# ASCRC Minutes 11/24/15

GBB 205, 2:10 p.m.

## Call to Order

Members Present: I. Crummy, J. Eglin, B. Hillman, A. Lawrence, T. Manuel, P. Frazier, G. St. George, G.G. Weix

Ex-Officio Present: B. French, J. Hickman

Members Excused: M. Boller, T. Bundy, D. Coffin, E. Engebretson, W. Smith, B. Holzworth, N. Lindsay, E. Uchimoto, M. Semanoff, S. Smith, J. Zink

Guests: J. Cannon, T. Rehm

Minutes: The minutes from 11/17/15 were approved.

Communication

* The location of the Special Faculty Senate meeting today at 4:10 p.m. has changed to the North Underground Lecture Hall.

## Business Items

* Action on SCN 260N was postponed due to the absence of the Science Subcommittee Chair. The only issue with the course is the rubric. It is recommended that the program choose an acceptable rubric in the CCN course guide. Camie will communicate with the requestor.
* Chair Manual has been discussing rubrics with Associate Provost Lindsay. They have decided to forward three (GBLD, ROBT, and FME) to OCHE for consideration.
* The Forestry and Journalism items appended were approved. Follow-up is pending for WILD 230, the associated program modification and the program modification for HHP Exercise Science Pre-Professional Option. Doug Coffin and his subcommittee are working with HHP to improve the option. In addition HHP submitted an additional proposal for a Health and Behavior Coaching certificate. The proposal was submitted after discussions at a meeting of the Montana Medical Association. Because of changes in the way health care will be funded in the future, there will be jobs in this area. There were concerns regarding the internship requirement on the certificate. Doug Coffin, Subcommittee Chair, will follow-up.
* The following items from the Education and Fine Arts Subcommittee were approved. The subcommittee is still waiting for revised syllabi with learning outcomes for two Media Arts courses.

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| [EDEC 230 U](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1141)  | Pos Ch Guidance & Man/lab | New course Program agreed to same title as CCN  |
| [EDEC 405 U](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1142)  | EC Assessment & Outcomes | New course Program agreed to same title as CCN |
| MART355 | Experimental Documentary Media | New Courseapproved late in e-curr |
| MART416 | Production Studio I | New Courseapproved late in e-curr |
| MART457 | Production Studio II | New Courseapproved late in e-curr |
| MART 499 | Professional Portfolio | New CourseDepartment OK with reserved course number |

* The Business and Journalism Items below were approved. It is likely Missoula College will pursue additional consolidation given the President’s announcement last week. The Subcommittee Chair is working with the Bitterroot College on the proposal for a CDL certificate.
* ASCRC discussed allowing a spring review for programs targeted for reduction. It was in favor of reviewing items for those programs, but not a campus-wide review.

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| **MC: Industrial Technology** |
| FME 122 U  | Electricity | Change credits, description  |
| FME 127 U  | High Pressure Boilers | Change description, title  |
| FME 128 U  | Plumbing | Change credits, description, title  |
| FME 130 U  | HVAC | Change description, title  |
| MCH 134 U  | Intro to Mills | New course These courses are part of the MCH Certificates |
| MCH 120 U  | Bluepr Read & Interp for Mach | New course  |
| MCH 129 U  | Mach Qual Contr and Prec Meas | New course  |
| MCH 101 U  | Intro Manf Proc | New course  |
| MCH 102 U  | Intro to Manf Materials | New course  |
| MCH 122 U  | Intro to CAM | New course  |
| MCH 125 U  | Intro to CNC Lathes | New course  |
| MCH 127 U  | Intro to CNC Mills | New course  |
| MCH 130 U | Mach Shop Fund | New course  |

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| Level I | Facility Management Engineering | Heating Ventilation and Refrigeration HVAC CTS  |
| Level I | Facility Management Engineering retitled from Building Maintenance | Change Building Maintenance Engineering to Facility Management Engineering  |
| Level I | Sustainable Construction Cert | 29 credit Certificate to be taught as part of AAS in carpentry.  |
| Level I | Precision Machin Tech CTS | RevUp Montana Grant Support –  |
| Level II | Precision Machin Tech CAS | RevUp Montana Grant Support –  |
| Program Modification | Rubric Change from Building Maintenance to Facility Management Engineering | BME to FME |

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| **MC: Business Technology** |
| BFIN 205S U | Personal Finance | New course MC is willing to teach as a social sciences course consistent with the mountain campus. |

* The Social Science Item below was approved.

