Software Asset Management Roundtable: May 17, 2016

Attendees: Joe Allred, Kit Edington, Kathy Garramone, Quinton Greenhagen, Andrew Hauer, Bob Hlynosky, Robert Logan, Jay Michalik, Jonathan Neff, Marvin Paulson, James Poelstra, Wesley Samson, Janet Sedgley, Steven Van Grinsven, Mika Watanabe, Ivy Wells

Campus IT departmental guest (Andrew Hauer, CIRE)

Andrew serves as the IT director for the Center for Integrated Research on the Environment, working most closely with the US Army Corps of Engineers and the Department of Defense, other agencies, foundations and private organizations whose missions are to accomplish research goals. Due to many off site employees, Andrew faces many IT remote management challenges. One example is supporting UM employees who are deployed to military bases. The Department of Defense won’t allow UM to connect to their hubs. There are VPN, connectivity, data upload, and speed issues continually needing to be resolved.

New campus-wide software effort (Steven Van Grinsven, IT-EIS)

Steven provided an overview of Banner and DocuSign work flow processes.

- Banner work flow: A UM committee reviewed several work flow systems, resulting in the selection of Banner. Work flow already exists in the services Banner provides. Banner work flow has been reviewed for ADA compliance. The first work flow created is auto assigning advisors to students.
- DocuSign: DocuSign is a web based utility that allows one to sign a document via electronic signature. UM has 6000 DocuSign envelopes. This is a good solution for one-off contracts. We are anticipating a July 2016 release. Campus wide training will be available this summer.

Software purchasing (Bob Hlynosky, Procurement)

- Microsoft products can be purchased from the OETC store (OETC is our new Microsoft Partner). OETC does sell other products but other products are not included in the Microsoft contract. If under $5K, then a purchase can be made. If a software cost is $5K to $25K, then UM must get 3 bids. If you order through OETC, get a screenshot of the order and add it to a product/vendor in GrizMart and submit it for purchase.
- There are two types of bids: lowest bid for a product versus RFP bid (request for proposal bid).

Enterprise application committee (John Greer, Mansfield Library)

The Enterprise applications committee was formed by the IT Senate with the goal of combining purchases as Enterprise agreements allowing UM campus units to work closely together on larger purchases saving costs to UM. We will invite John to speak further about this committee at an upcoming SAM roundtable.

Accessibility and Software (Janet Sedgley, EITA)

Janet talked about ProCard purchases that lack the accessibility review process.

- During slow EITA periods, the Accessibility team will review ProCard software purchases in addition to GrizMart purchases. There are times when software is purchased using a ProCard
and no accessibility review was considered. All software/hardware purchased must be accessible. If software is not accessible but necessary, it must be EEAA (equally effective alternative access) compliant.

- There are issues with some UM departments entering into large contracts without the Accessibility team’s awareness of the purchase until it has nearly or already been made.

Two new accessible software efforts:

- MathType: used with MS Word replacing a Word editor. Math characters can be announced with a screen reader using MathType.
- CommonLook Global Access PDF: This software is a PDF accessibility remediation solution. User must have Adobe Acrobat Pro installed on the computer in order for CommonLook to run.
- Contact Janet (janet.sedgley@umontana.edu) if you are interested in reviewing either of these software applications.

Enterprise software update (Kathy)

Centralized funding update: Adobe CC, ESRI/ArcGIS, SPSS

- Academic Affairs has agreed to centralize into IT utilities most of the funding for Adobe CC, ESRI/ArcGIS, SPSS
- We applied to the SCFC for an ongoing funding allocation to supplement this effort. SCFC agreed to do so for 25% of the total cost.
- We recommended to the Provost that he take the funds from the top before the annual distribution. We attempted to justify impact to all departments, not just those currently funding the agreements. We don’t know what the result will be. Good news: SCFC contribution cuts down contributions.

SPSS license agreement: A question at the IT Senate about SPSS licensing. Kathy, Sherri McWilliams, and Jonathan Neff conferenced with UM’s IBM/SPSS rep about compliance requirements. Here is a summary:

- According to 1.a.d of the IBM SPSS Campus Value Option (Addendum to IBM International Program License Agreement), the licensee can only use SPSS for teaching and non-commercial academic research. Research staff, non-student and non-faculty ARE covered under the agreement, if they are working on non-commercial academic research.
- Non-commercial academic research may include research conducted on campus and funded by external entities.
- Non-academic uses fall outside of the contract. Kathy is exploring an Administrative Value Campus License, which would allow SPSS campus usage for campus units performing this type of research (administration and operations).

The next SAM Roundtable is scheduled for _______________, 10:00-11:00am, UC. Please direct software questions/comments to software@umontana.edu.