October 1, 2015

Chinese Graduate Teaching Assistant at the University of Montana
Maureen and Mike Mansfield Center
Defense Critical Language and Culture Program (DCLCP)

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DCLCP Mission:

The Defense Critical Language and Culture Program (DCLCP) provides intensive language and culture training for members of the Active Duty Military, the National Guard, Reserve and Intelligence Agencies utilizing a congressionally funded contract through the Defense Language and National Security Education Office (DLNSEO). Training includes on-site (University of Montana) and synchronous on-line language courses in Arabic, Chinese, Dari, Indonesian, Korean, Pashto, and Persian; as well as regional studies and culture courses. DCLCP courses are designed to enable students to learn languages and understand cultures of strategically significant nations in the world of modernity at a time when bilateral and multilateral relations are increasingly complex. DCLCP provides students with language fluency and cultural awareness enabling them to conduct effective interaction in a variety of settings with heritage populations through language classes ranging from basic to advance. Each class is instructed by language and culture professors and graduate teaching assistants and is an accredited college course from the University of Montana. DCLCP is committed to adapting the content, length, location and timing of instruction and courses offered to fit the needs of military units and US government agencies. Department of Defense test results demonstrate DCLCP students’ end of course fluency rates are among the best in the nation.

Job Description

DCLCP is seeking a Chinese Graduate Teaching Assistant beginning in the Spring Semester 2016 (December 21, 2015 projected begin date) for a graduate degree scholarship. The position includes teaching Chinese language and culture for 20 hours during the academic year and up to 40 hours a week during the non-academic year via Video Tele-Conferencing (VTC). The selected graduate teaching assistant will work closely with a full-time lead language instructor to develop curriculum and teach intensive language courses on a daily basis. During time when classes are not in session, curriculum development and lesson planning and preparation is expected. Successful candidates for the position will have some experience teaching the Chinese language and culture. Successful applicants will have an education and/or experience in teaching.
Requirements:

1. The candidate must be a Chinese citizen.
2. The candidate must have a passport and good health condition to be able to travel to the U.S.
3. The candidate must have a bachelor degree and transcripts and be accepted to a Master degree program with the University of Montana; or possess a Master’s degree and have been accepted to a Doctoral degree program with the University of Montana.
4. The candidate must have experience in language teaching.
5. The candidate must possess speech clarity for both English and Chinese.
6. The candidate must have the ability to identify the strengths and weakness of the students in order to accentuate strengths and minimize weaknesses.
7. The candidate must be able to assess student performance in order to enable improvement in language proficiency.
8. The candidate must have excellent teamwork skills.
9. While on scholarship status the graduate teaching assistant must; 1) Satisfactorily perform as a language and culture instructor, 2) Maintain a 3.5 grade point average within the degree program while enrolled in a minimum of 6 semester hours per semester and 3) Work twenty hours per week during the academic year (paid $15.00/hour) and forty hours per week during academic breaks (paid $20.00/hour) fulfilling the duties and responsibilities of a graduate teaching assistant with the DCLCP.

The program will offer the following incentive for the course of the graduate degree program:

1. Fully funded college tuition and allowable fees to the University of Montana for a Master’s degree or a Doctoral degree program.
2. Airfare and relocation allowance from native country to Missoula, Montana.

Candidates Responsibility

1. Selected candidates are responsible for meeting the requirement and being accepted into a Master’s or Doctoral degree program at the University of Montana and will be responsible to complete the application process.
2. Selected candidates must make personal arrangements to travel to the U.S. before their academic degree program begins.
3. Selected candidates will be responsible to apply for a student visa and pay visa fee.
4. Selected candidate will be responsible to apply for and pay for their housing (Lewis and Clark Student Housing - http://life.umt.edu/rlo/lcv/apply/default.php).

How to apply:

Please send a resume that includes names and contact information of three (3) references and letter of intent by the deadline date of November 22, 2015 to the Manager of Academic Program, Shaima Khinjani at shaima.khinjani@mso.umt.edu. Please include your preferred area of study for your Master’s degree or Doctoral degree. For additional information on the program, please visit our website at www.umt.edu/mansfield/dclcp.