# Graduate Council Meeting Minutes

December 6, 2017, GBB 202, 12:00 – 1:00 PM

*Members Present:* B. Baker, L. Broberg, F. Brown, C. Dumke, J. Farnsworth, K. Harris M. Murphy, G. Morrel, C. Nelson, S. Ross, D. Schuldberg, S. Stan, K. Volk, N. White
*Members Absent/Excused:* N. Lindsay, C. Palmer, R. Smith, C. Fitspatrick, V.P. Whittenburg
Ex-Officio Present: A. Kinch

Call to Order

* The minutes from 11/29/17 were approved.

## Communication

* Members were reminded to RSPV for the new graduate admissions process. Programs who have not created a shell in Submittable should send a representative. The Graduate School will be data testing the system in the spring. The new system will make the process easier, but there has been resistance from some units. There will be a representative from Submittable and the Graduate School at the training along with coffee and snacks.
* Associate Dean Kinch informed the Council that the Interdisciplinary Graduate Program was placed in the category for substantial modification by APASP. Taskforce members misunderstood how the program is resourced (0 faculty FTE) and there was an issue with the centralized data. It was clear that one of the reviewers did not like the program and made caustic comments. He and Vice President Whittenburg responded to the comments. The non-traditional student population it serves is diverse (42% are Native American Students). The time to degree is an ongoing concern but reflects the needs of non-traditional students. Associate Dean Kinch is open to meeting with members of Oversight Committee if they are interested.

## Business Items

* The following course reviewed by the Professional Schools Subcommittee was approved.

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| **Art** |
| [ARTZ 580 G](https://winapps.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1855) | Data Arts | New course |

* Social Science is still waiting on follow-up for many of the courses and has not yet reviewed the program modifications or Level I forms.
* The Science subcommittee received a revised syllabus for CSCi 426 UG, but it still has a weak graduate increment. ASCRC noticed the course form requesting a description change had also changed the level from UG to U, so an inquiry was sent to the instructor. The Department would like the course to remain UG. The Subcommittee Chair will offer more guidance regarding the graduate increment. The Council will revise the procedure in the spring. It should be clear that a certain percentage of graduate students’ grade must be based on the work from the graduate increment.
* After additional discussion, the Council approved the Dual Degree in Neuroscience. The students will need to apply 13-16 credits taken their fourth year to the graduate degree. The students do not become graduate students until the end of their fourth year.

## Adjournment

The meeting was adjourned at 1:00 p.m.