SCFC Meeting Minutes  
Thursday, September 25, 2014  3-4 PM  SS127

Present:  
**Voting Members:**  Ben Campbell  Chuck Harris  Martin Horejsi  Jonathon Knudsen  Jesse Neidigh  Cale Patenaude  
**Non-Voting Members:**  Valerie Crepeau  Matt Riley  Barb Seekins  Indy Singh  

Absent:  
**Voting Members:**  Tell Bailey  Brian Birdeau  Josef Crepeau  Beckie Christiaens  Andrew Larson  Sarah Schrader  
**Non-Voting Members:**  

Visitor:  
Brad Allen, Art Department

SCFC meeting opened with SCFC member introductions.

Review SCF equipment expenditure proposal from the College of Visual and Performing Arts – School of Art  Visitor: Brad Allen - Pending
Equipment expenditure proposal from the College of Visual and Performing Arts was reviewed and Brad Allen addressed questions from the SCFC. The SCFC voted to approve this proposal contingent on receipt of quotes. Questions that will be addressed after review of the quote are as follows:
* Is a Mac Mini included with the LCD screen?
* What is the warranty on the equipment?
* Is the LCD screen used by instructors, by students, or both? What percentage?
* How is the LCD screen used?
* Since the LCD screen is used in the classroom should it be purchased with instructional equipment funds rather than SCF funds?

Approve minutes from 8/11/14 SCFC meeting - Approved
The minutes from the 8/11/14 SCFC meeting were approved.

Chair/Chair Elect appointments - Approved
SCFC was asked for nominations for Chair and Chair Elect for the SCFC. The following student SCFC members volunteered for the roles.
Cale Patenaude – Chair
Ben Campbell – Chair Elect
These appointments were approved by a vote of 4-0.

SCFC Procedures Powerpoint
Current allocation methodology was discussed

SCFC meeting scheduling
It was agreed that the next SCFC meeting would be scheduled for two weeks from this meeting at the same time. Topics to discuss will include
Review of College of Visual and Performing Arts expenditure quote
Fixed allocations – do they make sense?
Employment allocation
SCFC funds available, cash flow.
Postponed to next SCFC meeting

“in lieu of course fees”

Discuss methodology for SCF subsidized lab use data collection.
The following talking points have been identified.
* Consider providing classroom technology upgrade funding by request rather than by allocation. Plan in advance of the academic year and have Randy Gottfried attend and present proposal for discussion.
* Consider pulling back equipment balances at FYE as well as employment balances. Departments could provide justification for keeping their balances.

Discuss allocation formula and port subsidies.