

# Instructions for Application

Please read the *entire* application carefully before beginning to complete it!

1. **Application Form-** Complete the Application Form and be sure that you understand the conditions listed on the back before you sign it. Please note:
  - A minimum GPA of 2.8 is required for participation in this program.
  - Students who have been placed on Disciplinary Probation for violation of the UM Student Conduct Code must wait six months after the probation period has ended before applying for a UM sponsored study abroad program. Students placed on Disciplinary Probation between the time of their acceptance into a program and their departure will automatically be withdrawn from the program.
2. **Confidential Reference Form-** Your reference should be academic (from *college* professor or instructor) Remember to fill out the top section before giving the form to the evaluator. You should provide the evaluator with an envelope in which to return the reference form directly to our office. Your application cannot be processed until we have received your reference. Alternatively, you can place the reference form in a sealed envelope.
3. **Statement of Purpose-** In a clear, thoughtfully prepared short essay (about 500 words), introduce yourself and present your reasons for wanting to study abroad through this particular program. Take this opportunity to explain why a period of study abroad is important to your education. Use this essay to tell the selection committee about your strengths and special interests that may not be evident in other materials you are submitting. Please type on plain white paper, and be sure that your name appears on each page.
4. **Official Copy of UM Transcript-** Request an official copy of your transcript from the Registrar's Office. You may pick it up and submit it with the rest of your application, or have it sent directly to our office.

**Make a copy of your application for your own records and be sure to submit everything to International Programs!**

**See application and confidential reference form below.**

# The University of Montana

International Ctr. Missoula, MT 59812

Phone: 406-243-2288

Fax: 406-243-6194 e-mail: [goabroad@mso.umt.edu](mailto:goabroad@mso.umt.edu)

## Faculty-Directed Program Application Form

Your Name \_\_\_\_\_

Program(s) for which you are applying: \_\_\_\_\_

Term(s) of Study Abroad (mark all that apply):  Fall 20\_\_  Spring 20\_\_  Summer 20\_\_

Student ID# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Birthdate (MMDDYY) \_\_\_\_/\_\_\_\_/\_\_\_\_  Male  Female

Current Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Address/Phone valid until \_\_\_\_/\_\_\_\_/\_\_\_\_ E-mail \_\_\_\_\_@\_\_\_\_\_

Permanent Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Permanent E-mail \_\_\_\_\_@\_\_\_\_\_

Emergency Contact (Name, Address, Phone) \_\_\_\_\_

I do \_\_\_\_/ do not \_\_\_\_ authorize The University of Montana to communicate information about my program activities in non-emergency situations to my parents or legal guardians, or to (name & address) \_\_\_\_\_

\_\_\_\_\_, or to news media.

Year in school: \_\_\_\_\_ Number of Credits completed at the end of this academic year: \_\_\_\_\_

Major: \_\_\_\_\_ Minor: \_\_\_\_\_ Current Cumulative GPA: \_\_\_\_\_

Academic preparation specific to this exchange: \_\_\_\_\_

Describe any previous study abroad or foreign living experience: \_\_\_\_\_

List name and title of your academic references:

1. \_\_\_\_\_

To assist us in tracking promotion efforts, please indicate how you found out about this program:

Visit to this office    Our website    Orientation workshop    Classroom visit  
 Ad in Kaimin    Faculty member/advisor    Other students/past program participants  
 Our newsletter    Study Abroad Fair    Other (please specify): \_\_\_\_\_

If you feel there is any information, not included in the application or in your personal statement, that is important to your participation in the program, please attach as a separate sheet of paper.

Are you now or have you ever been placed on Disciplinary Probation for violation of The University of Montana's Student Conduct Code?    Yes    No   If yes, please attach a written explanation and list the dates of any such probation.

Have you even been convicted of or pleaded guilty to a criminal felony?    Yes    No   If yes, please attach details of such conviction.

I authorize The University of Montana to release the following information to potential program participants (check all that apply):

Name    Address    Phone number    email address    None

I understand that before I may be selected for the program, The University of Montana shall have the right to review my student academic and disciplinary records, which shall not be disclosed outside the University without my consent. I agree that The University of Montana may release all information contained in this application to my prospective host institution.

I understand that I cannot participate in a UM sponsored study abroad program if I am currently on Disciplinary Probation, if I have been on Disciplinary Probation in the past six months, or if I am placed on Disciplinary Probation between now and my departure for the program. I understand that if I have a criminal conviction history I may be disqualified on the basis of this history from participating in the UM study abroad program.

If selected, I will not hold The University of Montana legally responsible for actions taken or services not provided by the host institution under this study abroad program.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



4. Please state your opinion of the applicant's chances for success (both academic and non-academic) in this international exchange program, weighing both strong and weak points. The student's success in the program will be strongly affected by the student's adjustment to the challenging situation of living in a foreign environment. Based on your knowledge of the applicant, please also give us your opinion of the applicant's ability to make this adjustment. Continue on a separate sheet if necessary.

5. Please check the statement that you feel most accurately reflects your opinion of this student's suitability for the program. In each case, please explain your answer in the space below.

The student has my strong recommendation.

I cannot recommend this student for the program.

I have minor reservations, but I am willing to recommend the student with the following reservations:

6. Please use this space to make any additional comments that you would like to add regarding this student. Continue on a separate sheet if necessary.

Evaluator's Name & Title (Print) \_\_\_\_\_

Department \_\_\_\_\_ Institution \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please *do not* give this form to the applicant, but return it in a sealed envelope to:  
Marja Unkuri-Chaudhry  
International Programs  
The University of Montana