

Test Accommodation Form

STUDENT SECTION

Student Name:	John Doe
Student Phone #:	555-555-5555
Student Email:	John.doe@umontana.edu
UM-Student ID #:	790 000 0000
Subject & Course #:	CHMY121
Instructor Name:	Prof. Jane Doe

Date student will take	Time student will start
exam at Test Center:	exam at Test Center:
1. 2/10/2022	1. 2:00 pm
2. 4/4/2022	2. 2:00 pm
3. 5/9/2022	3. 8:00 am
4.	4.
5.	5.

Test Accommodations – Check your approved			
accommodations:			
■1.5 Extended Time	\square 2.0 Extended Time		
☐ Proof Reader	☐Sign Language Interpreter		
□Reader	□Scribe		
□Other:			
Computer with:			
☐ Dragon Naturally Speaking (Speech to Text software)			
□JAWS (Screen Reading)			
☐Magic (Screen Magnification)			
☐Microsoft Office Software			
☐Read & Write Gold (Text to Speech Software)			
Additional Directions (any materials allowed during			
exam):			
A scantron form			

- Changes to exam administration and form must be authorized by instructor.
- Exams must be scheduled <u>seven (7)</u> days in advance.
- Form must be completely filled out and signed by instructor to schedule exam.

INSTRUCTOR SECTION

Tir	ne al	lowed in class (e.g. 50min, 80min):
	1.	50 min
	2.	50 min
	3.	2 hours
4.		
5.		

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☐ Instructor will E-mail exam to ode.testing@mso.umt.edu
☐ Moodle – E-mail password to <u>ode.testing@mso.umt.edu</u>
\square Instructor will deliver exam to Aber Hall 1st floor, Rm 116
☐Student will deliver exam to Aber Hall 1st floor, Rm 116
Exam Return: ☐ Scan & Email ☐ ODE will return to BLDG: ROOM: ☐ Instructor will pick up exam at Aber Hall 1st floor, Rm 116 ☐ Student will return in a sealed envelope ☐ Moodle ☐ Missoula College Campus

I, the instructor, authorize ODE to administer the exam(s) based on the above instructions.

Instructor's Signature	: Jane Doe	Date: 1/20/22
Instructor's Phone:	406-243-0000	E-Mail: jane.doe@umontana.edu