Cabinet Meeting Agenda

Wednesday, January 23, 2019 | 9:00-10:00 a.m. | UH 004

UM Minute

- The Foresters Ball is on February 1. Boondockers Day is today – free tickets to the Foresters Ball will be dropped from a helicopter, forestry students will host competitions on the Oval, and a cow pie throwing contest will take place between the Deans of Law School and College of Forestry and Conservation.
- We welcome Paul Lasiter as our new VP for Operations and Finance. We’re excited to have him join the team!

Minutes Approval

- Minutes were unanimously approved.

Priority for Action #1 (Amy Capolupo)

- Current work:
  - Unpaid student outreach is underway (we have roughly 1,700 students yet to pay, and most of them will pay). These students will be assessed an $80 late fee.
    - Business Services emails are going out to students to communicate deferred payment plan options.
    - Financial Aid is checking for MUS Pass Grant eligibility (these are grants of up to $1,000).
    - The Office for Student Success is working hard to get the unpaid students connected to the resources they need.
  - We are moving forward with a host of activities that emphasize faculty members’ role in student retention.
    - January 23 at 2:00 p.m. – Six Roles for Faculty in Student Success (EAB)
    - January 30 at 1:00 p.m. – Motivating Students to Attend Class – undergraduate and graduate student panel
  - We continue to promote Starfish usage and to increase professional advisor usage with a goal of 100%.
The Four Bear program in being increased.
  - As the program grows and students complete their required four-year academic plans, we potentially can use those plans to project course needs, driving responsive course offering planning.

We are working to understanding the extent of professional advising activity in the colleges and schools.
  - AO Huddle conversation occurred 01/22/19 – relates to each advisor having accurate position descriptions, including clear expectations of their roles

A GrizGuides pilot is starting this semester.
  - Teams of faculty/staff/R.A. will reach out to and organize activities for students in the residence halls.

**Priority for Action #2 (Scott Whittenburg & Jon Harbor)**

- Current work in Teaching and Learning Excellence (Jon Harbor)
  - We are increasing the number late start course (many are online).
    - How can we better advertise these to the students when they need them?
  - We have hired an interim UMSummer Director: Grace Gardner.
  - The OPM RFP has been issued. The deadline for submissions is in early February.
  - The new Executive Director of UMOnline will start March 2019. Announcement will come out soon.
  - The Teaching Excellence Initiative is gaining momentum.
    - We have a website hosting all programs associated: [http://www.umt.edu/provost/faculty/faculty-development-office/teaching/teaching-excellence-initiative.php](http://www.umt.edu/provost/faculty/faculty-development-office/teaching/teaching-excellence-initiative.php)
    - February 1 is the kickoff event. Please r.s.v.p.
    - Spring 2019 – Faculty Inquiry Projects, Open Educational Resource awards
    - Summer 2019 – Scientific Teaching Institute, Online course offered
    - Online platform for community discussion in development
    - Associated initiatives: Pedagogy Project, Learning Assistant Program

- Current work in Research (Scott Whittenburg)
  - We continue to develop robust data and online tools to evaluate and showcase faculty productivity – looking at Exploro as the tool.
  - The potential research component of the Communities of Excellence holds a lot of promise.
    - The University Planning Committee will develop a process for the CoEs, defining guidance in how they form and develop a recognizable identity. The Sustainability and Environment CoE is already underway
    - We are developing new research metrics to track not just expenditures but also number of proposals.
    - We are looking into best practices for supporting grant proposals – looking at what other universities are doing to support faculty grant development.

Adjourned at 9:55