

**Technology Partners Meeting – Minutes
May 27, 2008, UC 331, 1:30P**

In attendance: Jeff Block, Dan Bowling, Shawn Clouse, Brad Collins, Bill Day, Gary Decker, Lorrie DeYott, Tom Fite, David Fuller, Kathy Garramone, Randy Gottfried, John Greer, Stan Harris, Shelly Hayler, Shane Heivly, Adrian Irish, Shelly Kaiser, Loey Knapp, Jace Laakso, Mike Leary, David Lewis, Sherri McWilliams, Mike Matthews, Becky Maier, Jay Michalik, Jaylene Naylor, Ben Nye, Chuck Petritz, Dave Powers, Eric Priest, Jan Pruyn, Jamie Robertson, Janet Sedgley, Nick Shontz, Andrew Stickney, Danny Straw, Travis Tolzien, Karen Tremper, Gary Tretheway, Rick Waldorf

TSS-Client Support Services

Lorrie DeYott, Manager

New Lab Manager

- Lorrie introduced Bill Day, new Client Support Services Lab Manager. In addition to Bill's lab management duties, he will provide MS Access training to campus through our IT Short Course training program. Prior to this new position, Bill was a programmer with IT-EIS. Bill's office is located in SS 120, his phone extension is 2187, and his email address is Bill.Day@umontana.edu.

UM-Helena Visitors

- Lorrie introduced Jeff Block, Shelly Kaiser, and Danny Straw, UM-Helena IT staff members who travelled to Missoula to attend today's meeting and visit with several UM IT staff members.

GrizPrint

- In January the process of printing in the IT public labs changed. Prior to this time, students purchased punch cards to pay for print jobs. The new service is called GrizPrint and is powered by UniPrint software. GrizPrint allows students to pay for printing using UMoney on their GrizCards. We no longer sell punch cards but will honor them through the summer. The School of Education and the Modern & Classical Languages & Literature computer labs currently also participate in GrizPrint. We are looking for additional funding from various sources in order to expand GrizPrint services to other campus departments. If you have questions about GrizPrint, please contact Bill Day at Bill.Day@umontana.edu. Departments are primarily responsible for maintenance costs. For general information, visit the GrizPrint FAQ at: <http://www/umt.edu/it/learning/grizprintfaq.htm>

Web Technology Services

Mike Matthews, Manager

Content Management System

- RFP specifications are out for a web content management system or CMS. CMS is a software system used in web design to separate content, form, structure and design. It allows designers to design, programmers to provide structure, and then anyone can update content. CMS makes it easier for untrained eyes to update web sites.
- Since our campus is so decentralized, we are looking for a "PUSH" system. A PUSH system is a product that will work with all systems.
- The home page subcommittee is working on recommending a unified marketing theme for UM web pages and is trying to develop departmental templates that offer artistic freedom within a framework that identifies UM. Departments with staff who have web expertise and who desire more control will be given rights to do more custom work in the CMS's templates. Departments who don't have a lot of staff web expertise may elect to simply update content through templates that are already designed.
- Half of the funding has been raised with the promise of the second half coming soon. Our goal is to purchase the CMS by the end of the fiscal year with implementation in 3-6 months. Regarding the expectation of campus use of this tool, no one will be forced to use it. It will be available for use if/when departments want to use it.

Web Technology Services

Tom Fite, OneStop Developer

OneStop Update

- We had a successful first semester of “live” OneStop production. There were 113,000 page views over the semester, which breaks down to 300-400 per day visits. Students are becoming more aware of OneStop and are using it. There were 6,000 unique student logins, 430 faculty and staff logins. The average NetID visited OneStop 8.7 times. The most popular features at this time are: password management – change/ reset/setup security question and answer, and the web mail client, which is used to view and login to GrizMail. The following RSS feeds have been added: UMontana, What’s New at the Mansfield Library, Wakeup Call from Student Affairs.
- New features added over the semester: integrated OneStop with Facebook, single sign-on to GrizMail (enter credentials one time and then you can login to GrizMail from OneStop at anytime), redesigned the Notification Dashboard interface to make it more user friendly.
- What’s next:
 - Three students were hired to work on projects over the summer.
 - Adding a course planner system to OneStop. This tool will allow students to plan for the remainder of their academic careers. It will be easy to use and initiate. Data will be taken from the Banner system.
 - Redesigning the web mail viewer.
 - Adding various features to the personal calendar. You will be able to add events to your calendar, and search and sort more easily.
 - We are pushing to get Blackboard under the CAS server environment, which continues to move us closer to single sign on.
- Users can request features on the Feedback tab in OneStop. If you have a feature suggestion that would benefit faculty, staff, or students, please inform us through this Feedback tab.

