ______________________________________

Exam Results: ______________________________________