

Spring 2024 Registration Deadlines

9 Week Session: February 26 – May 10, 2024

Most Common Registration Actions

Go to **CyberBear** → Student Services → then choose the corresponding link as listed below.

	Through February 7	February 8 – March 7	March 8 – April 10	April 11 – May 9-May 3*	May 10-May 4* & Beyond
Instructional Days	-	Through Day 9	Day 10 – 27	Day 28 – Last Class Day	After Last Day
Add a Course¹	Registration à Register for Classes Some courses require permission. Contact the instructor to request a digital Registration Override	<u>Course Add Change Drop link</u> Instructor + Advisor approval	<u>Course Add Change Drop link</u> Instructor + Advisor approval + \$20.00 fee		Only to fix registration errors (see Registrar’s Office)
Drop a Course² (to drop all/your only course, you must withdraw)	Registration à Register for Classes	Email registration@umontana.edu to request	<u>Course Add Change Drop link</u> Instructor + Advisor approval + W on transcript + \$20.00 fee & no refund	<u>Course Add Change Drop link</u> Instructor + Advisor + Dean approval + WP or WF on transcript + \$20.00 fee & no refund	Not permitted
Credit/No Credit Grading³ (change to or from)	Registration à Register for Classes Register for course then choose Schedule and Options tab	Email registration@umontana.edu to request	<u>Course Add Change Drop link</u> Instructor + Advisor approval		Not permitted

Note: Academic advisor signatures are not required for graduate students or post-baccalaureate students.

*The last class day is May 3rd. (Correction made 5/1/24)

May 6-10 is designated for final exams and is not counted in the instructional/class days listed above.

¹ Any student not registered for at least one credit by 2/7/24 must email registration@umontana.edu to review your options. Approval of late enrollment is not guaranteed. Students who were registered and cancelled due to non-payment must instead contact [Student Account Services](#) to complete payment if they wish to have their class registration reinstated by 2/27/24.

² 9 Week Session courses dropped after 3/7/24 result in a “W”, “WP”, or “WF” on the student’s transcript, do not generate a refund, and may affect financial aid eligibility. To withdraw from the entire semester, review the [withdrawal webpage](#) and submit a semester withdrawal form.

³ Many courses do not allow grade option changes; check the course syllabus for grade options. Instructors cannot change the available grade options after 3/7/24 for this session.

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Less Common Registration Actions

Go to **CyberBear** → Student Services → then choose the corresponding link as listed below.

	Through February 7	February 8 – March 7	April 11 – May 9 – May 3*	May 10 – May 4* & Beyond
Instructional Days	-	Through Day 9	Day 10 – Last Class Day	After Last Day
Switch Sections⁴	Registration à Register for Classes Some courses require permission. Contact the instructor to request a digital Registration Override	Course Add Change Drop link Both instructors' approval	Course Add Change Drop link Both instructors' approval	Only to fix registration errors (see Registrar's Office)
Adjust Credit Load (variable credit courses only)	Registration à Register for Classes Register for course then choose Schedule and Options tab	Email registration@umontana.edu to request	Course Add Change Drop link Instructor + Advisor approval	Not permitted
Audit (change to or from)	Registration à Register for Classes⁵ Register for course then choose Schedule and Options tab	Email registration@umontana.edu to request	Not permitted	

Note: Academic advisor signatures are not required for graduate students or post-baccalaureate students.

*The last class day is May 3rd. (Correction made 5/1/24)

May 6-10 is designated for final exams and is not counted in the instructional/class days listed above.

For assistance or questions about registration deadlines, please contact us at:

Office of the Registrar | 623 Aber Hall | Missoula, Montana

t: (406) 243-5600 | w: umt.edu/registrar | e: registration@umontana.edu

⁴ After 3/7/24 students cannot use the Switch Sections procedure to trade to a section that has not yet started. Email the Registrar's Office for details.

⁵ Email registration@umontana.edu from your student email account to request the change to or from audit if the change cannot be made in CyberBear.