The University of Montana

Orientation Handbook Student 2008



# Welcome to The University of Montana!

We'd like to see you get off to a great start at UM. There's a lot to learn, and many people and services to help you in your transition to the University and to help you become the best students that you can be. So be sure to ask plenty of questions.

One of the ways you can help yourself to a successful beginning at UM is to read this handbook. It's designed to answer some common questions that new students have and prepare you for The University of Montana. You'll find useful information on academic advising, course registration and fee payment as well as tips from current students on how to buy books, get involved on campus and how to have fun!

The University of Montana is a fantastic place to live and study. You'll have many opportunities to learn from diverse cultures and develop friendships that will last a lifetime. We encourage you to make the most of your time at UM and let us know if we can be of any assistance. Best of luck in the new year and GO GRIZ!

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# 2008 - 2009 Calendar.

### Autumn Semester 2008

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August 20-22 (Wednesday-Friday) - Semester Begins; Orientation & Registration August 25 (Monday) - Classes Begin September 1 (Monday) - Labor Day, Holiday October 27 - November 7 - Spring 2009 Registration Begins November 4 (Tuesday) - Election Day, Holiday November 11 (Tuesday) - Veterans Day, Holiday November 26-27-28 (Wednesday-Friday) - Thanksgiving Vacation December 6-7 (Saturday-Sunday) Study Days December 8-12 (Monday-Friday) Final Examina-

### Winter Semester 2009

January 5-January 22 - Winter Session Classes

### Spring Semester 2009

January 21-23 (Wednesday-Friday) - Semester Begins; Orientation & Registration January 26 (Monday) - Classes Begin February 16 (Monday) - Washington-Lincoln Day, Holiday March 30-April 3 (Monday-Friday) - Spring Vacation April 13-24 - Autumn 2009 Registration Begins May 9-10 (Saturday-Sunday) - Study Days May 11-15 (Monday-Friday) - Final Examinations May 16 (Saturday) - Commencement

## Now that you have been admitted, let's check it and see where you are.

#### Have you . . .

- Applied for housing? Housing is assigned on a first come, first serve basis. There is a \$220 application fee that needs to accompany your application. You can download an application at: http://www. umt.edu/reslife/.
- Completed the Pre-Registration Immunization Requirements Form? This form should have been mailed to you with your residence life information and acceptance letter. You must complete this form to retister for classes. You can also download it at: http://www.umt.edu/sa/chc.
- Requested that your final offical transcript from your High School be sent to The University of Montana with the posted date of graduation?

#### Also a few other reminders . . .

- Get your Griz Card during Orientation!
- Do you need a job on campus? Check out www.umt.edu/studentjobs/.
- Correspond with your new roommate. Figure out who is bringing what . . .two stereos are not necessary in a dorm room.

Excitement and new challenges await you here at UM. We offer orientation programs to start you in the right direction. Orientation introduces you to current UM students, faculty and staff who'll help you plan your academic career and develop a class schedule for your first semester. You'll meet other new UM students through small-group interaction and social happenings. And Orientation leads you to extraordinary recreational opportunities surrounding campus. Most importantly, Orientation guides you through course registration. We look forward to seeing you soon!

- Take assessments and don't panic about them! Assessments simply determine your skill level in a particular area and guide you towards the appropriate courses. You don't need to study for the assessments.
- Attend your departmental meeting and meet with your academic advisor. With mandatory advising at UM, you're not only encouraged to see your advisor before registering, you're required to! You really will be better prepared to register for classes.
- Learn about campus life issues and ways to get involved. college life presents a variety of new issues and opportunities you may not have discovered before. You'll meet new people and get the most out of your education.
- File your immunization records at the Curry Health Center. If you don't provide your health records, you'll be unable to register for classes. If you don't have your health records, we can provide the proper immunizations at the Health Center.
- Pay your fees. You'll need to pay tuition and fees before each semester. If you attend a Summer Orientation in June or July, you'll pay fees by August 15th. If you attend a Fall or Spring Orientation, you'll pay fees after you're registered. Have fun and get off to a great start!

We provide orientation programs to help you get acclimated to UM. Make sure to attend ALL your meeting so that you have the tools to be a successful student at UM.

## Tips from Student's Lips (these tips were given by new freshman and transfer students)

"Don't be overwhelmed by the complexity of all these new tasks. You'll figure it out really quickly!"

"You can't fail an assessment; they only help place you in the correct class so don't freak out about it."

"You don't have to take every class for general education or your major in the first year. You have plenty of time to get all of your classes in."

"Be flexible. You're not always going to get the classes that you want the first-time around. You can keep trying or always try to add into the class once the semester starts."

"Read the Catalog. It tells you everything you need to know."

"Buy a Bear Facts or any kind of day planner. You'll remember what you have to do, and you'll look really organized too!"

