



## BUDGET INCREASE REQUEST

UM ID#: \_\_\_\_\_ Last Name, First Name \_\_\_\_\_

On a case-by-case basis, we can consider increasing your cost of attendance (budget) which is based on an average cost for most students. Since individual budgets can vary, the Department of Education allows students to request budget increases with documentation. Requests without adequate documentation will be denied. If your budget increase request is approved, it is important to know that the changes usually only create an opportunity for students/parents to borrow more in loans. It is rare for an increase to create room for grants, campus-based aid, and/or scholarships; it never changes the Pell Grant amount.

**We also want to caution student/parent(s) to carefully consider limiting how much they borrow in loans.** Loans are required to be repaid. The budget is categorized into tuition and fees, housing and food, books, supplies, transportation, and miscellaneous (personal). Increases to the budget can also consider costs associated with dependent care (child or elder care and private school tuition), study abroad costs, costs related to a disability, and a personal computer. Therefore, certain 'reasonable' costs in these areas that exceed the cost of attendance can be considered. Reasonable expenses could include but are not limited to student housing costs, transportation costs, student loan fees, one-time professional licensure costs, student's medical/dental not covered by insurance, insurance premiums (student), etc. The budget is only those costs that are directly related to the student's education during the time of enrollment. In overaward (over budget) situations, we will use known actual costs to offset overawards. Housing requests will only be considered for the student's portion of the expense. We cannot increase your housing allowance if you live with your parent(s). **Requests can take up to six weeks.**

Check appropriate selection below and submit supporting documentation:

- Computer Purchase – The 2024-2025 cost of attendance (budget) already have a allocation for computer purchase built in of \$1550; therefore, a request for computer can only be approved if your program of study requires a more robust computer or you have a documented repair/replacement cost after the original purchase. If requesting over \$1550, provide proof of purchase or order that shows your name, place of purchase and itemized bill and documentation to verify required specifications such as a syllabus, letter from instructor/department, etc.
- Commuter Outside of Missoula – (not considered: car purchase, auto loan payments, or car insurance) – Submit proof of current physical address required and make, model and year of car
- Dependent Care (childcare, elder care, private school tuition) – Submit name(s), age of dependent(s), copy of current bills
- Expenses Related to Disability - Submit documentation of expense paid or required for school
- Housing/Rent Adjustments – Submit signed lease/mortgage including roommate information
- Insurance Premiums (student) – actual costs only – if purchased through UM, no documentation needed
- Medical/Dental Expenses – Submit Medical Expenses Form and documentation
- Student Loan Fees - actual costs, no documentation required
- Study Abroad Expenses – Submit documentation from department or program
- Other: \_\_\_\_\_

**I am requesting a review of my cost of attendance (budget) at the University of Montana. I understand that this is a request only. My signature below affirms that the information submitted, and the attached documentation, are true and accurate to the best of my knowledge.**

If the budget is approved, please increase my loans to the:

- Maximum     Specific Amount \$ \_\_\_\_\_     Will Consider After Review

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_