

INTRODUCTION

THESE REGULATIONS ARE ENFORCED IN THEIR ENTIRETY. PLEASE ACQUAINT YOURSELF WITH THEIR CONTENTS, AS UNAWARENESS OF THE REGULATIONS WILL NOT BE CONSIDERED IN APPEALS.

Parking your vehicle on campus is privilege, not a right, and parking permits do not guarantee a space will be available at all times.

I. REGULATIONS & POLICIES

1. State, County, City, and University laws, ordinances, and regulations are enforced on University property 24 hours a day, seven days a week (Unless otherwise posted).
2. All vehicles parking in permit areas must display a current permit. Any form of permit that is damaged, illegible, hidden, taped, expired, improperly located or displayed, or reported lost/stolen is considered invalid and may subject the owner to citation, immobilization or towing.

To properly display a permit:

Window permits: must be permanently affixed to the driver's lower left side of the front windshield.

Hanging permits: must be hung on the rear view mirror, permit number clearly visible from vehicle front.

3. No parking on campus without current or temporary licensing and registration, to include expired license plates and vehicles failing to properly display a license plate. Such vehicles may be towed and/or fined for "no parking".
4. No person shall stop, stand, or park any vehicle which impedes traffic or creates a potential safety hazard, unless directed by a police officer, traffic control device, or other appropriate authority.
5. Falsifying any information whatsoever on a vehicle or license number shall result in a fine and/or revocation of parking privileges for remaining academic year. (Constitutes non-academic misconduct within Student Conduct Code.)
6. When parking, the entire vehicle must be situated within the marked boundary of the parking space. The fact that another vehicle has improperly parked does not constitute an excuse for any other vehicle to likewise improperly park. Vehicles may not pull through or be backed into any angled parking spaces.
7. While parked on University property, no vehicle shall undergo any repairs or maintenance, including oil changes.
8. Without authorization from the Office of Public Safety, no barricades shall be moved and no vehicles may operate or park in an area that is closed by the use of barricades. Violators are subjected to being issued a citation and towed.
9. Driving motor vehicles on property other than authorized roads, driveways, or parking areas is prohibited without prior permission from the Office of Public Safety.
10. The Office of Public Safety is the authority that administers and enforces parking regulations. Refer questions about parking to this office which is located in the Physical Plant, phone: 243-6132.
11. Faculty, staff, students and visitors, shall be subject to such fines and penalties as listed in these regulations.
12. The University of Montana is not responsible, by state law, for damage to, or theft of, the personal property on campus. Everyone is encouraged to adequately insure their personal property and to protect their property by locking their room/apartment and car/bike and taking other precautions to prevent theft and damage.
13. Regulations may be amended at any time and become effective by order of the University President. Notice shall be published in campus and/or local newspapers once a week for three consecutive weeks.

II. REGISTRATION

All vehicles parked on campus must properly display current campus vehicle registration between the hours of 7:00 a.m. and 5:00 p.m. Monday through Friday, throughout the year. Permits are available online from your Cyberbear account or at the Office of Public Safety. Visitor parking and temporary passes are available at Public Safety, at Griz Central cashier in the Lommasson Center and in the University Center at the Source.

Any change of registration must be reported immediately to the Office of Public Safety.

* Partial refund available for year permit.

Refunds available until 3rd week of semester only.

PERMITS - Mountain Campus Faculty/Staff/Student

A - REGULAR

Year . \$ 185.00

Semester (Fall/Spring) \$92.50

Summer \$ 61.50

Valid in regular permit required lots. Semester permits offered to students only.

B - 2 WHEEL VEHICLES \$ 35.00

For two wheel motorized vehicles, valid only in two wheel parking areas.

C - CAR POOL \$ 10/each member

A car pool must consist of at least three commuting (not Residence Halls) members with three registered vehicles. Both window and hanging permits must be displayed to be valid.

