Reference/Reviewer Login instructions

Update: February 25th 2020

If a student has requested that you be a reference you will receive an email with a link to login to the scholarship portal. It should default to the “References and Reviewer” tab.

If it does not default to the “Reference and Reviewers” tab you should be able to click on it. It is located to the right of “Applicants and Administrators” tab.
Once here you will want to login with the email that was sent the link. If you are a UM faculty or Staff member you may have to try both your @umontana.edu and @mso.umt.edu emails as the scholarship portal does not recognize that they are the same email like Outlook so instead it will create an account for each email.

If you have not previously logged in as a reviewer before and do not have a password you will want to click on “Trouble signing in?”. By doing this it allows you to reset your password or to get a password created for it.

Once you have clicked on “Trouble signing in?” it will bring you to a new page. Here you will enter in the email address. With UM Faculty and Staff you will want to make sure you put the correct end here. If you do not it will let you know if you do not have an account with that email address.
You will then be sent a new email, with a link that will allow you to reset/create a password. Once you have done that you will be able to login as a reference. If you are still having issues logging in please contact the Financial Aid Office at fascholarships@mso.umt.edu or call at 406-243-5373.