

All course changes are completed via <u>CyberBear</u> \rightarrow Student Services. Corresponding links in bold.

	Jan 13 - Jan 22 @ 5pm	Jan 23 - Feb 3 @ 5pm	Feb 4 – Mar 24 @ 5pm	Mar 25 – May 1 @ 5pm	May 2 & Beyond
Instructional Days	Day 1 - 7	Day 8 - 15	Day 16 – 45	Day 46 – Last Class Day	After Last Day
Add a Course ¹	Registration → Register for Classes	Electronic Override (see your instructor) + Registration → Register for Classes	Course Add Change Drop Instructor + Advisor approval + \$10.00 fee	Course Add Change Drop Instructor + Advisor approval + \$10.00 fee	Only to fix registration errors (see Registrar's Office)
Drop a Course ² (must <u>withdraw</u> to drop all/only course)	Registration → Register for Classes	Registration → Register for Classes	Course Add Change Drop Instructor + Advisor approval + \$10.00 fee	Course Add Change Drop Instructor + Advisor + Dean approval + \$10.00 fee (WP or WF on transcript)	Not permitted
Switch Sections	Registration → Register for Classes	<u>Electronic Override</u> to add, then drop via Registration link	Course Add Change Drop Both instructors' approval	Course Add Change Drop Both instructors' approval	Only to fix registration errors (see Registrar's Office)
Credit/No Credit Grading (change to or from)	Registration → Register for Classes	Registration → Register for Classes	Course Add Change Drop Instructor + Advisor approval	Course Add Change Drop Instructor + Advisor approval	Not permitted
Adjust Variable Credit Load (variable credit courses only)	Registration → Register for Classes	Registration → Register for Classes	Course Add Change Drop Instructor + Advisor approval	Course Add Change Drop Instructor + Advisor approval	Not permitted
Audit (change to or from)	Registration → Register for Classes (<u>email</u> registration if not allowed online)	Registration → Register for Classes (email registration if not allowed online)	Not permitted	Not permitted	Not permitted

¹ Any student not registered for at least one credit **before Day 15** must **petition to register and pay after the deadline** through the Registrar's Office.

² Courses dropped **after Day 15** result in a "W", "WP", or "WF" on the student's transcript, do not generate a refund, and may affect financial aid eligibility. To withdraw from the entire semester, contact a <u>withdrawal coordinator</u> for questions and to submit paperwork.

Note: Academic advisor signatures are not required for graduate students or post-baccalaureate students.

For assistance or questions about registration deadlines, please call the Office of the Registrar at (406) 243-5600, or send an email to registration@umontana.edu.