# ECOS Agenda Meeting Agenda, April 25, 2019

## Call to Order

* Approve minutes from the [4/11/19](https://umt.box.com/s/pwu463bn00zcatywdsfmslcm40p7fzdn) meeting

## Public Comment

## Communication

* Welcome new members- Chris Palmer and Michael Musick
* Guest at 3:00 p.m. – Incoming ASUM Leadership
* Spring gathering at Chair Pershouse’s home – Possible dates 5/1, 5/6 or 5/7 2 7:00 p.m
* Received [annual report](https://umt.box.com/s/8oywvp52m5me5capfukyzo0q6oewgcem) from Unit Standards Committee
* Chair Pershouse spoke to Interim Dean John DeBoer about Theatre & Dance Program Review

## Business items:

* Professor Solomon Dobrowski, Forest Management willing to serve on the Faculty Senate
* [Committee nominations](https://umt.box.com/s/2z4oejzvynsupbt2ghloozi5ogk2xtlq)
* OPM contract feedback over summer?
* [Final Annual Report](https://umt.box.com/s/vtbwql8jvjqxo88aovhgex103v8modak)
* Evaluation Message to send to voting groups last day of classes (below)
  + [Sorted Senator List](https://umt.box.com/s/iygwogyjx1os50eexpk91562dwb9ad4l)
* Date for ECOS summer retreat? 8/22/19? Time?
* Evaluation of the Administration? Provost Harbor would like the data on the deans to use in his review in June. Do ECOS members want to review the data /written comments over the summer to create summaries?

## Adjournment

### Evaluation Message

Dear Colleagues,

I am contacting you all as senators in the humanities voting group.  ECOS is hoping that targeted email messages to faculty members will help improve the response rate for the evaluation of the administration, which is typically between 20-30%.  We would like you to send your departmental colleagues a message to encourage participation.  (Katie and Amy can send a joint message; Liz an I will send a joint message; I will send a message to GHR – that should cover all of the departments in the humanities voting group).  The following language is taken from Dillman, Smyth, and Christian (2014):  Internet, Phone, Mail, and Mixed-Mode Surveys, The tailored Design Method, p. 438, and was recommended by John Baldridge, the director of survey research for the Bureau of Business and Economic Research:

On April 15, you received  an email requesting your evaluation of some senior UM administrators. To the best of our knowledge we have not yet received your responses. Given the importance of senior administrators’ job performance during these challenging times for our university, it is the hope of Faculty Senate that faculty voices will provide administrators vital feedback. We are writing again because of the importance that your responses have for helping to get accurate results. It is only by hearing from nearly all faculty that we can be sure that the results truly represent faculty opinion.

ECOS has worked to develop a much shorter survey than that used in the past.  It should take approximately ten minutes of your time.  All responses are confidential.

In order for the evaluations to be taken seriously, the results must be as complete as possible, so please participate.  We appreciate your help in this process.

You can add a line at the beginning stating that you are contacting colleagues as a member of Faculty Senate.

Thank you for your help!

Matthew Semanoff