

# GRADUATE COUNCIL MEETING MINUTES

September 26, 2018, GBB 202 12:00 – 1:00 PM

## CALL TO ORDER

*Members Present:* B. Baker, M. Beavers L. Broberg, M. Mayer, C. Nelson, M. Murphy, C. Palmer, S. Rinfret, D. Schuldborg , E. Voronina

*Members Absent/Excused:* , S. Ross, R. Smith S. Stan, N. White, S. Whittenburg

*Ex-Officio Present:* A. Kinch

- The minutes from 9/12/18 were amended and approved

## COMMUNICATIONS

- The Provost is scheduled for the October 10<sup>th</sup> meeting. So next week the Council should consider talking points. These may become clearer as the deans work on the staffing plans from the targets provided on Friday.

The **Senate's Review and Recommendation Process** for reorganizations and staffing plans lists some of the reorganizations (Level I and II proposals expected for review) and a timeline and sequence for faculty comment. ECOS will ask Graduate Council to provide feedback on the capacity for final staffing levels to sustain curriculum. The Senate review of staffing levels begins on October 26<sup>th</sup>. Therefore ECOS would like the Level I and Level II proposals (last count from the Provost's Office is 35) to be presented at the November 8<sup>th</sup> Faculty Senate meeting. This will require an expedited review. Subcommittee consent agendas should be completed by the October 31<sup>st</sup> Council meeting.

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| <u>September 26</u> | Instructional staffing budgets provided to Deans and Chairs  |
| <u>September 28</u> | <b>Final reorganization plans</b> available to faculty; ASCRC, Grad Council, and ECOS review begins.   |
| <u>October 4</u>    | <u>Period for faculty feedback on curricular proposals and reorganization opens.</u>   |
| <u>October 12:</u>  | Deadline for formally noticed attrition (directly to Provost)  |
| October 19          | Period for faculty feedback on curricular proposals and reorganization plans closes.   |
| <u>October 26:</u>  | Deans submit plans for achieving instructional staffing budgets to the Provost; Faculty Senate review of staffing plans begins, faculty comments open. |

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| <u>November 5</u>                                     | President submits <b>curricular impact reorganizations</b> from staffing plans; Review Committee formed.                        |
| <u>NOVEMBER 8</u><br><u>SENATE</u><br><u>MEETING:</u> | ASCRC, Grad Council, and ECOS report review and recommendations of <b>final reorganization plans</b> .                          |
| <u>DECEMBER 6</u><br><u>SENATE</u><br><u>MEETING</u>  | ASCRC, Grad Council, and ECOS report review and recommendations of <b>curricular impact reorganizations</b> from staffing plans |
| <u>December 20</u>                                    | Faculty Senate recommendations due.   |

Subcommittee Chairs may want to request input from faculty familiar with the discipline if not represented on the Subcommittee, or ask for follow-up from the requestors. If necessary, the Subcommittee may wish to meet with the curriculum planning committee from the unit. If there are controversies, the Council may need to bring in guests. The Council should note if changes at the undergraduate level impact graduate programs. Individual faculty comments will be accepted until October 3<sup>rd</sup>.

The Senate created a Program Move Form for items that are not included on Level I or II proposals, but are included in CBA, Section 7.100 items subject to Faculty Senate review and recommendation.

Chair Broberg will work with Camie on a preliminary plan to distribute the workload. It will likely be necessary to adjust the course form reviews, given the number of proposals from the professional schools. Unfortunately the revised UG Guidelines were postponed in May and not approved until last week's Faculty Senate meeting. At least they will be available as a resource to mentor faculty regarding the graduate increment.

## BUSINESS ITEMS

- The DIS Oversight Committee met last week and established a workplan for the year. It reviewed the program description and application instructions posted on the website and is working on a motion to revise admission and program requirements with respect to the doctoral dissertation proposals. The motion will be ready for the Council to consider next week. Associate Dean Kinch showed the Council where DIS Program documents are archived on the website. The Committee will consider whether updates are needed on the two procedures posted on the Faculty Senate website.

302.50 Individualized Interdisciplinary PhD (IIP) Oversight

302.55 Individualized Interdisciplinary PhD (IIP) Admissions

- The Committee supports maintaining a separate Admission Committee. A few more members are needed for this year. Professor Rinfret volunteered
- The Accelerated Graduate Degree Workgroup also met last week. Because programs are so different, the criteria and student preparation will be considered on a case by case basis. Issues to consider are how soon a student can apply to the program through demonstrated capacity to succeed in graduate-level course work. Should this be based on the number of credits? The application process should be appropriately stringent for the discipline. Financial aid guidelines require undergraduate degree requirements to be completed. Students may be granted provisional admission status until they have met the undergraduate degree requirements. The Workgroup discussed the other terms that may be appropriate for this type of degree – such as “Bridge”, or “Blended.” Associate Dean Kinch will make changes to the document started based on the discussion. The criteria will not be finalized until after the review of the two programs (Journalism and Philosophy) submitted for consideration this fall. The Council may need to ensure quality and consider how the numbers of students accepted will impact the current program. How will the two tracks of students integrate?
  - Members were asked to review the two (Media Arts and Educational Leadership) WRGP tuition exchange proposals for consideration next week. Proposals that did not meet the criteria of having space for students that would otherwise go unfilled were not forwarded.
  - PT 531 *Prosthetics* was missing from the summary last year, but was in e-Curr. The Science Subcommittee reviewed the course and it was approved by the Council.

#### GOOD AND WELFARE

- Professor Mayer thanked the Graduate School for not changing the admissions process in the middle of the process.

#### ADJOURNMENT

- The meeting was adjourned at 12:48 p.m.