CM - COMMUTER PARKING \$ 30.00

For time periods when park and ride buses are not running, and UM is open, Spring Break, Winter Break, Summer. Pass good for decal areas only must be purchased prior to March 30th.

G - GO GREEN PERMIT \$61.50

To encourage good ecological choices, electric, hybrid engines meeting EPA "SmartWay Elite All States standard will be offered a "Go Green" discount. Only sticker permits will be issued to specific vehicles. See <http://www.epa.gov/greenvehicles/index.do>

P - RESERVED . \$555.00

Available on a 1st-come-1st serve basis. Valid only in assigned reserved space.

DAY PASS \$3.00 (FIVE DAY PASS \$10.00 sold only at Public Safety)

Daily parking permits, valid in regular, decal required lots only and sold at the Office of Public Safety, University Center Info Desk, UC Box Office, and Griz Central in the Lommasson Center.

HOURLY PAY \$ 1.00

Hourly pay stubs are available from the dispensers in the pay lots. Valid in hourly pay metered lots.

SERVICE & DELIVERY \$ 20.00

For vendors and businesses with needs for short-term **(30 minute maximum)** pick-up/deliveries. Faculty and staff may be

eligible for this short-term parking permit at no charge with job-related parking needs (must be displayed with a valid campus parking permit).

LOST/DAMAGED PERMITS \$ 10.00

Lost or stolen permits are registered with the Office of Public Safety (See Parking Regulations & Policies Section I, 2).

SUBSTITUTE FREE

For A or P permit owners who need to park an alternate vehicle on campus for a limited time.

RETIRED FREE

For retired University Faculty and Staff with 15 years of service; valid in regular "A" permit lots. One pass per retiree issued only to the retiree with lifetime Griz card.

DISABILITY FREE

For current permit owners, issued by the Office of Public Safety. Disability hangers may be issued to persons with a temporary disability, but final approval from the Director of Disability Services may be required. Visitor vehicles bearing federal, state or municipal issued disability hangers or license plates are recognized and approved for parking in all disability parking areas, and must be accompanied by a current university permit or day pass or hourly stub.

QUICK STOP PARKING FREE

For pick-ups, deliveries, and errands provided at convenient locations on campus; maximum parking time is 20 minutes. Unless otherwise posted). **Vehicles are permitted one use per day.**

VISITORS:

All visitors need to purchase a day pass, temporary or hourly pay parking permits for the duration of their stay on campus.

PARK AND RIDE LOCATION:

Free parking with shuttles serving campus during the spring and fall semesters. For route and shuttle information go to: http://life.umt.edu/asum/asum_agencies/Transportation/bus/parknride_udash/default.php

MOUNTAIN LINE BUS SERVICE:

Free to users showing a valid UM Griz Card.

UNIVERSITY VILLAGES - Permits issued by the University Villages Office, are valid ONLY in University Villages parking areas. Additional guidelines for the University Villages are posted in each apartment.

LEWIS AND CLARK - Permits issued by the Residence Life Office, are valid ONLY in Lewis and Clark parking areas.

COLLEGE OF TECHNOLOGY - Permits are issued by the College of Technology are valid ONLY on COT campus grounds. Only one permit will be issued per individual. Students and staff utilizing both campuses will need both permits. COT Parking is defined as either Faculty/Staff or Student Lot. Permit type must match the lot designation. Motorcycle must be parked in motorcycle designated areas only. All safety and parking regulations are enforced in accordance with mountain campus regulations.

III. SPECIAL OCCASIONS/EMERGENCIES

1. For special occasions or major public events and in emergencies, parking limitations may be imposed by the Office of Public Safety as required by prevailing conditions.