"Don't ever buy and alarm clock with a snooze button because you'll just snooze through class. Also make sure you have a backup battery."

"Buy used textbooks! They have the same information as a new textbook, and they cost a lot less."

"If you had great grades in high school, you may have to be ready for less than perfect in college. You can't ace every class because they're usually a lot harder."

#### Freshman Interest Groups (FIGs)

The FIG Program offers first-semester freshmen a coherent schedule of classes that puts them on a path toward fulfilling both major and General Education Requirements. There are more than twenty FIGs with separate programs of study, each arranged around a different theme. All FIGs have certain characteristics including: an enrollment limit of 25 students, a one-credit FIG Seminar taught by a UM senior or faculty member, and a cluster of courses framed by General Education Requirements. Some of the General Education courses in FIGs are large lecture classes. Students enroll in a FIG during Summer or Fall Orientation.

For more information, log onto www.umt.edu/figs or contact Stephen Edwards at stephen.edwards.mso.umt.edu

#### **Freshman Seminar**

Freshman Seminar is a two-credit course spanning the first ten weeks of the semester. The course is designed to prepare you for college-level discussion classes. You'll read and watch videos on current and oftencontroversial topics; you'll write about, discuss, and do brief presentations on these topics. Freshman Seminar helps you develop critical thinking skills and a sense of your identity as part of the larger University of Montana campus.

For more information, contact Undergraduate Advising Center at 406.243.2835.

#### **University Transition**

University Transition is a one-credit course that introduces freshmen, transfer and nontraditional students to college-level academic skills and accultures them to The University of Montana. Participants move into their assigned dorm rooms one week before Autumn Semester begins, and have opportunities to adjust and get acquainted with new friends and campus life. Program dates: August 17-22, 2008.

For more information, contact Candi Merrill, Continuing Education, The University of Montana, 406.243.6431 or visit the web at http://www.umt.edu/ce/utran and select University Transition.

#### Four Bear Graduation Guarantee

The aim of the Four Bear four-year graduation plan is to facilitate, through commitments made by the participating student and The University of Montana, the student's goal of graduating from UM in four years.

The plan is intended for first-time UM freshmen, including freshmen with Advanced Placement or High

School Pilot Program credits, not excluding freshmen admitted on provisional, part-time status. The four-year graduation plan is designed for students seriously committed to eight consecutive semesters of full-time study. A student's failure to keep any of the commitments will result in nullification of the agreement with the University.

You'll hear information about Four Bear at your Orientation program, but you won't sign up for the program until early fall. You'll be required to attend an informational meeting and do some academic planning with your advisor before you sign up for the plan. The required information meetings for Fall 2007 are:

#### Four Bear meetings:

- September 16, 1:10-2:00 pm
- September 17, 3:10-4:00 pm
- September 18, 5:10-6:00 pm
- September 22, 4:10-5:00 pm
- September 23, 8:10-9:00 am
- September 24, 5:10-6:00 pm
- September 25, 1:10-2:00 pm

Note: All information meetings will be held in North Urey Lecture Hall.

For more information, contact Brian French at 406.243.5658 or log on to www.umt.edu/uac/fourbear

#### Learning Strategies for Higher Education (C&I 160)

C & I 160 is designed to help students become more proficient, successful students, and better able to jugale the demands of a formal education. Instructors cover techniques that successfully help people manage time and stress, alleviate test anxiety, improve reading comprehension and note-taking skills, and increase vocabulary. Because students are in the thick of the semester as they work through this course, they have the opportunity to immediately apply the skills that work best for them directly to the classes they are taking at the same time. There is an active careerplanning element to this class as well as group work. If students give C&I 160 some energy, they will leave the class with a good grade, new friends and connections, new study strategies, and a better focus on career and life goals. The class meets twice a week for two elective credits. Students receive a letter grade for this class that counts toward degree credits.

For more information, contact the TRIO Student Support Services at 406.243.5032 or log on to www. umt.edu/triosss/

## Academic Advising

Academic advising refers to the process in which you consult with an advisor about your major, course schedule and educational plan. Good academic advice consists of course suggestions appropriate for your academic background and intellectual abilities and consistent with your career goals. UM requires students to visit with an academic advisor at least once each semester. We encourage you to visit with your advisor more than once each semester; you'll likely develop a much more productive relationship.

The Undergraduate Advising Center (UNC) is located in the Lommasson Center and provides walk-in advising assistance to all undergraduates. UNC also provides direct academic advising to undeclared students (undecided) and pre-nursing majors. Undergraduate Advising Center advisors also assist with the advising of certain pre-majors. All other students receive academic advising from their major department.

Advisors are professional staff or faculty members in an academic department or "peers" (students educated about academic advising). Advising varies by major and department. It's a good idea to check into how advising works for your particular major.

