

Wintersession 2017 Registration Deadlines

	January 3 @ 5pm	January 4 – January 5 @5pm	January 6 – January 12 @ 5pm	January 13 – January 19 @ 5pm	January 20 & Beyond
Instructional Days	Day 1	Day 2 - 3	Day 4 - 8	Day 9 – Day 12	Day 13 & Beyond
Add a Course	CyberBear	<i>Registration Override</i> with instructor signature	<i>Course Add/Change Form</i> with instructor signature + \$10.00 fee	<i>Course Add/Change Form</i> with instructor signature + \$10.00 fee	Only to fix registration errors (see reg. counter)
Drop a Course¹ (see reg. counter to drop all/only course)	CyberBear	CyberBear	<i>Course Drop Form</i> with instructor signature + \$10.00 fee (W on transcript)	<i>Course Drop Form</i> with instructor & Dean’s signatures + \$10.00 fee (WP or WF on transcript)	Not permitted
Switch Winter Sections²	CyberBear	<i>Registration Override</i> with instructor signature to add, then CyberBear to drop	<i>Course Add/Change Form</i> with both instructors’ signatures	<i>Course Add/Change Form</i> with both instructors’ signatures	Only to fix registration errors (see reg. counter)
Credit/No Credit Grading Option (change to or from)	CyberBear	CyberBear	<i>Course Add/Change Form</i> with instructor signature	<i>Course Add/Change Form</i> with instructor signature	Not permitted
Adjust Variable Credit Load (variable credit courses only)	CyberBear	CyberBear	<i>Course Add/Change Form</i> with instructor signature	<i>Course Add/Change Form</i> with instructor signature	Not permitted
Audit (change to or from)	CyberBear (See reg. counter if not allowed online)	CyberBear (See reg. counter if not allowed online)	Not permitted	Not permitted	Not permitted

NOTE: One Wintersession day equals one week of a traditional semester. Therefore, deadlines approach very quickly.

For assistance or questions about registration deadlines, please call The Office of the Registrar at (406)243-2995 or email registration@umontana.edu.

¹ Courses dropped after January 5 @ 5pm appear as a “W,” “WP,” or “WF” on transcript, do not generate a refund, and may affect financial aid eligibility. If *not* registered for spring courses, see Business Services for Semester Withdrawal partial refund eligibility before this date. “W”s will appear on the transcript for Semester Withdrawal.

² After January 5 @ 5pm, students cannot use the Switch Sections procedure to trade a winter section for a spring section. Follow the drop procedure for the winter section and add the spring section on CyberBear or with a Registration Override. No refunds or bill reductions are issued for dropped winter courses after January 5.