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| IDS 490 | Monitoring and Evaluation in International Development | New courseThe proposer agreed to use the reserved course number to allow for IDS to be a campus-only rubric. |

* Action on the GLI certificate was postponed. The proposers have decided to pursue the creation of a rubric through OCHE and are willing to open the certificate to students not in the program, but have not submitted a revised form.
* In the opinion of the ASCRC committee, none of the proposed crosslistings requested for CCS met the revised policy and therefore were NOT approved.

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| [ENST 427 U](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1196)  | Social Issues: The Mekong Delta |
| [ENST 437 U](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1197)  | Climate Change: Mekong Delta |
| [PSCI 468 UG](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1100)  | Public Policy  |
| [NRSM 281 U](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1199)  | Science of Climate Change |
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* Julie Cannon from the Office of Student success provided a brief history of the early alert system. The internal deficient (DEF) grade system was implemented in mid-2000. The Hobson Retain system was piloted in 2014. The latter offers more flexibility and customization. It can accommodate multiple grading periods and allows for more specific alerts and comments. The ability for instructors to add comments is considered critical to advising. The interface is simpler and has stronger FERPA protections. It is the same platform used for new freshman orientation and strategic outreach to students. Trevor Rehm provided additional information with several PowerPoint slides. Last year both systems were available. 178 faculty members used the Hobson system and 69 used the DEF grading system. The Office of Student Success would like to transition to only using the Hobson system. This will provide better efficiency in managing the information and allow for more robust program assessment. It will also ensure FERPA compliance. Athletics uses Grade First, another hosted solution. However both contracts for Grade Frist and Hobson are ending, so discussions are underway to decide on the best system. Hobson is a part of a larger enterprise platform that is currently being used by Admissions. The DEF system can be turned back on if necessary if it turns out that the Hobson system is too expensive when the contract is renegotiated next year. ASCRC had no objection to using Hobson exclusively as it is believed it will be the system used going forward and it best preserves FERPA requirements.

## Adjournment

The meeting was adjourned at 4:50 p.m.

## Forestry and Biomedical Subcommittee Consent Agenda

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| **Ecosystems & Conservation** |
| [NRSM 344 U](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1092)  | ESR Capstone | Change title  |
| [NRSM 495 U](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1093)  | ESR Practicum | Change title  |
| [NRSM 494 U](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1095)  | ESR Seminar | Change title  |

**MC: Health Professions**

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| [AHXR 195 U](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/991)  | Radiographic Clinical: I | Change credits  |
| [AHXR 295 U](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/992)  | Radiographic Clinical: I | Change credits  |
| AHMA 260 | Med Assist Lab 1 | Change number, title |
| AHMA 262 | Med Assist Laboratory Procedures 2 | Change number, title |

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| **Pharmacy Practice** |
| [PHAR 320 U](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1222)  | Am Ind Health Issues | Change credits  |
| AHHS 320  | Am Ind Health Issues | Delete course Old crosslist no longer allowed with CCN  |

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| **Society & Conservation** |
| [PTRM 353 U](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1108)  | Tourism & Sustainability Mountain | Change title  |
| [NRSM 352 U](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1109)  | Mountain Environment and Dev | Change title  |

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| **Parks, Tourism and Recreation Management** |
| [PTRM 485 UG](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/932)  | Recreation Planning | Change credits  |

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| **Resource Conservation** |
| [NRSM 489E U](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/814)  | Ethics Forestry & Conservation | Change prereqs  |
| [NRSM 462 UG](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1113)  | Rangeland Ecology | Change prereqs  |

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| **Wildlife Biology** |
| [WILD 180 U](https://www.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/960)  | Careers in Wildlife Biology | Change description, other: subject, title  |

Program Modifications

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| HHP- Exercise Science Applied Option | Change requirements |
| HHP- Community Health and Prevention Sciences | Replace BIOL 265 with WGSS 263 |
| Health Professions- Radiologic Technologist | Adding course AHMS 144, re- sequencing, and changing credits of clinical courses |
| Medical Information Technology- Medical Administrative Assisting | Changing requirements |
| Medical Information Technology- Medical Reception | Changing requirements |
| Medical Information Technology –Health Information Coding Specialty | Changing requirements |

Level 1 Forms

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| CSD | **Communicative Sciences & Disorders minor** |
| CFC | **Ecosystem Science & Restoration program retitled from Ecological Restoration** |
| Health Professions-Pharmacy Technology  | **Change delivery method from face-to-face to online** |