#### How can your advisor help?

- Advisors can serve as a sounding board for decision making about majors, careers, courses, and personal issues affecting you as a student.
- Advisors can offer walk-in advising during office hour(s) and scheduled appointments during advance registration.
- Advisors can help you think about developing a four-year course of study plan (especially for Four-Bear students).
- Advisors can check your schedule for appropriate selection of courses, considering your academic background, course pre-requisites and educational goals.
- Advisors understand your degree requirements and can discuss the best path towards meeting those requirements.
- Advisors can clarify UM's academic policies and procedures.
- Advisors can suggest ways for you to improve your academic performance and seek academic challenges.
- Advisors can assist you in monitoring and evaluating progress toward established goals and educational plans.
- Advisors can check your progress toward completion of the General Education Requirements (GERs).
- Advisors can keep you up-to-date on changes in academic requirements.
- Advisors can discuss academic problems or concerns with you.
- Advisors can document your advising sessions in your student advising file.
- Advisors can refer you to campus support services as appropriate.
- Advisors can help you learn to accept responsibility for your actions and to take control of your education.

#### How can you help yourself?

- You can take the initiative by making appointments to meet with your advisor in addition to getting schedule approval during advance registration. Most advisors post a sign-up sheet for appointments at their offices.
- You can meet with faculty in your major department and ask questions about the field to discover areas of interest.
- You can develop measurable educational and career goals and identify ways to assess your progress.
- You can take appropriate assessments and follow recommendations based on those results.
- You can learn to utilize the online Catalog, current Class Schedule and other materials.
- You can be your own best advocate. Ask questions and seek help as early and as often as necessary.
- You can make a four-year educational plan.
- You can prepare a class schedule prior to your advising appointment; remember to consider information that may affect your academic performance such as work and family commitments.
- You can follow up on referrals to campus support services.
- You can use the full range of campus resources (i.e., go to Career Services and explore your options).
- You can keep complete academic records and take them to advising sessions. These include GER checklist, current transcripts, notes from previous advising sessions, four-year plans.
- You can review courses completed toward fulfillment of GERs and graduation requirements and find out what you still need to complete.

Questions about advising?

Undergraduate Advising Center Lommasson Center 406.243.2835 www.umt.edu/uacl

> \*special thanks to the Undergraduate Advising Center for providing information for this page

All University of Montana students, regardless of their majors, complete a core set of courses called General Education Requirements. These requirements are designed to provide a sound liberal arts background, as well as strong analytical and communication skills.

General Education Requirements (GERs) are comprised of two parts:

- 1. Competency Requirements (writing, math and language skills), and
- 2. Distributional Requirements, which are a broad selection of liberal arts courses. At UM, these distributional requirements are known as perspectives. These GER courses account for about one-third of the credits you need to earn a bachelor's degree.

### **Competency Requirements**

#### Writing

- English composition course (UM ENEX 101, ENEX 200 or E101, transfer equivalent) or score "exempt" on writing placement assessment
- One writing course (see Catalog for approved list)-may be exempt if more than 27 credits are transferred at the time of initial registration
- Upper-Division Writing Proficiency Assessment (taken upon completion of ENEX 101, writing course, and 45 semester credits)
- Upper-Division Writing Expectations for major

#### **Mathematics**

At least one college math course (C/2.0, or better) more advanced than intermediate algebra (above Math 100 or M, transfer equivalent) or pass Mathematical Literacy Assessment (by qualification) or "exempt" with AP/CLEP scores.

#### Foreign Language/Symbolic System

First-year sequence of approved language courses or equivalent by department exam OR an approved sequence in symbolic systems (see Catalog for approved list).

## **Distributional Requirements (Perspectives)**

You'll take a minimum of one course from each of the six liberal arts perspectives. You need a total of 27-semester credits (including transfer work evaluated by Enrollment

# The Catalog

The Catalog is your contract with The University of Montana. It lists important information about UM and its programs, policies, and regulations. The Catalog lists what courses you must take in order to earn a degree from UM.

The Catalog is divided into sections on academic information, which includes information about admission to UM, academic advising and Orientation, and academic policies and procedures. Next, the Catalog lists academic programs. Academic programs at UM are divided into departments within Services–Admissions). You can find a list of courses that satisfy distributional requirements in the "Academic Policies and Procedures" section in the Catalog.

#### **Expressive Arts Perspective (A)**

You can choose from courses in art, communications, dance, drama, English and music. Many of the courses are designed for non-majors. These courses are designated with an (A) in the Catalog and Class Schedule.

#### Literary Studies Perspective (L)

You will read and analyze significant literary works in this perspective. You can choose from nearly 20 different academic areas in which to complete this requirement, including English, liberal studies, history, music, philosophy, and many of the foreign languages. These courses are designated with an (L).

#### Historical and Cultural Studies (H)

These courses examine historical contexts and cultural developments in both Western civilizations and non-Western cultures. There are more than 100 courses in a dozen academic fields you can choose from to complete this requirement. These courses are designated with an (H).

