

# Petition to Register & Pay after Deadline

*Return to Griz Central Registration Counter by Noon on Thursday*

Students who do not finalize by the fifteenth class day must petition to register after the deadline. Petitions are reviewed by committee and decisions are made with University policy and fairness to students in mind.

## READ AND INITIAL EACH SECTION:

- \_\_\_\_\_ I understand approval of my petition is at the discretion of the Late Petitions Committee and is not guaranteed.
- \_\_\_\_\_ I understand my chances for approval decrease if...
- i. I am petitioning for a semester that has concluded.
  - ii. I have been approved for a prior late petition.
  - iii. My petition does not include all formerly registered courses as of the fifteenth class day.
- \_\_\_\_\_ If any of the above circumstances apply to my situation, I understand I must specifically address these issues in my written explanation.
- \_\_\_\_\_ I understand my petition will not be reviewed if I do not complete all sections.
- \_\_\_\_\_ I understand my petition will not be reviewed if I am currently on academic suspension.
- \_\_\_\_\_ I understand all holds on my account must be cleared before my classes can be added.
- \_\_\_\_\_ If approved, I understand there will be a late fee of \$160 added to my account unless otherwise adjusted by the late petitions committee.
- \_\_\_\_\_ If approved, I understand I must pay my bill in full and finalize within two weeks of being notified of my petition's approval. Failure to do so will result in cancellation of my classes and semester financial aid.

## HOW DO I PAY?

You must pay in person at the Cashier's Window in Griz Central OR over the phone with Business Services/Student Accounts at (406)243-2223. When you pay you **MUST** notify the staff person that the payment is for a late petition to ensure your bill will be finalized for the term. If you are receiving financial aid, you must ask the Financial Aid office to post your aid before you can finalize.

*I have reviewed and understand the policies and instructions listed above. I agree to the terms of the Late Registration Petition process, and affirm all information provided on the reverse is complete and accurate.*

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

Autumn

Spring

Summer

Year: 20\_\_\_\_\_

Name (print): \_\_\_\_\_ ID# 790 - \_\_\_\_ - \_\_\_\_  
Last First

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

NOTE: Information regarding your petition will be sent to your UM email account.

**1. Please explain why you were unable to finalize by the deadline. Attach pages if needed.**

If you are petitioning for a semester that has concluded, you have been approved for a prior late petition, or your petition does not include all previously registered courses as of the fifteenth instructional day, you must address these issues.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2. If your petition is approved, you must pay within 14 days of approval. How do you plan to pay?**

\_\_\_\_\_  
\_\_\_\_\_

**3. Course Information - All information must be filled out and may be found on Cyberbear. Signatures are required.**

| CRN          | SUBJECT | COURSE# | SECTION # | CREDITS | GRADE OPTION   | INSTRUCTOR SIGNATURE |
|--------------|---------|---------|-----------|---------|--|----------------------|
| Sample 12345 | ANTY    | 101H    | 02        | 03      | <input type="checkbox"/> Traditional <input type="checkbox"/> CR/NCR | <i>Dr. Wka</i>       |
|              |         |         |           |         | <input type="checkbox"/> Traditional <input type="checkbox"/> CR/NCR |                      |
|              |         |         |           |         | <input type="checkbox"/> Traditional <input type="checkbox"/> CR/NCR |                      |
|              |         |         |           |         | <input type="checkbox"/> Traditional <input type="checkbox"/> CR/NCR |                      |
|              |         |         |           |         | <input type="checkbox"/> Traditional <input type="checkbox"/> CR/NCR |                      |
|              |         |         |           |         | <input type="checkbox"/> Traditional <input type="checkbox"/> CR/NCR |                      |
|              |         |         |           |         | <input type="checkbox"/> Traditional <input type="checkbox"/> CR/NCR |                      |
|              |         |         |           |         | <input type="checkbox"/> Traditional <input type="checkbox"/> CR/NCR |                      |

**Office Use ONLY**

GPA: \_\_\_\_\_ Ac. Standing: \_\_\_\_\_ Holds: \_\_\_\_\_

Previous Petitions: \_\_\_\_\_ Balance: \_\_\_\_\_

FAFSA Date: \_\_\_\_\_ S.O. Date: \_\_\_\_\_ Est. Amount: \_\_\_\_\_

Outstanding FA Reqs: \_\_\_\_\_ SAP: \_\_\_\_\_

Notes: \_\_\_\_\_

**Committee Meet Date:** \_\_\_\_\_  Approved Fee \$ \_\_\_\_\_ Deadline \_\_\_\_\_

Denied