# ASCRC Annual Report, 2022-2023

## **ASCRC Membership**

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| --- | --- |
| Mike Monsos, Theatre & Dance (2024)- ChairMarc Hendrix, Geosciences (2023) Paul Crockford, MC Health Science (2023)Doug Dalenberg, Economics (2023)Scott Arcenas, History (2023)Anisa Goforth, Psychology (2024)Xi Chu, Chemistry (2024)Neyooxet Greymorning, Anthropology / Native American Studies (2025)Mark Pershouse, Biomedical & Pharmaceutical Science (2025)Michelle Boller, MC Business Technology (2025) | Student MembersEmma Wickum (fall)Buddy Wilson (spring)Ex-Officio MembersKimber McKay, Acting Vice ProvostTroy Morgan, Associate RegistrarBrian French, Executive Director, Office for Student Success |

**Curriculum Subcommittee Members**

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| Biomedical ScienceMark Pershouse, BMED (Chair)Paul Crockford, Health Professions Steve Lodmell, DBS | Education and Fine ArtsMike Monsos, Theatre (Chair) Georgia Cobbs, T & L Pamyla Stiehl, Theatre |
| Business & JournalismJohn Freer, Industrial Technology (Chair) Jeremy Lurgio, JournalismDavid Firth, Management & MarketingMichelle Boller, MC Business Technology | Humanities & Cultural StudiesScott Arcenas, History (Chair)Matthew Strohl, Philosophy Nathaniel Levtow, History (previously Liberal Studies)Emily Ruskovich, English |
| Science & MathMarc Hendrix, Geoscience (Chair)Nikolaus Vonessen, Mathematical Sci  Xi Chu, Chemistry | Social & Behavioral ScienceDoug Dalenberg, Economics (Chair)Chris Muste, Political Science Mizuki Miyashita, AnthropologyAnisa Goforth, Psychology |

**Committee Responsibilities**

* Study of the undergraduate academic standards and curriculum of the University
* Communicate academic standards and curriculum policies to students, faculty, and the Administration;
* Review and recommend action to the Senate for all proposed alterations to the undergraduate academic curriculum;
* Make recommendations to the Senate regarding undergraduate academic standards and curriculum policies and communicate those standards and policies to students, faculty, and the Administration;
* Review and make appropriate changes to the University catalog.

Note: ASCRC meetings were held in person with occasional attendance via Zoom by a few members.

The Coursedog contract was extended to September 30th to allow form submission / approval routing. All the forms (general education, Level I and IIs) were downloaded and stored on Box for the review. The spring curriculum deadline was extended to March 3rd to accommodate the delay in implementation. ASCRC members were encouraged to attend the CourseLeaf training offered on January 31st or February 3rd.

## **Annual Curriculum Review**

* ASCRC approved a total of 225 curriculum forms. Among the total were 56 new courses, 25 course deletions, 32 program modifications, 23 level I proposals, and 5 level II proposals. There were 1 new general education and 3 advanced writing courses approved. ASCRC accepts mostly program-level changes in the spring to provide another window for items to move forward to the Board of Regents. Course changes are normally considered in the fall for timely publication of the schedule and catalog given the additional time required for the common course numbering review by the MUS system. However, there were still 8 new courses, 10 course changes and 1 course deletion submitted in the spring, along with 17 program modifications11 level 1 and 2 level 11 proposals including the revised Cybersecurity proposal mentioned below. These number are included in the totals above.

The General Education Committee conducted the rolling review of Expressive Arts and Social Sciences, as well as follow-up from the past four year’s rolling review of all the other general education groups. The Writing Committee conducted the rolling review of humanities writing courses. Many courses receive provisional approval until the assessment report is received after the course is next taught. The [tracking spreadsheet](https://umt.box.com/s/64gcwp7i5bt670uep28t4mj3nfa7n9c2) provides status information for the courses.