#### Social Sciences Perspective (S)

These courses examine both Western and non-Western societies and their structures in a wide variety of academic areas such as anthropology, political science, psychology and more. These courses are designated with an (S).

#### Ethics and Human Values Perspective (E)

These courses address moral problems and ethical considerations in the past, present and future. These courses are designated with an (E).

#### Natural Sciences (N)

These courses provide scientific exploration into the natural world. You need to take at least six credits in this perspective, including one course with laboratory experience. These courses are designated with an (N).

#### Non-Western Course

One "Non-Western" course (NW) from one of the perspectives (will count toward that perspective).

the College of Arts & Sciences as well as seven professional schools (Business Administration, Education, Fine Arts, Forestry and Conservation, Journalism, Law, and Pharmacy and College of Health Professions and Biomedical Sciences) and the College of Technology.

The Catalog also has information about the Mansfield Library and the Davidson Honors College. Finally, it lists information about expenses, services, and organizations. Overall, the Catalog is the most comprehensive guide to

being a student at UM. Don't forget to use it!

# General Education Requirements (GRE) Form

Name:		
Advisor:	Date:	Student ID:
NOTE: Transfer students may elect an eo	and transfer courses gra nents. See UM Catalog f uirement exceptions are elow C- earn elective cr arlier catalog they have	ded C- or above for more information. e listed below. redit.
<ul> <li>WRITING SKILLS</li> <li>a. One English composition course, UM ENEX 101 (or E101, transfer equivalent) or score "exempt" on writing placement assessment. Beginning Autumn 2005 or later, a grade of C, 2.00, or better is required.</li> <li> Aut Spr Sum Transfer Credit</li> <li>b. One writing course (see Catalog for approved list) – exempt if more than 27 credits are transferred at the</li> </ul>	evaluated by E credits is require Perspective 6, 1 are required. A perspective will	nester credits total (including transfer work inrollment Services). A minimum of 2 ed from each perspective, except for Natural Sciences (N), in which 6 credits A maximum of 6 credits from each I count toward the GER; credit above unt toward graduation but not toward ation.
time of initial registration. Aut Spr Sum Transfer Credit	Aut Spr	rts (A), 2-6 credits. Sum Transfer Credit
<ul> <li>c. Upper-Division Writing Proficiency Assessment (taken upon completion of ENEX 101, one writing course, and 45 semester credits). Students should PASS Assessment before 1) attempting writing course for the major and 2) completing 70 credits. See the UDWPA website: www.umt.edu/provost/writingassessment</li> <li>Passed: Aut Spr Sum</li> <li>d. Upper-Division Writing Expectation for the major</li> <li>Mathematical Literacy Assessment (by qualification) or "exempt" with AP/CLEP score.</li> </ul>	Aut Spr     Aut Spr	Sum Transfer       Credit         Artistic Studies (L), 2-6 credits.         Sum Transfer       Credit         Sum Transfer       Credit         Sum Transfer       Credit         d Cultural Studies (H), 2-6 credits.         Sum Transfer       Credit         Sum Transfer       Credit
Aut Spr Sum Transfer Credit FOREIGN LANGUAGE/SYMBOLIC SYSTEMS First year sequence of approved language courses or equivalent by exam OR an approved sequence in symbolic systems (see Catalog for approved list or FLSS, transfer equivalent). Aut Spr Sum Transfer Credit	with laboratory Aut_Spr Aut_Spr NON-WESTERN One ``non-weste	nces (N), 6 credits, including one course experience (NL). Sum Transfer Credit Sum Transfer Credit COURSE ern" course (NW) from one of the vill count toward that perspective).
Aut Spr Sum Transfer Credit UPPER DIVISION CREDIT REQUIREMENT All students must complete 39 upper-division (UD) credits by a combination of GER, major, and elective courses. Total UD Credits Date Remaining		Sum Transfer Credit

The Class Schedule is available online each semester and is usually posted a couple of weeks prior to class registration. The Class Schedule lists all of the courses offered for the next semester

### How to Read the Class Schedule

Wi	ldli	fe	Bio	100	gy(	WBIC	)		
LV	CRN	Als SUBJ	CRSE	SEC	• C	CR	as in Forestry (FOR) and Recreation M ITLE DAYS START STOP BLDG	fana ROOM	gement (RECM) I INSTRUCTOR
U	70692	WBIO	180	0	~	~	Arrange	101	Pletscher, Dani Six, Diana
UUU	70754 71598	WBIO	374	01	S SP	02 01	3 Same as FOR 180-01. RECM 180-01 ♀ No Forestry Fee. T 11:10 1:00P FOR Uniter Check Stations Arrange	305	Marcum, Carroll Ball, Joe
U U	72379 72792						independent Study Arrange C/I required on override slip. Coop Education Experience Arrange C/I required on override slip.		Pletscher, Dani Pletscher, Dani
	72793 70666						ld Meth Fishery Biol & Momt Arrange Same as BIOL 415-01 C/I required on override slip.		Sheldon, Andrew
				01	\$T	03	ionservation of Wildlife Pop MWF 12:10 1:00P FOR WBIO majors or consent of instructor. Writing course General Education. Weekend field trip required. September 23-24, 2000.	305 for	Mills, L. Scott
UG	70667	WBIO	494	01	Р	01	enior Wildlife Seminar T 3:10 5:00P FOR	305	Marcum, Carroll

