

SPACE MANAGEMENT COMMITTEE / MONTHLY SESSION AGENDA

Date: January 5, 2024
Location: Brantly Hall, President's Room 110
Time: 10:30 AM

Members:

Chair: Paula Short

Secretary: Samantha Romero

VP Representative Members:

Hillary Stowell, Reed Humphrey, Kelly Nolin, Kim Nielson, Andrew Ranck, Rich Huffman

Ex-Officio Members:

Paul Trumbley, Scott Holgate, Amy Capolupo, Maria Mangold, Shannon Brilz, Sheila Wright

1. ADA
 - Discussion about ODE
2. Construction Update
 - View completed 3rd floor of Corbin Hall
3. Outstanding Procedures
 - Lactation procedure – finalize access issue
 - Student Office procedure – review and finalize
4. Action Item Assignments
 - Finalize key procedure
 - Send Emeritus procedure to legal for review and comment
 - Develop “what to expect when moving” guidelines
 - Develop/review accessibility standards
 - Develop written name plate/signage procedure
 - Develop written abandon office procedure