**Academic Program Form -Level I** – Fall

|  |  |  |
| --- | --- | --- |
| **Form** | **Title**  | **Change** |
| [Level I](https://umt.box.com/s/48eu7pm7c8hpi2vv7l3a93229wief6om) | Anthropology -Linguistics Option | Retitle |
| [Level I](https://umt.box.com/s/9nkoxiznqvmt7merskri4cn7snw3msmx) | Communication and Human Relationships concentration  | Change title to Interpersonal and Family Communication  |
| [Level I](https://umt.app.box.com/s/8z0xtr85snv2yav5eim76pckdu9j1tcr)  | BFA in Theatre Acting for Film and Theatre  | Retitle concentrations to Theatre BFA- Acting for Film and Theatre and Bachelor of Fine Arts- Theatre; Acting for Film and Theatre |
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| [Level I](https://umt.box.com/s/o4ttfe0e999svle0sixw8tyw09oeykri)  | Sound Design & Media Technology | Change title from Audio & Media Design |
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| [Level I](https://umt.box.com/s/hymx6gds3k6lyglgvb7w83iwi0fmyzkp)  | Game Design & Interactive Media | Change from Concentration to BFA |
| [Level I](https://umt.box.com/s/69s0wwae1xt94mq6jvb1zlg0rurun6zm) | Game Design Certificate | New Certificate: Visual & Media Art |
| [Level I](https://umt.box.com/s/68f9v39zzgszuyjv9884c5ys4b2lma7k) | Web Design Certificate | New Certificate: Visual & Media Art |
| [Level I](https://umt.box.com/s/pxi4sc9lthg2atyrs0ht5r1ldnpu5re6) | Interactive Art & Media Certificate | New Certificate: Visual & Media Art |
| [Level I](https://umt.box.com/s/co5r3n3bvbskuctt6hqs33eoc8pqpf1p) | Creative Coding Certificate | New Certificate: Visual & Media Art |
| [Level I](https://umt.box.com/s/1vj6shjemg1z4t4ndlxbv5bxecbr775d)  | Sound Design Certificate | New Certificate: Visual & Media Art |
| [Level I](https://umt.box.com/s/9bjz1w3ycc9tqyh6kbrx2wo2o7sez28g) | Sound Production Fundamentals Certificate | New Certificate: Visual & Media Art |
| [Level I](https://umt.box.com/s/ec0gd6wgxagsrpvy9fatz2u4wbr4vwch) | Digital & Graphic Design Certificate | New Certificate: Visual & Media Art |
| [Level I](https://umt.box.com/s/2925hnfkyibb5kx84xxqhvds6jhopiu2) | BS in Geography | Moratorium |
| [Level I](https://umt.app.box.com/s/poalyugh1elanrzujscye83np80gl7je/file/1032446401062)  | Exercise is Medicine | New Certificate: Integrative Physiology and Athletic Training |
| [Level I](https://umt.box.com/s/2e52rcdb5sgl91dcvzwd7ad1o3r25g0h) | Community Agriculture Certificate | Moratorium: Environmental Studies |
| [Level I](https://umt.box.com/s/ftwr0b0symv93pvttcuij1ull8nslais) | Precision Machining CTS | Moratorium: Industrial Technology |
| [Level I](https://umt.box.com/s/jnbj4b5w4g06oquftoyv6b0gu3qofnfe)  | Precision Machining CAS | Moratorium: Industrial Technology |

Academic Program Form-level I Spring Approvals

|  |  |  |
| --- | --- | --- |
| Level I  | [549: Jazz Studies Certificate](https://umt-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/549/index.html&step=showfullrecord) | New Certificate |
| Level I  | [543: Certificate of Photography and Digital Imaging](https://umt-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/543/index.html&step=showfullrecord) | New Certificate |
| Level I  | [257: Information and Control Assurance Certificate](https://umt-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/257/index.html&step=showfullrecord) | Retitle (Accounting and Finance) |
| Level 1 | [54: BA in Communication Studies with concentration in Communication and Human Relationships](https://umt-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/54/index.html&step=showfullrecord) | [Retitle](https://umt-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/15037/index.html&step=showfullrecord) (Communication Studies) |
| Level 1 | [55: BA in Communication Studies with concentration in Organizational Communication](https://umt-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/55/index.html&step=showfullrecord) | [Retitle](https://umt-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/15038/index.html&step=showfullrecord) (Communication Studies) |
| Level 1 | [56: BA in Communication Studies with concentration in Rhetoric and Public Discourse](https://umt-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/56/index.html&step=showfullrecord) | [Retitle](https://umt-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/15039/index.html&step=showfullrecord) (Communication Studies) |
| Level I  | [535: Certificate in History of Religions](https://umt-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/535/index.html&step=showfullrecord) | New Certificate |
| Level I  | [92: BA in Political Science with concentration in Political Theory & Public Law](https://umt-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/92/index.html&step=showfullrecord) | Retitle from BA in Political Science with concentration in Public Law |
| Level I | [106: BA in Social Work](https://umt-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/106/index.html&step=showfullrecord) | Offering an existing program via online delivery |
| Level I  | [281: Certificate of Applied Science in Engineering Technology](https://umt-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/281/index.html&step=showfullrecord) | Retitle |