Level of the course (LV) U=Undergraduate;
 G=Graduate; UG=Undergraduate or Graduate credit.
 Students must be admitted as graduates to be eligible for graduate credit.

2 Course request number (CRN) If this number has not been printed, the course requires consent of the instructor. You will need to get consent and the number so you are able to register.

#### 3. Subject abbreviation (SUBJ)

4. Course Number (CRSE) If the course number is followed by a letter, it is eligible for one of the General Education Perspectives as follows (see page 5 for more information):

- A=Expressive Arts, Perspective 1
- L=Literary and Artistic Studies, Perspective 2
- H=Historical and Cultural Studies, Perspective 3
- S=Social Sciences, Perspective 4
- E=Ethical and Human Values, Perspective 5
- **N**=Natural Sciences, Perspective 6

Courses that satisfy General Education Requirements are listed in the back of the Class Schedule. Course numbering indicates the level of the course offered: 100's freshmen level, 200's sophomore level, 300's junior level, 400's senior level, 500's graduate level. Freshmen and Sophomores may be able to enroll in 200- and 300-level courses provided prerequisites have been met.

**5** Section number (SEC) If a course is offered more than once during the week, it will be listed with a different section number of each individual class.

6. This column shows the following symbols if applicable to the course:

**P** indicates the course can be taken pass/not pass only.

**T** indicates the course can be taken for a traditional letter grade (A, B, C, D, F) only.

\$ indicates there is a special fee assessed for the course.

- **7** Credit (CR) A unit of academic work. One credit usually translates to one-two hours of class per week (there are exceptions).
- 8. Course title (TITLE)

Meeting time(s) and place(s) (DAYS) (START & STOP) (BLDG) (ROOM) M=Mon, T=Tues, W=Wed, R=Thursday, F=Fri, S=Sat, <u>U</u>=Sun. See building locations.

Instructor(s) If an instructor has not yet been assigned to a course, you'll see "Staff" listed for the instructor name.

Restrictions/Additional Comments/Corequisite and Linked Courses/Fee Details/Attributes Some courses are restricted to certain class levels. These restrictions appear under the course title. Abbreviations are: FR=Freshmen, SO=Sophomore, JR=Junior, SR=Senior, GR=Graduate Watch for Corequisite and Linked Courses. You must register for both courses at the same time.

- **READ the UM Catalog.** Read and review the sections describing General Education Requirements and study your major department information.
- **PREPARE** for your advising appointment. Determine a preferred schedule of classes, keeping in mind your departmental requirements as well as General Education Requirements.

TAKE at least 12 credits to maintain your full-time status and take advantage of the flatspot tuition (12-21 cr.). In order to graduate in four years, you should try to take approximately 30 credits each year. Four Bear students are required to complete 30 credits by the end of the first year.

**CHOOSE** alternate courses. Have a backup plan. For every preferred course, find an alternate course or section that meets at the same time as the preferred course. This is important because your first choice may be closed.

## FILL in the CyberBear worksheet.

During Orientation and you're ready to register, have your CyberBear worksheet with you.

**ONCE** you are a current UM student, you'll be able to register in priority. Registration for Spring and Winter session courses happens in November. Registration for Fall and Summer courses happens in April. Always advance register for the next semester. It makes registering much easier!

**ADJUST** your schedule. If, when classes begin, you discover that a course is too slow, too difficult, or too fast-paced, investigate other course alternatives. Visit with your advisor or investigate the Walk-In Advising Program in the Undergraduate Advising Center, Lommasson Center 269. It's important to make schedule adjustments within the first week so you don't miss valuable information early in the semester.

MUS Writing Assessment Score	SAT or ACT Writing Sub-score	SAT Writing Section	Combined Eng/Writing ACT	Course Placement
5.5-6	11-12	700-800	32-36	Eligible to enroll in ENEX 200
3.5-5	7-10	440-690	18-31	Eligible to enroll in ENEX 101
2.5-3	5-6	390-430	16-17	Eligible to enroll in WTS 100D or take exam to challenge placement
Below 2.5	Below 5	Below 390	Below 16	Eligible to enroll in WTS 100D

Assessments provide you and your advisor the best possible information about your current knowledge and skill levels. We offer assessments tailored to standards at The University of Montana. The results of assessments provide guidelines to help you and your advisor choose appropriate courses. There's no need to study for any of the assessments.

