

Study Plan Approval Form For Non-UM Study Abroad Programs

Student Name: _____ I.D.# _____
 Permanent Mailing Address: _____ City: _____
 State: _____ Zip: _____ Phone#: _____ Email: _____
 Host Institution/Program: _____
 Term(s) Abroad: [] Fall 20____ [] Spring 20____ [] Summer 20____

Directions:

- For courses used towards your major, seek approval/signature from your advisor and the department chair
 - For courses used towards your minor, seek approval/signature from the department chair
 - For courses used to satisfy one of the general education requirements, it must fulfill the spirit of the UM requirement; seek approval/signature from Admissions and New Student Services (NSS)
- ⇒ You are ultimately responsible for credit transfer; you must consult your advisor and the appropriate department chairs to ensure approval or your program.
- ⇒ For Independent Study credits, consult the instructor who will supervise/approve the work, and review the University Catalog regarding Independent Study credits. To earn Independent Study credits at UM, you must register (and pay) for those credits at UM; you may do this during or after your study abroad program (consider the financial implications of your choice).

Please note:

- ◇ Credits and grades earned abroad will not count in your UM GPA, unless applying for graduation with honors, or a UM professional program, etc.
- ◇ Only the courses that you pass according to the host institution's grading policy may be transferred.
- ◇ You are encouraged to save your syllabi, course notes, papers, homework, etc. from classes that you take while abroad in order to facilitate credit transfer upon your return to UM.

<u>Study Abroad Course Title</u>	<u>UM Equivalent Course or Elective (no equivalent) and/or General Ed. Category</u>	<u>Approval (Advisor, Chair, or NSS initial here)</u>

Academic Advisor's signature: _____ Date: _____
 Department Chair's signature (for *major* requirements only): _____ Date: _____
 Department Chair's signature (for *minor* requirements only): _____ Date: _____
 Admissions & NSS signature (for *gen. ed.* approval and only): _____ Date: _____
 Student's signature: _____ Date: _____