#### Academic Program Form-level II

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| --- | --- | --- |
| [Level II](https://umt.box.com/s/9m3wmo2slm6vdys0k49zp6boddu09qsj) | BS in Cybersecurity with two concentrations - *Information Systems* (COB to decide on name) - Computer Science (to be created after CS Chair returns from Sabbatical)  | New Program: Management and Information Systems |
| [Level II](https://umt.app.box.com/folder/174759898613?s=c4jqb6i5loa9ebpb5ii04vatuwwsb5bi) | Bachelor of Arts degree in Criminology | New degree: Sociology |
| [Level II](https://umt.app.box.com/file/1025515836397?s=z0amjfazcmbmjler5huriho018jjjtdm) | Department of Sociology | Name Change to Department of Sociology and Criminology  |
| [Level II](https://umt.box.com/s/ox3nc8mw3ygebjdpcxvdsizp013ctqmm)  | Legal Studies | Permanent authorization of a temporary CAS |

### The [General Education](https://umt.box.com/s/49wpskyjmu1itiywhufahqxuxfkq6uoe) & [Writing Consent Agenda](https://umt.box.com/s/sre9h6vzhnoanz6jxshhtcbfcpac8b3i) were approved at the November 29th meeting.

* [General Education](https://umt.box.com/s/i3e6099s4mezjkrh64zekoihjtptjhs1) and [Writing Rolling Review](https://umt.box.com/s/22gymfw9thrczcgr6iza94xv9jnkjcoe) consent agendas were approved. (3/7/23) There were questions regarding the items on the removal list and the catalog timeline. Most of the removals were department decisions, with the exception of the English courses. The expressive arts courses from English were given an extension because a section is scheduled for the fall and students have already enrolled. Camie will send a message to the Chair.

#### Academic Program Form -Level II - Spring

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| --- | --- | --- |
| [Level II](https://umt.box.com/s/4u1g188xbgaaxlmnhnz5fqakrmtafw79) | BS in Cybersecurity with a concentration in Information Assurance Note: Computer Science will submit a second concentration in the future | New Program (revised from December)Proposal slightly revised from provisional approval presented at the December Faculty Senate meeting.  |
| Level II | [546: Minor in Sport Psychology](https://umt-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/546/index.html&step=showfullrecord) | New Program (interdisciplinary – Integrated Physiology and Athletic Training / Psychology) |

### **Curriculum Review issues**

Several guests were invited to the November 22 meeting to discuss the Cybersecurity proposal. ASCRC had concerns that the proposal was not approved by the Computer Science Chair. The Request to Plan included a Computer Science option and the Chair was involved in the preliminary planning stages. The proposal went through the Strategic Enrollment Planning (SEP) process. The proposed BS aligns with the Department of Defense information insurance program. There is the need for both applied computer science in business as well as a degree based in computer science in the market place. The hope is a computer science focused program can be developed in the future. The Computer Science Accrediting body has very specific requirements for Cybersecurity and Computer Science does not have the necessary expertise and cannot rely on being able to hire adjunct faculty to offer the program.

It was decided that the proposal should be amended to be a BS in Cybersecurity with two concentrations, so the following note was included on the December Curriculum consent agenda: Provisional Approval - revised level II proposal forthcoming. Needs to be submitted in January for consideration at the March BOR meeting. A revised proposal was approved by the Faculty Senate at the February 16th meeting. However, Acting Vice Provost McKay received guidance from OCHE not to mention the second concentration until it was ready to be reviewed, so the proposal was amended again as follows. “The University of Montana proposes a BS in Cybersecurity with concentrations. The first concentration of Information Systems & Technology curriculum is from the College of Business’ MIS Department and Missoula College’s Information Technology & Cybersecurity Department. There is significant workforce demand for cybersecurity skills in Montana, the region, and the nation. COB maintains robust relationships with technology implementation/advisory firms with cybersecurity practices that have stressed finding employees with skills in the cybersecurity information assurance area as one of their top priorities.”

### Common Course Numbering Issues

* A handful of new courses approved by ASCRC for the new Criminology degree had CCN review issues and several course forms did not include syllabi.

