

# The University of Montana Verifications Request Form

## Directions and Information:

The average processing time for a hard copy form is 3-5 business days. For an immediate verification please go to your cyberbear account and print one from the student records page. (see back for details)

Completed verifications will be mailed. Please provide us with the legibly written address of where you would like this verification sent to on the face of the envelope that is provided. This is a free service, so we are unable to send your verification via fax or e-mail.

The standard verification letter provides credit load, full or part time status, dates of attendance and expected date of graduation. If any further information is required please list that on the line at the bottom of the form.

If you are e-mailing this form it must be done from your UMconnect e-mail account to [verifications@umontana.edu](mailto:verifications@umontana.edu) in order to be considered a valid request.



**Return To:**  
**Registrar's Office**  
**Griz Central Registration Counter**  
**The University of Montana**  
**Missoula, MT 59812**

---

## **Verification for Enrollment Form** (Information to be Released)

**DATE:** \_\_\_\_\_ **STUDENT IDENTIFICATION NUMBER:** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
(Please Print)

**TELEPHONE NUMBER:** \_\_\_\_\_

<b>TERM(S)</b>	<b>AUTUMN/YEAR</b>	<b>SPRING/YEAR</b>	<b>SUMMER/YEAR</b>
Please check the appropriate term and enter the year.			

**LIST OTHER INFORMATION YOU ARE REQUESTING HERE:** \_\_\_\_\_

---

(Example: Full-Time, Part-Time, Good Student Discount, Degree Verification, etc.)