#### Writing Assessment

All students are required to fulfill the English General Education requirement by taking either ENEX 101 (English Composition) or ENEX 200 (Advanced Composition). All incoming students will be placed into their English class based on their SAT/ACT/MUS scores. The chart below outlines the score criteria for placement into each class.

#### Math Assessment

All students must complete a course in math in order to graduate. To determine the appropriate math course, you will need to take an assessment. The University of Montana is currently reviewing online assessment programs. We will contact you about the online assessment, and/or you will complete the assessment during your Orientation.

#### Foreign Language Assessment

Any student planning to take a French, German, or Spanish class can choose to take this assessment. The Department of Modern and Classical Languages and Literatures has developed a computer assessment for student placement.

Although the Math assessment is not required, you're encouraged to take the assessment if you're unsure of your language-skill level. The assessment is graded at the time of completion.

Questions? Contact the Modern and Classical Languages and Literaltures department at 243.2401.

#### **Chemistry Assessment**

The Department of Chemistry requires all students who intend to enroll in Chemistry 161-162 to take this assessment.

The assessment is approximately one hour and results are available one to two days following the assessment. Non-programmable calculators are welcome. Questions? Contact the Chemistry department at 243.4022.

#### Music Assessment

Both Music Theory and Music Voice assessments are offered for all music majors, minors, and nonmajors interested in taking music theory or private voice lessons. Both assessments are offered during Orientation or by contacting the Music department. Questions? Contact the Music department at 243.6880.

## A Special Note to Transfer Students:

The faculty of The University of Montana requires that all graduates of the University possess the ability to write with clarity of thought and precision of language. Therefore, all students who have completed ENEX 101 (or its equivalent or have been exempted) and have completed at least 45 semester credits must successfully complete the Upper-Division Writing Proficiency Assessment. This graduation requirement is to be satisfied before beginning to meet the Upper-Division Writing Expectations of majors.

Students should plan on taking the Upper-Division Writing Proficiency Assessment when they have completed the following three steps:

1. ENEX 101 (or its equivalent or have been exempted)

2. A 100-200 level course that is designated as fulfilling a writing requirement (see the UM Catalog and the current semester's schedule of classes for a list of designated writing courses)

3. At least 45-semester credits (either at UM or by accepted transfer work)

Check the University College website to find out more about this assessment: www.umt.edu/writingcenter

What does it take to succeed academically at UM? After years of studying our entering students, we've come up with the answers and want to pass them along to you.

#### Go to class.

Sounds pretty basic, doesn't it? However, it's a plan that many students don't follow, and these are generally the students who earn poor grades.

#### It's harder to get good grades in college than high school.

Many students are overly confident about how well they will do in college and don't spend enough time studying. Nearly half of the UM students who thought they had a very good chance of getting a "B" average got a "C" average in their first semester. While your grade point average in high school is a good indicator of how well you'll do in college, it's harder to get an "A" or "B" in college than it is in high school. Students who come to UM with a "B" high school GPA earn a 2.51 (C+) on average the first semester. Students who come to UM with an "A" high school GPA earn a 3.48 (B+) on average the first semester.

#### College should be a little overwhelming at first.

If you're concerned by all you have to do in college, that's a good sign. Our top academic students experience the same feeling. Students who perform poorly tend to be too casual about college or overly self-assured.

#### Time spent studying matters.

This is a no-brainer. The more time you spend studying, the better your grades will be. If you're a full-time student and study less than five hours a week, the chances are good that your GPA will be a C or less. Eighty-one percent of UM students who got a C average or lower in their first semester, spent less than 5 hours a week studying.

#### Buy a planning calendar and use it.

Our Bookstore sells a student calendar called "Bear Facts." It's an outstanding way to keep track of your assignments, tests, quizzes and appointments. It also lists important dates for students to remember.

# Some out-of-class activities will improve your academic performance, others will not.

In college, you'll learn to manage your time wisely. Students who perform well academically tend to spend their time on activities that complement their education. These activities include studying with other students, visiting with faculty after class, going to the library, tutoring other students, exercising, performing volunteer work, and getting involved in student clubs. Students who receive lower grades spend a lot of their free time partying, socializing with friends, or playing video games. To get involved on campus, contact the Office of Student Involvement in the University Center.

#### Make sure you have a wristwatch and a good alarm clock.

College forces you to be very time conscious; a wristwatch and an alarm clock will help. You should try to buy an alarm clock without a snooze button and one with a backup battery.

#### If you need to work, find a job on campus.

While it's often an economic necessity, too much time spent working, especially off-campus, will hurt your grades. Students who work on campus are more likely to stay in school and perform well academically. An on-campus job is advantageous. A campus employer understands that you're a student first and foremost and will support you in attaining your goals. For more information about campus employment, visit the UM web site at http://www. umt.edu/studentjobs/

# If you think you can benefit from tutoring or another academic service, look into it.

Your own rating of your academic ability is a good guide as to whether you could benefit from the academic support services on campus. UM students who rate their academic, math, or writing ability as average or below average are more likely than other students to receive a C or lower GPA and drop out of college. However, the same students are more likely to stay in college and receive a B or higher GPA if they take advantage of the many academic support services the University has to offer. For more assistance, contact your academic advisor, the Undergraduate Advising Center in the Lommasson Center, Students Tutoring Students in the Lommasson Center, the Mathematics Lab in Math B3 or the Writing Center in Social Sciences 102.

#### Turn off the TV.

More than a quarter of UM freshmen indicated that while in high school they liked to study and watch TV at the same time. That's a bad idea. We've found that students who make a habit of studying and watching TV receive lower grades, are more likely to put off class assignments, and are more likely to lose their concentration during tough exams.

#### It's never too early to focus on a career.

UM students who have decided on a career and who express a desire to achieve in their chosen field are more likely to stay in college and perform well academically than students who are unclear about a career and lack a desire to achieve. If you're undecided about a career, visit the Office of Career Services, Room 154 or Internship Services, also in Room 154 of the Lommasson Center.

#### When and how do I pay fees?

## Fee Payment for Summer Orientation Participants (including Transfer Transition students):

Beginning July 21, your registration bill will be available on-line at http://cyberbear.umt.edu. For Fall 2007, the deadline to finalize/pay is August 10. If you don't meet this deadline, your classes will be cancelled so make sure you pay on time.

# Fee Payment for Fall and Spring Orientation Participants:

Following the Fall and Spring Orientation programs, you'll pay fees in person or on-line. The day after selecting classes, you may pick up a registration/bill in Griz Central and finalize/pay your fees. The registration/bill is not mailed.

Fees are paid each semester. You may pay fees with a check, cash or credit card. UM accepts MASTERCARD, VISA or DISCOVER credit cards. You may pay in person or on-line.

A deferred payment plan is available if you don't want to pay fees all at once. The plan allows you to make three payments over the course of the semester. A \$30 administrative charge is collected at the first fee payment. You'll be asked to sign a promissory note.

# Where should I go for special accommodations due to a disability?

Disability Services for Students (DSS) is The University of Montana's student affairs office which assures program access to the University by students with disabilities. They coordinate and provide reasonable accommodations, advocate for an accessible and hospitable learning environment, and promote self-determination on the part of the students they serve.

If you need assistance with anything related to a disability (physical or learning), please stop by Room 154 of the Lommasson Center or check out their website at www.umt.edu/dss

# Should I open a checking account at a Missoula bank or keep my account at home?

Many students decide to open a checking account in Missoula. It's convenient to have an account here so you can easily deposit and withdraw funds. However, you may decide to keep your account in your hometown. It's best to check into the options here so you can make an informed decision. There are numerous banks and credit unions in Missoula

that are happy to serve students. We even have a branch of a credit union on campus called the Missoula Federal Credit Union. Other banks and credit unions in Missoula are listed below: Bitterroot Valley Bank Community Bank Farmers State Bank First Interstate Bank First National Bank of Montana First Security Bank of Missoula Heritage Bank Missoula Federal Credit Union Mountain West Bank Sterling Savings Bank US Bank Wells Fargo Bank-Montana

## How to Figure Your GPA

Grade	Meaning	Grade Points per credit
A, A-	Excellent	4.00, 3.67
B+, B, B-	Good	3.33, 3.00, 2.67
C+, C, C-	Satisfactory	2.33, 2.00, 1.67
D+, D, D-	Poor	1.33, 1.00, 0.67
F	Failure	0.00

Your Grade Point Average is determined on a 4.0 scale. This means an A=4 points, B=3points, C=2 points, and a D=1 point. For example, you may receive the following grades for one semester: 5-credit course you earn an A 3-credit course you earn a B+ 3-credit course you earn a C 2-credit course you earn an A-Now multiply 5 (credits) x 4 points (A) = 20 and so on, leaving you with: 5 cr. A = 20 points 3 cr. B + = 9.99 points3 cr. C = 6 points2 cr. A- = 7.34 pointsNow add up the total points (43.33) and divide by the number of credits (13). The GPA would be 3.33.

## Where do I purchase a parking decal?

If you have a vehicle on campus, you need to purchase a parking decal. You can buy one at the same time you register for classes by selecting the purchase option on Cyber Bear (243.2327). You can choose to purchase a decal for one semester or the full year.

The decal may be picked up at the Campus Security Office, Building 32, behind the Washington-Grizzly Stadium or at Griz Central in the Lommasson Center. If you don't purchase your parking decal at the time you register for classes, you can buy your decal directly from the Campus Security Office.

