

TEACHER COVER LETTER

Alicia Douglas

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Missoula, MT

February 10, 2018

Dr. Douglas Reisig, Superintendent
Hellgate Elementary School District
2385 Flynn Lane
Missoula, MT 59808

Dear Dr. Reisig,

After completing my student teaching experience at Hellgate Elementary, I am pleased to submit my application for the 5th grade teaching position posted on the University of Montana's Handshake website. I am impressed with the number and variety of afterschool activities your district offers, especially the tutoring programs. In addition, technology incorporated in your classrooms makes them stimulating learning environments for students.

During the past several years, I have had opportunities to work with a wide variety of students in different environments. As a Student Teacher at Hellgate Elementary, I used technology daily such as SmartBoards, document cameras, videos, and music. Through use of technology and altered organization, I improved my personal pace of the Read Well Curriculum, as well as enhanced my overall timing in lessons. I implemented Universal Design for Learning (UDL) and differentiated my instruction. In addition, I was a volunteer Tutor at Target Range's Youth Education Services where I taught 4th grade Math to groups of students after school.

Response to Intervention (RTI) is crucial to maintaining a safe learning environment. I monitored behaviors and academic performance while taking note of misbehaviors. I addressed issues and reported the information to the appropriate faculty and supporting staff. A safe classroom is vital to learning, and starting with the Olweus principles helped alleviate many issues. During my fieldwork at Lowell Elementary, my cooperating teacher provided valuable guidance when implementing RTI classroom management techniques. I also regularly employ *Love and Logic* techniques to classroom management. Asserting authority in a gracious manner and permitting students to choose how to take responsibility for their misbehaviors has proven effective in creating positive classroom environments.

Thank you for taking the time to review my application materials. I am very enthusiastic about an opportunity to become part of the professional team of educators at Hellgate Elementary and am eager to discuss how I can contribute to your District. I can be most easily reached at 406-567-1234 or alicia.douglas@umontana.edu. I look forward to hearing from you soon.

Sincerely,

Alicia Douglas