Lobby Tabling Policy:

All groups tabling in residence hall lobbies must meet the following requirements:

- Groups may not table in the Residence Halls without prior approval from Residence Life.
- Groups may only table in the Aber Hall lobby, Craig Hall lobby, Jesse Hall lobby, and Miller Hall lobby near the Area Desks. Groups may not table in Duniway Hall, Elrod Hall, Knowles Hall, Pantzer Hall, or Turner Hall.
- Groups will be provided one (1) table and two (2) chairs.
- Only UM sponsored groups and departments may table in the residence halls. Organizations not formally associated with the university are not allowed to table in the residence halls.
- Groups must allow students to approach the table, and may not approach students in the lobby area.
- Groups may not table in the Aber Hall lobby, Craig Hall lobby, Jesse Hall lobby, and Miller Hall lobby near the Area Desks. Groups may not table in Duniway Hall, Elrod Hall, Knowles Hall, Pantzer Hall, or Turner Hall.
- Groups may have a maximum of two (2) people at the table at a time.
- Groups may not have sales of any kind at the table.
- Groups must have a maximum of two (2) people at the table at a time.
- Groups must engage in conversation with any person who approaches the table.
- Groups must have a signed copy of this form with them at the table as proof of permission to be in the residence hall.
- The Director of Residence Life has the right to approve or deny any tabling requests for not meeting the above requirements.

First Name: _____________________ Last Name: _____________________________
ASUM Sponsor Group/ UM Dept: __________________________________________
Contact Phone: _________________ Contact Email:____________________________
Date(s) Requested: _______________________ Time Requested:_________________
Residence Hall Requested: ________________________________________________
Reason for Tabling: ______________________________________________________

Tabling Approval Information:

Location:
Date/ Time:
Additional Notes: