## Level I Program Form

### I Summary of Proposed Changes

<table>
<thead>
<tr>
<th>Department/program</th>
<th>College of Arts and Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summary</td>
<td>This proposal is to change the name of the College of Arts and Sciences to the College of Humanities and Sciences.</td>
</tr>
</tbody>
</table>

### II Endorsements and Approvals

Please obtain approval from the Program Chair/Director, the Dean and the Associate Provost.

<table>
<thead>
<tr>
<th>Requestor: Christopher Comer</th>
<th>Phone: 2632</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature</td>
<td>Date 9/25/2013</td>
</tr>
<tr>
<td>Program Chair/Director:</td>
<td></td>
</tr>
<tr>
<td>Signature</td>
<td>Date</td>
</tr>
<tr>
<td>Other affected programs:</td>
<td>Date 9/25/13</td>
</tr>
<tr>
<td>Signature</td>
<td>Date</td>
</tr>
<tr>
<td>Dean’s Signature</td>
<td>Date 9/25/2013</td>
</tr>
<tr>
<td>Initial Review in Provost’s Office</td>
<td>Date 9/26/2013</td>
</tr>
<tr>
<td>Faculty Senate Review</td>
<td>Date</td>
</tr>
<tr>
<td>Provost</td>
<td>Date</td>
</tr>
</tbody>
</table>

Are other departments/programs affected by this modification because of:
- (a) required courses incl. prerequisites or corequisites,
- (b) perceived overlap in content areas
- (c) cross-listing of coursework

### III Type of Level I Proposal (please check the appropriate space)

- (a) Re-titling existing majors, minors, options, or certificates
- (b) Eliminating existing majors, minors, or options. (submit with BOR program termination checklist)
- (c) Adding new minors or certificates where there is a major*
- (d) Adding new minors or certificates where there is an option in a major*
- (e) Departmental mergers and name changes
- (f) Program revisions—for minor modifications use the program modification form*
- (g) Distance delivery of previously authorized degree program
- (h) Adding option within an existing major or degree *
- (i) Eliminating organizational units such as departments, divisions and colleges or schools *
- (j) Consolidating existing programs and/or degree *

*Requires BOR Curriculum Proposal Form submitted to the Provost’s Office (refer to http://www.umt.edu/provost/policy/curriculum/default.aspx)

### IV Catalog Language

If you are proposing a change to an existing program or major, please cut and paste the requirements as they appear in the current catalog below. www.umt.edu/catalog

Please provide the proposed copy as you wish it to appear in the catalog.

**Rationale:** The University of Montana has a strong Humanities program. UM is known as the humanities university in Montana. The proposed name change seeks to emphasize this. A College title that uses Humanities and Sciences better reflects who we are and what we do. It is used by some, but not too many, other colleges like us – so the name will send a message of our unique identity. (Another major university that uses Humanities and Sciences is Stanford.) While we in the academy know that the “Arts” in Arts and Sciences refers to the Liberal
Arts, this is confusing to many people (including most students) as they think of visual or performing arts. The proposed name change seeks to give a more accurate description of our unit. Dovetailing with this proposed name change is a plan to establish a Humanities Institute, which will emphasize the strong humanities programs in the College and encourage collaboration within those programs. The new name is simply a one-word change, but it will be a much better description of the College, and signal our mission to also foster collaborations between the Humanities and both the Social and Natural Sciences.

Support: Over the past 1-2 years there have been general discussions at a College of Arts and Sciences all-faculty meetings and at several CAS chairs meetings regarding a potential change in the name of the College. Both the CAS faculty committee and CAS staff advisory committee have voted in favor of the name change within the past month. This fall we surveyed faculty and staff in the College; over 2/3 favor the change. Additionally, this has been received positively by the Academic Officers and unanimously supported by the CAS External Advisory Board.

Costs: The costs of this name change are minimal and include for example the purchase of new letterhead (although most of that is electronic now) and in person hours (changing references in UM documents).

<table>
<thead>
<tr>
<th>What other programs are affected by your proposal? Obtain signatures as requested below.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>V Department Summary</strong> Required if several proposals are submitted. In a separate document list program title and proposed change for all proposals.</td>
</tr>
<tr>
<td><strong>VI Copies and Electronic Submission</strong> After all signatures have been obtained submit the signed original and electronic file to the Faculty Senate Office, UH 221.</td>
</tr>
</tbody>
</table>

Revised 7/13
Montana Board of Regents
LEVEL I REQUEST FORM

Item Number: XXX-XXXX+XXXX
Meeting Date:

Institution: University of Montana
CIP Code:

Program Title: Change the name of the College of Arts and Sciences to the College of Humanities and Sciences

Level I proposals are those that may be approved by the Commissioner of Higher Education or the Commissioner's designee. The approval of such proposals will be conveyed to the Board of Regents at the next regular meeting of the Board. The institution must file the request with the Office of the Commissioner of Higher Education by means of a memo to the Deputy Commissioner for Academic and Student Affairs, by no later than five weeks prior to the final posting date for the next scheduled meeting of the Board. The Deputy Commissioner will review the proposal and respond to the proposing campus with any questions or concerns within one week, allowing the proposing campus one week to respond before the item is posted for the BOR scheduled meeting.

A. Level I (place an X for all that apply):

Level I proposals include campus initiatives typically characterized by (a) minimal costs; (b) clear adherence to approved campus mission; and (c) the absence of significant programmatic impact on other institutions within the Montana University System and Community Colleges. For Level I actions on degree programs or certificates, the process must begin when the proposing campus posts its intent on the MUS academic planning web site.

1. Re-titling existing majors, minors, options and certificates

2. Adding new minors or certificates where there is a major (Submit with completed Curriculum Proposals Form)

3. Adding new minors or certificates where there is an option in a major (Submit with completed Curriculum Proposals Form)

X 4. Departmental mergers and name changes

5. Program revisions (Submit with completed Curriculum Proposals Form)

6. Distance or online delivery of previously authorized degree or certificate programs

7. Placement of program into moratorium (No Program Termination Checklist at this time – document steps taken to notify students, faculty, and other constituents and include this information on checklist at time of termination if not reinstated)

8. Filing Notice of Intent to Terminate/Withdraw existing majors, minors, options, and certificates (No Program Termination Checklist at this time)

9. Terminate/withdraw existing majors, minors, options, and certificates (Submit with completed Program Termination Checklist)
B. Level I with Level II documentation:

With Level II documentation circulated to all campus chief academic officers in advance, the Deputy Commissioner or designee may propose additional items for inclusion in the Level I process. For these items to move forward, the Deputy Commissioner or designee must reach consensus with the chief academic officers. When consensus is not achieved, the Deputy Commissioner or designee will move the item to the Level II review process.

1. Options within an existing major or degree (Submit with completed Curriculum Proposals Form);

2. Eliminating organizational units within larger institutions such as departments, divisions and colleges or schools with the exception of the Colleges of Technology where changes require Board action (Submit with completed Curriculum Proposals Form);

3. Consolidating existing programs and/or degrees (Submit with completed Curriculum Proposals Form);

C. Temporary Certificate or A.A.S. degree programs

Certificate or Associate of Applied Science Degree Programs may be submitted as Level I proposals, with memo and backup documentation, when they are offered in cooperation with and/or at the request of private or public sector partners and the decision point to offer the program is not consistent with the regular Board of Regents program approval process. Level I approval for programs under this provision will be limited to two years. Continuation of a program beyond the two years will require the normal program approval process as Level II Proposals.

All other Level I Certificate or Associate Degree programs may be placed on submission at any Board of Regents meeting. They will be placed on action agendas at subsequent meetings. All campuses agree to insure that all other campuses receive program information well in advance of submission.

D. Campus Certificates

Although certificate programs of 29 credits or fewer may be implemented by the individual campuses without approval by the board of regents, those certificates do need to be reported to the office of the commissioner of higher education and listed on the Montana University System’s official degree and program inventory. These Level I proposals will be listed as information items at the next regular meeting of the board.

Specify Request:

The University of Montana has a strong Humanities program. UM is known as the humanities university in Montana. The proposed name change seeks to emphasize this. A College title that uses Humanities and Sciences better reflects who we are and what we do. It is used by some, but not too many, other colleges like us – so the name will send a message of our unique identity. (Another major university that uses Humanities and Sciences is Stanford.) While we in the academy know that the “Arts” in Arts and Sciences refers to the Liberal Arts, this is confusing to many people (including most students) as they think of visual or performing arts. The
Montana Board of Regents  
LEVEL I REQUEST FORM

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