IT Security

Adrian Irish, Manager

Network Vulnerability Assessment

- Last summer the University participated in a network vulnerability assessment and will do so again this summer. This assessment is coordinated through the Northwest Academic Computing Consortium, and the cost was split between the University and the Consortium. The process involves scanning network ports with a series of known exploits to determine security vulnerabilities.
- Last year was successful but there is room for improvement, in particular on the procedural side. The company took a very long time to return reports and once received, the reports were in PDF format, not allowing for data manipulation. Adrian participated on the board that selected this year’s company, Acudata, a well known security company. Testing involved is not penetration testing but network vulnerability testing using expensive boxes, and is a step above open source. Adrian is confident that the answers will be accurate.
- Adrian will send out more details about participating in this assessment to the TPP email list very soon. The actual scan is scheduled to occur during the week of June 23-27. Acudata will provide confidential reports within one week. The second follow-up scan is tentatively scheduled for August 11-15. Contact Adrian at Adrian.Irish@umontana.edu for more information.

Technology Support Services

Loey Knapp, ACIO

Emergency Notification System

- The Emergency Notification System is now in production and was tested last week. The way the process works is that Public Safety dispatchers enter a message into the System. When they select “send,” the message is distributed four ways: cell phones that opt-in through CyberBear (2SMS is the company that actually sends the messages which occurs in 2-3 minutes), Umontana email addresses, a banner displays on the UM home page, and a banner displays on the

OneStop home page. One possible enhancement we are looking into is pushing the message to the home page without having to refresh the page in order to see the message.

- We are also working on a way to inform campus affiliates that they can also sign up for the cell phone option. The emergency notices can only go to Umontana email addresses as we have no way to obtain other email addresses (Yahoo, AOL, etc.). 60% of all UM faculty and staff now use their Umontana email addresses.

Student Affiliate Process

- GrizMail email addresses and accounts go away during the third week of the semester following a student's last semester at UM. There have been special cases when students have needed their GrizMail accounts after this time. An official process is almost finalized that will allow students with special circumstances to become Student Affiliates in order to retain their UM email services for an extended time period. Students will soon be able to sign up as an affiliate through David Micus in the Registrar's Office. A form for this process is in development.
- The next affiliate process in development is for spouses and dependents – Dependent Affiliate Process.

Email Outsourcing - Update

- A request for information has been submitted to the Purchasing department. The purpose of this request is to obtain email service information from vendors and then evaluate our options. Microsoft and Google will most likely respond. Implementing email outsourcing will not begin this fall.

Executive Briefings

- There is an Apple Executive Briefing June 17 and 18 in Cupertino, CA and a Microsoft Executive Briefing on July 21 and 22 in Redmond, WA. If someone is interested in attending please contact Loey at Loey.Knapp@umontana.edu.

TSS-Client Support Services

Kathy Garramone, Training Coordinator

Summer IT Short Courses

- IT is offering several summer short courses beginning on June 2. UM employees and students may attend these classes at no charge. The schedule includes: Banner Basics, Banner Grants Query, FINDW (Finance Data Warehouse), Up to Speed with Office 2007 (sessions on Access, Excel, Outlook, PowerPoint, Word), and two CE courses – Student Engagement in Online Discussion and Online Discussion Facilitation Skills. Course descriptions and online registration are available at: <http://www.umt.edu/it/training>.

Network Services

Stan Harris, Director

Campus Building Upgrade

- Upgrade work continues in the following locations: Clapp 3rd floor (currently being abated), East Expansion of the Grizzly Stadium, Education, ISB (Interdisciplinary Science Building), Law School, Music Building, Native American Studies, Panzer Hall. This summer Clapp 3rd floor, Music Building, Panzer Hall, and the Grizzly Stadium work will be finished.
- The first building of South Campus will be constructed for the UM-COT. A review of the plans is in progress.

New State Network

- Negotiations continue and are almost final for the new state network. UM-Helena, Montana Tech, and UM-Western are also involved in this process. Network completion is expected by the end of November.

Northern Tier

- The Northern Tier project is a regional network initiative attempting to provide a research network connection for educational institutions in the upper-northwestern states by creating a national backbone route across the northern US (the Northern Tier). Members include: Alaska, Idaho, Iowa, Michigan, Minnesota, Montana, Nebraska,

North Dakota, South Dakota, Washington, Wisconsin and Wyoming. Ray Ford is heavily involved in this project. We hope to see progress very soon.

Request for Variance

- We are developing a process for departments to request a variance – which is defined as something that is NOT to campus standards or IT best practices. A Request for Variance form is being created and will be available very soon on the forms link of the IT website: <http://www.umt.edu/it/forms>.

Questions/comments

Is there an update on the Active Directory project? Tom Travis and Steve Henry were unable to attend today's meeting as Dell representatives are currently here working with the Central Systems group. We will talk with Tom/Steve and send an update via the Tech Partners email list very soon.

A question was raised about whether faculty and staff photos are available for departmental use. Other schools have integrated ID photos with Banner, but we have not done so yet. If you are interested in pursuing this issue, please contact Loey Knapp (Loey.Knapp@umontana.edu). Please have a specific goal in mind when you contact her.

Meeting adjourned at 2:40pm

Minutes submitted by Kathy Garramone June 4, 2008.

Next Technology Partners Meeting scheduled for August 26, 2008, 1:30pm, UC 326.