Cabinet Meeting Minutes

Wednesday, November 14, 2018 | 9:00-10:00 a.m. | UH 004

Attendees
Luke Alford, Seth Bodnar, Alex Butler, Amy Capolupo, Cathy Cole, Lucy France, Jon Harbor, Kent Haslam, Matt Semanoff, Renae Scott, Scott Whittenburg, Cindy Williams, Jessica Weltman, Kelly Webster

UM Minute

- President Bodnar shared a story about a faculty member in CHPBS whose extra time and effort with a prospective student persuaded the student that UM is her right choice.
- Director Haslam shared the anticipated excitement about Lady Griz Day and the hundreds of elementary school age kids the event brings to campus.

Minutes Approval

- October 24 Minutes approved

New Registration and Payment Deadlines (Amy Capolupo)

- A cross functional group has developed new registration and payment deadlines for students enrolling for spring semester. This new calendar will provide students with more time to plan and pay, and will ensure students aren’t adversely impacted by delayed financial aid awards. They also will receive their bills before they go home for the holidays.
- This new set of deadlines was developed in concert with the many student-facing offices that help steward students through the registration and payment processes.
- The intent of the new timeline is to clarify and make easier for students the registration and payment processes. For those students who do not meet the new deadlines, a late petition process remains in place.
- This new timeline is for spring registration only. The team will begin looking at how to implement an appropriate timeline and for fall enrollment.
Priority for Action #1 (Jon Harbor)

• Current work underway
  o A team is looking at the professional advisor model and what student-to-advisor ratio represents best practices. The Office for Student Success currently is collecting data on our number of professor advisors and their student loads. We will compare our advisors’ loads to national best practices to determine where we need to adjust.
  o The provost has asked the Office for Student Success and others to determine ways to better engage and support faculty in using Starfish student support software. However, prior to full scale adoption, we need to ensure the data we load into Starfish is accurate.
  o We are planning to increase the number of co-requisite courses with a goal of eliminating developmental courses.
  o We are working to increase the number of students taking 30 credits in a calendar year. The Office for Student Success is pulling data on what percentage of our students are taking 30 credits in a year. Note that financial aid requires that students take only 12 credits. Some believe that students underestimate how much unstructured time they will have, so many not at first realize their capacity for taking more credits.
  o The Priority for Action #1 coordinating team is developing an action plan for retention.

• Key communications
  o We are now developing an organized plan around student success, integrated and grounded in best practices, rather than a haphazard set of strategies.

Priority for Action #2 (Jon Harbor and Scott Whittenburg)

• Current work underway
  o A faculty-driven group is working to develop an RFP for an online learning management company to come to campus to support our online development efforts.
  o We are seeing growing momentum around evidence-based teaching and learning on campus. In early February, we will hold a half-day session on evidence-based teaching and learning.
  o The Innovation Factory is moving forward and will have presentable face for the Board of Regents meeting.
  o The Priority for Action #2 coordinating group is exploring possible venues for evaluating and showcasing faculty productivity, e.g., using EXPLORO to gather data on faculty scholarship and creative work. This tool also allows faculty to add their own content, and may also be able to eventually auto populate faculty members’ annual review forms. We may also be able to use EXPLORE to collect the PFA #4 data.
  ▪ Effort to move Communities of Excellence forward – a group is working on this. The Health and Human Development and the Environment and Sustainability Communities of Excellence are moving forward already. The others will move forward this spring.

Public Comment
None given

Adjourned at 9:50 a.m.