

SPACE MANAGEMENT COMMITTEE / MONTHLY SESSION AGENDA

Date: February 3, 2023
Location: UC 225
Time: 10:30 AM

Members:

Chair: Kim Nielson

Secretary: Sam Romero

VP Representative Members:

Hillary Stowell, Reed Humphrey, LeAnn Meyer, Paula Short, Scott Mills

Ex-Officio Members:

Paul Trumbley, Scott Holgate, Amy Capolupo, Maria Mangold, Shannon Brilz

1. Call to Order
 - Welcome / Introduction / Expectations
2. State of Space
 - Current Process
 - FAMIS – Work Order System / Space Module
 - Inventory
 - Challenges
 - Existing Policies / Website
3. Policy / Procedures
 - Needs
 - Control of Space
 - Storage and Safety
4. Structure of Space Committee
 - Space Management Policy Team
 - Space Operations Team
 - “Public” Space / Classroom / ADA Standards Team
5. Next Steps / Open Discussion
6. On the Horizon