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| --- | --- | --- |
| Course # | Title  | Note |
| [SOCI 301 U](https://wapps.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/3417) | Criminal Justice Ethics | equivalent to CJUS 421 Criminal Justice Ethics (Billings)  - eventually approved. |
| [SOCI 371 U](https://wapps.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/3416) | Comparative Criminology | Issue with course number 371 was offered at UM in 2015 as Gender and Global Development.  Note: Joe actually approved 371 for this course.  To correct this issue the course number was changed to 376.  |
| [SOCI 450 UG](https://wapps.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/3505) | Gender and Crime | equivalent to CJUS 375 Inequality in Criminal Justice (Billings)  MSU is also developing a course and wanted UM to consider a title change to Gender, Crime, and Justice.  I let Deborah Blanchard know about Billings response and she suggested Joe convene a meeting with the stakeholders. This course was approved.  |
| [SOCI 439 UG](https://wapps.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/3512) | Criminological Theory | equivalent to SOCI 311 Criminology (MSU)- changed title to Advanced Criminological Theory to address issue. |

* + The course forms submitted for (ANTY 102H and 440, SSEA 238L, 330X, 342, and 368 did not include syllabi / learning outcomes and could not be entered into the CCN tracking system.

## **Procedure and Policy Review items**

* The [experimental](https://umt.box.com/s/9wplcpu83y9ys7oon75uhem3fciep4xc) and [dormant course](https://umt.box.com/s/10x3cpho3txtrae3i42je8465l64gynl) reports were processed.
* The [Curriculum Review checklist](https://umt.box.com/s/sd1ei2ex3m6v14ul1i0f3vw1trdbx2qt) was provide to members to help with the review process.
* [Transcript (short) Course Title Guidelines](https://umt.box.com/s/wy2pzuedv0zf9au8kn796cmx8rt0zgnc) will be posted to the Faculty Senate and included in a CourseLeaf help bubble.
* The existing [Service-Learning Course Designation](https://www.umt.edu/faculty-senate/procedures/ascrc-procedures-201/service-learning-201.85.pdf) procedure was sunset. Service-learning courses no longer require a review. Faculty can indicate the attribute in the course proposal form. Executive Director Andrea Vernon joined ASCRC on November 1st to discuss the issue.
* The [Physical Activity / Skills Course Procedure](https://umt.box.com/s/0ekdhvdmdjavzn4h7kq1jeg27fsr6fnm) was revised. It clarifies that requests to create these courses are subject to the same time line as other courses. However, there was concern by the IPAT Senator expressed at the Faculty Senate 11/10/22 meeting so the revision was sent back to committee. The draft also noted that these courses are not subject to CCN review as noted in the Administrative Guidelines. Chris Riley, Activity Course Director joined ASCRC on 11/22/23 to discuss the concerns. He has an email exchange with Joe Thiel and Nathan Lindsay from July 2021 that indicates Activity courses are not exempt from common course numbering. Camie and Acting Vice Provost McKay reached out to [Title] Joe Thiel for guidance, but have not had a response.
* The Dual [Enrollment report](https://umt.box.com/s/tmqvcm2kzac2qqio261q1oa5t2zjtta9) was presented by Jordon Patterson, Dual Enrollment Program Director on November 1st.
* Capstone was added to [High Impact Practices](https://umt.box.com/s/5hgdti71hxn1059tiirop3h15vq1m37a). The definition was presented by Andrea Vernon, Executive Director of Experiential Learning on November 1st
* The revised [General Education Transfer Appeal Procedure](https://umt.box.com/s/d5y7hmffk3j467uqcupy5xotlfrvve05) was presented to the Faculty Senate 12/8/22. Although approved further clarification was needed regarding how the transfer credits are granted. Exceptions to grant transfer credit are reviewed and approved by the Chief Academic Officer, Registrar and Admissions Officer. The procedure was [revised](https://umt.box.com/s/y0d7kb6juo1u9hrlf6q9x5hbos6j1cgn) and approved at the 3/16/23 Faculty Senate meeting
* The [English Proficiency](https://www.umt.edu/admissions/apply/international/full_admission.php) scores for [Duolingo](https://umt.box.com/s/mguuc5mpcd23g9zr63j6nmchf78yder2) were raised by 5 points(100-105) for full admission. The item was approved by the Faculty Senate 12/8/22. Assistant Director of Admissions Evaluations Brigitta Lee met with ASCRC on 11/29/22 to present the item.
* She also presented the [New AP Precalculus Exam](https://umt.box.com/s/414awpkgvcsuoi50wpouau27vh3gu8jt) which is considered equivalent to M151. This item was also approved by the Faculty Senate 12/8/22.
