

**Dear Faculty,**

As you know, UM uses EAB Navigate as our early alert progress reporting system. In order for this approach to be successful, I need your engagement and support. Specifically, **I am asking all faculty teaching courses at the 100 and 200 levels to participate in the early alert progress reporting process.** Instructors of upperdivision courses are encouraged to participate as well which they can do by submitting **ad-hoc alerts** instead of using the progress reports. Please know that your efforts to provide feedback on your students make a difference. For more information on what happens in response to feedback faculty submit, an overview of general intervention approaches for each type of alert is available at <https://www.umt.edu/navigate/early-alert/navigate-alerts-referrals.pdf>.

To participate, please follow the directions in the emails you will receive from the Office for Student Success (OSS) over the course of this semester. OSS is implementing some changes to early alert progress reporting this spring based on feedback they have received from faculty, so it will be important for you to read the messages you receive from OSS pertaining to these efforts.

More information and resources are available at <https://www.umt.edu/navigate/earlyalert/default.php>. If you have questions, please contact the Office for Student Success at [OfficeforStudentSuccess@umontana.edu](mailto:OfficeforStudentSuccess@umontana.edu) or 243-2800.

I appreciate your participation. Your engagement is critical to helping us achieve UM's goals for student success and increased enrollment.

Warmly,

**Adrea Lawrence**  
**Provost and Vice President for Academic Affairs**