Cabinet Meeting Minutes

Wednesday, August 28, 2019 | 9:00-10:00 a.m. | UH 004

Attended: Maggie Angle, Alicia Arant, Abigail Belcher, Seth Bodnar, Lucy France, Rozlyn Haley, Jon Harbor, Kent Haslam, Paul Lasiter, Nathan Lindsay, Mark Pershouse, Renee Scott, Megan Stark, Sarah Swager, Kelly Webster, Cindy Williams

UM Minute
- New parent welcome event was well-received.
- Participation in Convocation was great. The event was well-executed and there was a noticeable difference in the level of connection amongst students and between the new students and the institution. Abbigail Belcher, ASUM President, gave great talk. The Big Sky Experience was a fantastic new addition to orientation.
- Grace Gardner was invited to attend October meeting for the top 50 institutions for summer programs.

Minutes Approval
- Approved

CPRG Update (Paula Short)
- CPRG is looking eight weeks out on a regular basis and pulling information about events.
  - Reviewed upcoming events for next eight weeks.
- At last meeting, CPRG reviewed a couple of videos. The group was charged with communicating to students and faculty in case of an emergency so created a safety video. It’s available on the UM app and students were told about it during orientation.
  - Cabinet reviewed video created for students. There is another video for faculty.
- Discussed sharing video with parents and possibly including in First Year Seminars or via class Moodle pages. The possibility of also including in a campus message from Sarah Swager was discussed.
- Sarah Swager and Cathy Cole will collaborate on email for parents to follow-up on move-in/orientation and share safety video and updates.
• IT is scheduled to run emergency tests and will include link to the video in their communications.

**Priority for Action #1 (Sarah Swager and Nathan Lindsay)**

• Positive signs were discussed about indications of improved retention.
• The Business Services team is working hard to identify groups (such as Veterans, students receiving Medicaid, etc.) that rely on funding from outside parties and communicate to them.
• Prior to fall of 2017, we had 74% of students pay by first day of class. Last year this was 49%. In coordination with the academic side of the house, Business Services is working to remove hold releases that were put in place and created this drop.
• 333 Volunteers helped with move-in day as did 46 UM professionals and housing personnel.
• The Big Sky Experience was new this year. Overall, the feedback was positive. Leadership will look at retention impact by group to determine experiences that had the strongest impact.
• Timing of move-in day was discussed.
• There will be a debrief meeting to discuss all orientation-related events; synopsis of feedback received will be presented to Cabinet at a future meeting.

**Priority for Action #2 (Scott Whittenburg and Nathan Lindsay)**

• Scott Whittenburg shared an advance copy of UM’s Vision magazine. An electronic form of the magazine will go campus and alumni.
• Freshman seminars are being redesigned with the goal of better standardization across seminars.

**Public Comment**

• S.E.A. Change soccer game will be held on 9/13/19. WLI cohorts and PYP Board members will be recognized.