1A. **Fridays of all home football game weekends: day parking passes will not be allowed on campus drive from Van Buren past the Physical Plant. A football tailgate permit is needed to park after 5 pm. The following lots are closed to parking after midnight on home game days and reopened at the close of the game: Lots P,M, M-1,Z,W, R, Y, V ,F ,A,B, C, D and E.**

2. Any exceptions for special occasions must be authorized in advance by the Office of Public Safety, 243-6131.

3. Disabled vehicles must be reported to the Office of Public Safety immediately. If reported, up to 24 hours may be granted for campus parking while arrangements are made to move the vehicle. A vehicle creating a hazardous situation must be removed immediately.

4. Arrangements for parking trailers, buses, and large vehicles must be made with the Office of Public Safety in advance of using campus parking facilities. Bus and large vehicle parking is only available at the Park and Ride lots except by special arrangement. Overnight camping in vehicles is prohibited unless pre-authorized through contact with the Public Safety events coordinator at 243-6132.

5. Any accident involving a vehicle on University property must be reported immediately to the Office of Public Safety.

IV. FINES

1. The Montana statutes and the Board of Regents for Higher Education have authorized The University of Montana to levy fines against all individuals in violation of parking, traffic, and registration regulations.(MCA 20-25-312). **Fines are due 7 days from the date of issue.**

2.All violations are classified as follows and due within seven days from issue:

Violation Type	FINE
Meter Expiration	\$20.00
Altered Hourly Pay stub	\$25.00
No Decal	\$25.00
Counterfeit/Altered/Use of Stolen or lost permit	\$50.00
Improper Parking	\$25.00
Expired Registration	\$15.00
Overtime Parking *	\$20.00
Yellow Curb	\$25.00
Special Permit	\$20.00
Reserve Parking	\$40.00
Towing	\$50.00
No Parking Zone	\$25.00

Fire Lane	\$40.00
False Registration	\$50.00
DISABILITY	\$100.00

* Additional citations can be issued for Overtime violations.

MCA 49-4-307, Board of Regents Policy 1002.1 Disability space includes hashed access-way.

3. **TOWING POLICY** Vehicles in violation will be towed at the owner's expense from the following areas:

- Reserved Parking	- Disability
- Tow-Away Zone	- Special Permit Areas
- Fire Lane	- Fire Hydrant

TOW/IMMOBILIZING	FEE
On-Campus Release	\$25.00
Specialty Towing	\$50.00
Outside Storage	\$15.00 per day

*Determined by vehicle size or night rate.

Vehicles can be towed, impounded, and stored at owner's expense and risk, under any of the following circumstances:

- a) Any vehicle left in a position that endangers public safety, interferes with vehicular or pedestrian traffic, interferes with University functions or operations or which could cause harm to University property. Examples include parking on grass, in construction areas or in contact with buildings, fences, signs, poles, etc.
- b) Vehicles of habitual offenders may be towed or immobilized at any time without warning. A habitual offender is: Anyone who has University parking violations totaling \$80.00 or more. Authority to immobilize vehicles, as a substitute for having vehicles towed, will be at the discretion of the Office of Public Safety. (MCA 20-25-311), vehicles will be immobilized only once during the fiscal year. Further infractions will result in towing. Release fee and all fines must be paid in full with cash or credit card for vehicle release. Vehicles towed to the on-campus storage area will be stored for a maximum of five working days. After five days the vehicle will be towed at the owner's expense to an off campus storage facility with a daily storage fee.
- c) Any vehicle presumed abandoned, under state statute MCA 61-8-356, which sets a maximum time limit for parked vehicles of no more than 48 hours on streets and 5 days on other city, county, or state property.
- d) Any vehicle parked in areas that are closed for use; such areas will be indicated with the use of barricades.

e) Wherever possible, areas subject to towing will be clearly marked as established by MCA 61-8-206. The University is authorized to tow vehicles under law MCA 20-25-312. Any towing that has been done under this provision may be subject to review by the Traffic Appeals and Review Committee. All outstanding fines must be paid in full for vehicle release.

4. The placement of parking citations is considered proper notification of any violations.

5. The University may hold vehicle operators as well as the registered vehicle owner responsible for outstanding fines (Missoula City Ordinance 10.54.070 B). For violations against unregistered vehicles, the University may first bill a registered student, faculty or staff listing a home address the same as that of the vehicle owner.

6. Students with outstanding parking fines on registered vehicles will be billed on their banner account. Students not registering vehicles are responsible for fine payment from the issuance of the citation. Fines are due within seven days of issue. Pending payment of fines, transcripts will be withheld (MUS Policy 940.21). Fines not paid or timely appealed by faculty and staff, will be withheld from amounts owed to them. This paragraph serves as official notification of actions that may be taken (MCA 17-4-105). Failure to identify vehicles that are used by students, staff, or faculty in no way releases the driver from obligation of payment.

V. APPEALS/EXCEPTIONS

1. Appeals are reviewed by the Traffic Appeals and Review Committee which consists of one faculty, one staff, and one student member, all appointed by the University President from lists of nominees provided by the Faculty and Staff Senates, and ASUM. These members recommend University parking and traffic policies, and review appeals.

2. **Anyone wishing to appeal a parking citation must file a written notice within 7 working days of the citation's issue at the Office of Public Safety. This form is available at Public Safety or on the Public Safety web site. Any citation more than 7 working days may be accepted but considered as such. Conduct and deportment toward field or office staff will be considered in all appeals. If the fine is upheld by the Board, payment of the fine is due upon notice of the decision.**

3. The same citation may be submitted for appeal twice, once in writing and once in a personal appearance before the Appeals Committee.

4. The only exceptions on disability fines are limited to the following:

- a) A valid parking permit issued prior to receipt of the citation.
- b) Recommendation of exemption by Disability Services.
- c) Substantiated medical documentation of a temporary/ permanent disability.

5. The Traffic Appeals and Review Committee meets twice each month from September through April, and as needed from May through August.

VI. ENFORCEMENT

Parking regulations are enforced at all times - 12 Months a Year, 7 Days a Week.

All permits remain the property of The University of Montana.

On evenings after 5:00 p.m., weekends, and University observed federal holidays, parking in decal, reserved and metered lots is available without charge unless specifically posted otherwise.

No Overnight Parking 2:00am - 5:00am Mon - Fri

These areas are designated on the campus parking map in the light green, yellow and pink, and are posted with signs for No Overnight Parking to aid week-day commuters, special events and street cleaning efforts. Vehicles parked in disability

parking with valid disability permits are exempt from this regulation.

PARKING AREAS	DAYS	TIME
Fire Lanes Yellow Curbs Quick Stop Special Permit Disability	7 Days A Week	24 Hours A Day
Overnight * Parking Areas	Monday to Friday	2:00 am to 5:00 am

*No Overnight Parking areas: All hourly lots, Reserved lots (except for space owner) and regular permit lots R-1,R-2,R-3,G,k-1, L,N, Maurice and Eddy Street, and, portions of lots F and W as noted on the map.

The above amended University of Montana vehicle regulations for the 2011-2012 academic year are hereby adopted as of the 1st day of July, 2011 to be promulgated and enforced from that date until amended in writing as herein provided and in authorization specified in section 20-25-312 of Montana Code Annotated and section.

Robert Durringer
Vice President Administration and Finance
The University of Montana

Bicycle Parking: Bicycles must be parked only in bicycle racks. Scooters and ATVs must be parked in motorcycle areas with motorcycle permit.

Bicycle Regulations and Licenses are available on campus at the Office of Public Safety

EMERGENCY PHONE NUMBERS

Fire/Ambulance/Police	243-4000 or 243-6131 or 911
Emergency Bulletin Line	243-4000
Enforcement Questions:	243-6131 (24 hrs)
Vehicle Registration Questions:	243-6132 (Mon-Fri)
Office Hours	(7:30pm-4:30pm)