

SPACE MANAGEMENT COMMITTEE / MONTHLY SESSION AGENDA

Date: May 5, 2023
Location: UC 329
Time: 10:30 AM

Members:

Chair: Kim Nielson

Secretary: Sam Romero

VP Representative Members:

Hillary Stowell, Reed Humphrey, LeAnn Meyer, Paula Short, Scott Mills

Ex-Officio Members:

Paul Trumbley, Scott Holgate, Amy Capolupo, Maria Mangold, Shannon Brilz, Sheila Wright

1. Call to Order
2. State of Space
 - Inventory
 - Website
 - Confidentiality Discussion

Items highlighted below will be voted on at this meeting

3. Structure of Space Committee / Team Reports
 - Space Operations Team (met 4/26)
 - **Key Procedure**
 - Potential Moves / Projects
 - Space Management Policy Team (met 4/27)
 - **Emeritus, Adjunct, Affiliated Employees – Office Allocation Procedure**
 - Abandoned Office Procedure
 - Grad Students / TA's
 - Space Standards Team (met 4/28)
 - **Dedicated Lactation Room Design Standards / Procedure**
 - Control of Instructional Space – Academic & Teaching Lab
 - Classroom / Teaching Lab General Guidelines
4. Next Steps / Open Discussion
5. On the Horizon