

## LMC Meeting Notes

September 3, 2008

**In Attendance:**, Robin Miotke, Kathy Hendricks, Chris Vance, Jill Kinyon, M.A. McCrackin, Mary Kamensky, Sara Drake, Mark Pullium, Jeff Howe and Shelley Hiniker

**Recorder:** Debbie Erbacher

**Unable to Attend:** Brad Hall, Byron Drake, Kathy Reeves and Lynn Stocking

LMC Meeting Schedule – Next meeting is scheduled for October 1st.

### 1. Subjects/Topics for Discussion

#### *Web page status*

- No news
  - **NEW ACTION: Bring forward to next meeting**
  - **ACTION: Will provide anticipated timeline for going live.**

#### *Management /Supervisory Training Subcommittee Report*

##### • **Finalize the revised position statement on first-line supervisor training -**

*Discussion/Action:* There has been no feedback from the HR Director as of yet, she has been out of the office. Committee reviewed and agreed it looks good.

- **ACTION: HR Director to approve changes to position statement. Once that has been done, the position statement will be forwarded to President Dennison.**
- **Plans for conducting LMC brainstorming (subcommittees/teams?) -**

*Discussion/Action:* Discussion included whether or not to include other campuses in the committee's recommendation regarding management competencies, infrastructure necessary for program implementation and stakeholders in a management training program. The consensus of the committee was to focus on the UM campus only. Two brainstorming teams were formed. One team would focus on stakeholders and the infrastructure needs for program implementation. The second team would focus on management competencies. Members present were asked to volunteer for one of the two teams. Members who were absent were assigned to one of the teams.

  - **ACTION: Action report from committees to be presented at October 1<sup>st</sup> meeting.**
- **Student Retention Subcommittee – Follow Up**

*Discussion/Action* Student Retention Subcommittee – The four committee chairs will be giving a presentation to Associate Provost and Director of Student Affairs. The four committees are Process & Procedures, Advising, Withdrawal and We Care. Committees felt that they came up with some real good ideas and hope that some will be implemented. The We Care group voted to continue their meetings.

- **ACTION:** Invite committee Chair and the four sub-committee chairs to come to the November meeting and report on progress and possible give presentation they have prepared.

2. Parking Lot –Review subject/topic for continuation in Parking Lot or purge

- No New News

3. New Subjects/Topics for Discussion

- No New Discussion items