* After discussion of revised BOR [policies 301.8 and 301.9](https://www.mus.edu/board/meetings/2022/november/arsa/index.html) ASCRC created a work group to update the Academic / Probation / Suspension catalog language. The revised [Academic Probation / Suspension](https://umt.box.com/s/p5bq0szj01mhujqaio54lkf4zoj47e1o) language was approved at the 3/16/23 Faculty Senate meeting.
* The revised Syllabus Guidelines were sent back to committee by the Faculty Senate at the March meeting. These were [revised](https://umt.box.com/s/2ebx0nna6hsd2wp68587ivghfok988vy) and approved at the 4/13/23 Faculty Senate meeting.
* The Senate has not requested an Interim Assessment of New Programs in accordance with procedure [102.70 Interim Assessment of New Programs](https://www.umt.edu/faculty-senate/procedures/ecos-procedures-102/ecos-new-program-assessment-102.pdf) in some time. A workgroup was established to review this issue. A [list](https://umt.box.com/s/oaha5xktb66fnzz7oqqnb7apvos1yi4s) was created and draft survey questions were considered. Acting Vice Provost McKay noted that OCHE added a follow-up process for new programs in year 3 and 5 in 2018. ASCRC does not want to duplicate efforts, so decided not to send the survey and is considering [revisions](https://umt.box.com/s/2sytjxfkeoo1on2j6fw99eoorpzawtbr) to the procedure. The Provost’s Office has agreed to include certificates under 29 credits in the program review self-study requirements (3/7/23)
* ASCRC was asked to investigate 300/400 transfer course issues after VP Kreta spoke to the President’s Cabinet about delays in transfer articulation. A workgroup was created and discussed the [issue](https://umt.box.com/s/davlph4pvsdqerxk6rz6pkbgjom0mt2z) but ASCRC did not make recommendations.
* ASCRC was also made aware of procedure [102.35 Academic Program Review](https://www.umt.edu/faculty-senate/procedures/ecos-procedures-102/ecos-academic-program-review-procedure-102.pdf). It should keep in mind new interdisciplinary programs that should be added to the program review list maintained by the Provost’s Office.
* The General Education Committee’s [Motion to provide MC students a UM degree pathway equivalent to other MUS campuses](https://umt.box.com/s/7zap119n3h9ikkdu6hnknf06evqadp8t) was approved by the Faculty Senate 4/13/23. Registrar Mangold expressed concerns related to tracking the MUS Core courses and staffing shortages. There are other complexities related to implementation given Missoula College is embedded in UM. The motion puts a burden on academic advisors and may have unintended consequences. The general studies certificate provides Missoula College students with a MUS Core pathway to complete general education courses that also meet UM general education requirements. However, no Missoula College student has been awarded the certificate who did not also earn an AA. There is also potential for students to abuse the option. Other campuses general education programs are more in line with the MUS core. General Education Co-Chair Coreen Duffy and member Kim Reiser joined ASCRC on 4/4/23 to discuss the motion.
* The [Revised Editorial Catalog Procedure](https://umt.box.com/s/2r99d7ak6ld81n6me6w82e9ojukz0mch) was approved by the Faculty Senate on 4/13/23. (3/28/23)
* The [Interim Assessment Procedure](https://umt.box.com/s/2sytjxfkeoo1on2j6fw99eoorpzawtbr) was revised to account for the Board of Regents Level II Academic Program Follow-up requirement. ASCRC asked that the Provost’s Office include all certificates in program review not just certificates of more than 29 credits as required by BOR Policy 303.3.

## **Other Business**

* Acting Vice Provost McKay developed a [Syllabus Template](https://umt.box.com/s/im0496296f8t6fy13ix44prapky356qj) that will be posted to the Faculty Senate website next to the syllabus guidelines. (4/18/23)
* The [Graduation Appeals Report](https://umt.box.com/s/gupwhlmnz4huo03f18ev4wx9t9y2fu6g) was discussed at the 4/18/23 meeting. Associate Registrar Morgan requests that appeals easily verified in degree audit such as using a catalog published within the last six years be determined by the Registrar’s Office and summarized for ASCRC. This will make it possible to give students an immediate answer.

## **Other Communication / Discussion Items**

* Professor Isho Tama- Sweet, GEAHC Chair joined the ASCRC on 4/18/23 to provide an update. He attended several spring meetings with the administration, advisors and the deans, but is not closer to having clear guidance for general education revision. He proposes three options:
1. GEAHC pause or sunset.
2. Reduce general education offerings without any changes to organization structure or funding.
3. Recommend the administration change the fiscal structure of general education to create the appropriate environment for innovation.