

## To UM Faculty,

Colleagues,

This semester, UM is transitioning from Submittable to Interfolio for the Faculty Evaluation process. Due to Submittable's increased costs, UM has decided to transition to the Interfolio system as a more affordable and holistic approach to supporting faculty. Once fully implemented, Interfolio will support the faculty recruitment process, faculty evaluations, reviews, promotions, tenure, and sabbaticals, and even integrate research data from UM Impact into faculty dossiers. The full implementation of Interfolio will take some time, but the Office of the Provost is committed to communicating these exciting changes as we progress through this transition together.

Even though we are implementing a new system, you shouldn't notice a difference in the faculty evaluation process for the current semester. You will still be using the same forms and providing the information you always have, as outlined by your unit standards, just uploading them into a new system. If you have any questions about the faculty evaluation process and deadlines, we encourage you to review the CBA.

### Save-the-Date! Faculty Training Session

Interfolio will host a Faculty Evaluation training on **Friday, September 29, 2023, @ 2:00 – 3:00 PM via Zoom**. Zoom link provided below. If you are unable to attend the training session, it will be recorded and added to the Office of the Provost's Faculty Evaluation – Information & Training Sessions webpage.

**<https://umontana.zoom.us/j/96700443369>**

**Meeting ID: 967 0044 3369**

On the Office of the Provost's Faculty Evaluation website, you will find the following information:

- [Who must be evaluated](#)
- [Who may be evaluated](#)
- [Who is exempt from evaluation](#)
- [Faculty Evaluation Timeline – Fall 2023 Evaluations Due: October 15, 2023](#)
- [Information & Training Sessions](#)
  - Training Sessions
  - Logging into Interfolio
  - Interfolio e-Learning Training Courses
  - Implicit Bias information

As we progress through the faculty evaluation process, please regularly check GrizHub for more information.

Thanks,

**Office of the provost**

**Office of the Provost and Vice President for Academic Affairs**

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University of Montana

*This message was sent by the Office of the Provost to all UM Faculty.*