

A course is in the Special Session if the start & end dates differ from any of the Spring 2024 Part of Term dates.

Special Session courses follow the registration deadline model below, regardless of length.

February 19 and March 18 - 22, 2024 are holidays. They are not instructional/class days.

The last day is designated for final examinations and is not an instructional/class day.

Go to **CyberBear** → Student Services → then choose the corresponding link as listed below.

| | Through Instructional Day 2 | Instructional Day 3 – 2 nd to Last Instructional Day | Last Instructional Day & Beyond |
|--|--|--|--|
| Add a Course¹ | Registration → Register for Classes Some courses require permission. Contact the instructor to request a digital Registration Override <hr/> After 2/7/24: Course Add/Change/Drop link Instructor + advisor approval | Course Add/Change/Drop link Instructor approval + advisor approval + \$20.00 fee | Only to fix registration errors (see Registrar’s Office) |
| Drop a Course² (to drop all/your only course, you must withdraw) | Registration → Register for Classes no W on transcript <hr/> After 2/7/24: Course Add/Change/Drop link Instructor + advisor approval no W on transcript | Course Add/Change/Drop link Instructor + Dean approval + WP or WF on transcript + \$20.00 fee & no refund | Not permitted |

Note: Academic advisor signatures are not required for graduate students or post-baccalaureate students.

¹ Any student not registered for at least one credit by 2/7/24 must email registration@umontana.edu to review your options. Approval of late enrollment is not guaranteed. Students who were registered and cancelled due to non-payment must instead contact the [Student Account Services](#) to complete payment if they wish to have their class registration reinstated by 2/27/24.

² Special session courses dropped **after the 2nd instructional day** result in a “W,” “WP,” or “WF” on the student’s transcript, do not generate a refund, and may affect financial aid eligibility. To withdraw from the entire semester, review the [withdrawal webpage](#) and submit a semester withdrawal form.

Spring 2024 Registration Deadlines

Special Sessions: Various Dates

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| | Through Instructional Day 2 | Instructional Day 3 – 2 nd to Last Instructional Day | Last Instructional Day & Beyond |
|---|---|--|------------------------------------|
| Credit/No Credit Grading ³ (change to or from) | Registration → Register for Classes Register for course then choose Schedule and Options tab <hr/> After 2/7/24: Course Add/Change/Drop link Instructor + advisor approval | Course Add/Change/Drop link Instructor approval | Not permitted |
| Adjust Credit Load (variable credit courses only) | Registration → Register for Classes Register for course then choose Schedule and Options tab <hr/> After 2/7/24: Course Add/Change/Drop link Instructor + advisor approval | Course Add/Change/Drop link Instructor approval | Not permitted |

Note: Academic advisor signatures are not required for graduate students or post-baccalaureate students.

³ Many courses do not allow grade option changes; check the course syllabus for grade options. Instructors cannot change available grade options after the 2nd Day of Instruction for this session.

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Go to **CyberBear** → Student Services → then choose the corresponding link as listed below.

| | Through Instructional Day 2 | Instructional Day 3 – 2 nd to Last Instructional Day | Last Instructional Day & Beyond |
|-------------------------------------|---|---|---|
| Switch Sections⁴ | <p style="text-align: center;">Registration → Register for Classes</p> <p style="text-align: center;">Some courses require permission. Contact the instructor to request a digital Registration Override</p> <hr style="width: 20%; margin: auto;"/> <p style="text-align: center;">After 2/7/24: Course Add/Change/Drop link</p> <p style="text-align: center;">Both instructors' approval</p> | <p style="color: #C8513E;">Course Add/Change/Drop link</p> <p style="text-align: center;">Both instructors' approval</p> | <p>Only to fix registration errors (see Registrar's Office)</p> |
| Audit (change to or from) | <p style="text-align: center;">Registration → Register for Classes⁵</p> <p style="text-align: center;">Register for course then choose Schedule and Options tab</p> <hr style="width: 20%; margin: auto;"/> <p style="text-align: center;">After 2/7/24: Course Add/Change/Drop link</p> <p style="text-align: center;">Instructor + advisor approval</p> | <p>Not permitted</p> | <p>Not permitted</p> |

Note: Academic advisor signatures are not required for graduate students or post-baccalaureate students.

For assistance or questions about registration deadlines, please contact us at:

Office of the Registrar | 623 Aber Hall | Missoula, Montana
 t: (406) 243-5600 | w: umt.edu/registrar | e: registration@umontana.edu

⁴ After the 2nd instructional day students cannot use the Switch Sections procedure to trade to a section that has not yet started. Email the Registrar's Office for details.

⁵ Email registration@umontana.edu from your student email account to request the change to or from audit if the change cannot be made in CyberBear.