Cabinet Meeting Minutes

Wednesday, February 12, 2020 | 9:00-10:00 a.m. | UH 004

Meeting Attendees: Maggie Angle, Alicia Arant, Abbigail Belcher, Cathy Cole, Lucy France, Rozlyn Haley, Jon Harbor, Nathan Lindsay, Mark Pershouse, Renae Scott, Megan Stark, Sarah Swager, Kelly Webster, Scott Whittenburg,

Minutes Approval

- Scott Whittenburg moved to approve the minutes from the 1/22/20 Cabinet meeting. Paula Short seconded the motion. Minutes were approved.

Quick Updates

- Black Solidarity Summit: February 15-16
  - Planned by the UM Black Student Union, the Black Solidarity Summit will take place on campus this weekend. The Black Solidarity Summit will include the dedication of the conference room in the Branch Center to former UM faculty member and founder of the UM Black Student Union, Ulysses S. Doss.
  - Jon Harbor shared that students appreciate when Cabinet members attend events, like the Black Solidarity Summit, that are open to the public as this allows Cabinet members to see the work these student groups are doing.
- ATG Graduation: February 19, 6:00 pm
  - Cohort 3 of the All-in Missoula program is graduating.
- Stories of Workplace Equity: February 20, 4:00 pm
  - The Women’s Leadership Institute is organizing this event around workplace equity. Nearly 100 people are confirmed to attend thus far.
- Prose and Poems: February 26, 8:00 pm
  - UM literary magazine, The Oval, is hosting this event.
- Community Lecture Series: February 25, 7:00 pm.
  - Organized by the UM Alumni Association, the 22nd annual Community Lecture Series features six lectures by UM faculty members related to the theme, “Honoring the Centennial of the 19th Amendment and What it Means to be an American.”

Priority for Action #1 Update

- Sarah Swager shared a chart on UM’s enrollment trends over time with the explanation that a decrease in census enrollment in the spring compared to the fall is positive. The chart, which included data back to FY02, showed that the FY20 spring census enrollment is 2.3% as compared to 3.0% in FY19 and 8.2% in FY18.
- UM is rolling out the EAB initiative that will replace Starfish starting in Fall FY21. To ensure a seamless transition, UM is conducting a pilot with EAB this summer.

Priority for Action #2 Update

- Nathan Lindsay shared the PFA 2 table from UM’s accreditation report. In this report, data
from the last two years were used as metrics to help determine 2024 targets that will stretch UM while simultaneously being attainable.

- Two objectives and indicators were included in the report: “We will foster and support innovation and improvement in teaching/learning” and “We will expand research and creative scholarship.”
- Teaching/learning targets were determined by UM’s work to achieve higher completion and retention rates, to increase access to meet the needs of a wider range of people and maximize use of physical plant. Research targets were guided by UM’s goal of attaining R1 status.
- The full accreditation report will be shared in two weeks with campus leaders and will include PFA updates and a discussion re: looking forward to the next four years.

**Priority for Action #2 Update**

- Kelly Webster thanked the Cabinet members who submitted examples of “Permission to Play” values. These concrete examples will be shared on March 3rd at the Mid-Year Leadership meeting.
- UM is conducting a pilot with LinkedIn Learning. The professional development opportunities that UM wants to endorse and encourage employees to take through LinkedIn Learning is being determined as are what professional development trainings UM will offer online vs. face-to-face.
- UM leaders are talking with affiliate campuses about professional development opportunities.

**Additional Updates**

- MEDEX administrator will be visiting campus on April 6th.
- There has been an increased number of spoofing attacks as well as phishing and spam emails on campus. With the use of Office 365 there are opportunities to flag external emails, such as a tool that creates a daily digest of all non-UM emails. IT is investigating options and working on public service announcements to educate people regarding what to look for in external emails, etc.
- Cabinet members discussed data governance. The Data Office is sharing more dashboards and data which brings increased visibility to UM’s data issues and limitations. This is leading to an increased interest in adopting data governance practices.
  - The current focus is on transparency regarding data. Improvements and amendments will be made.
  - In addition to identifying and working to solve data limitations, employees need training, access and education to best utilize data.
  - UM has engaged EAB to help with data warehouse construction. Plante Moran is being engaged to help determine what to include in data warehouse.

**Public Comment**

- No public comments were shared.

**The meeting was adjourned at 9:59am.**