With your decal, you can park in any student decal lot on campus. You may not park in reserved, handicapped, hourly or quick-stop with your permit.

### What are other ways to get to campus?

All students have free access to Mountain Line, Missoula's bus system. You can pick up a bus schedule at the University Center Information Desk.

Missoula is a bike friendly town-it's easy to ride here. Many students use bikes to get to and from campus. You'll notice special bike lanes on most streets in town. Be sure to wear a helmet and register your bicycle with Campus Security.

### Where can I eat on campus? For students living in the Residence Halls:

If you're living in the Residence Halls, you're required to purchase a meal plan with Dining Services. There are two meal plans from which to choose. All meal plan funds can be used in the Food Zoo, the Cascade Country Store and La Peak in the Lommasson Center. The All Campus Meal Plan provides the greatest campus-wide flexibility and, along with Lommasson Center dining facilities, can be used in the UC Food Court, the Gallagher Coffee Cart, BiSip, and the Think Tank in the Urey Lecture Hall Plaza.

### For students living off campus:

Deposit funds into a UMoney account. You can put money into this account with cash, check, credit card, or online at www.grizcard.com, or you can have it put on your schedule/bill. You may add to this flexible spending account at any time. UMoney doesn't expire. You can use this in any Dining Services operation, campus vending machines, UC Market, or at any of over 90 (and growing) off-campus eateries. You can even buy books, outdoor gear, groceries, prescriptions and ski passes with your UMoney account.

## What is the Drop/Add Process?

Drop/Add is the brief time at the beginning of the term when you can drop courses in which you are currently enrolled. You may also add a course that you would like to pick up. After registering, students may use Cyber Bear to drop and add courses or change sections and credits, through the first 15 instructional days of a semester. Beginning the 16th instructional day through the 30th instructional day, you must use the paper form found at Griz Central. Beginning the 31st instructional day, you must petition to drop, add and make changes of section, grading options, credit or audit status. The petition form must be signed by the instructor of the course, your advisor and your dean.

## WHAT IS GRIZ CENTRAL?

Griz Central is the place for UM students to find answers. The following services are located in the Lommasson Center:

**Registration Center**–You can get unofficial and official transcripts, pick up drop/add forms, submit enrollment verification requests, and get registration help.

**Financial Aid**–Turn in your financial aid forms and receive assistance.

**Student Loans**–Sign your Perkins Loans and promissory notes and make loan payments.

**Campus Services**–Pay phone bills and parking fines, buy parking decals, ask questions about dining services and residence halls.

**Cashier Services**–Ask questions about your bills, pay for official transcripts and tutor cards and sign up for the deferred payment plan.

In college, you need to buy the required books for each class you take. Most students purchase their textbooks from the Bookstore in the UC where they have new and used textbooks at fair and reasonable prices. The Bookstore works directly with your professors to ensure that you get the books you need. By ordering your books on-line **(www.umt.edu/bookstore)**, you can have your textbooks delivered to your door, or you can save money and purchase them in person at the Bookstore.

Most students buy their books a few days before classes begin. Once you have registered for classes, you'll be able to know your schedule and what books to buy. Some students also like to wait until after classes have started so they know exactly what books they have to use. Be aware that if you wait, sometimes the used books are taken which means you may have to pay more for a new book.

#### It's easy to find the book you need. Just follow the instructions below:

- 1. Take your Registration/Bill or class syllabus to the Bookstore in the University Center. Be sure to also take your check book, cash, credit card (Visa, MasterCard or Discover), or Griz Card UMoney.
- 2. Books are in alphabetical order by department. Look for the white information card to help you locate the books you need for each class.
- **3.** Find the academic department of your first class.
- 4. Find the course number, section number, and instructor on your schedule/bill that corresponds with those numbers on the white information card. Author, Title, and publisher of the book you need will be printed on the bottom of the information card. Note : Different sections of the same course may require different materials.
- 5. Make sure the author and book title match the author and title on the white information card.
- 6. Repeat the process for your next class.

#### BOOK IS R E Q U I R E D DEPT: COURSE: SECTION: 395 1/1ANTH **INSTRUCTOR:** PURVIANCE AUTHOR: OLSEN TITLE : OUTDOOR SURVIVAL SKILLS PUBL : INDEPEND SEE ALSO:

### If you're not able to find your book:

- 1. "See also" on the information card, the book may be used in another class.
- 2. Ask for assistance from a Bookstore employee. The staff is always happy to help you.
- 3. Check with the textbook department in the Bookstore. They can tell you if the book is out of stock and whether or not it has been re-ordered.
- If the book is out of stock temporarily, make sure you let your instructor know and check back at the Bookstore frequently.

#### If you purchased the wrong book or have dropped the class, you can return the book by following these steps:

- 1. Always keep the dated receipt when purchasing the book.
- 2. Keep the original price tag on the book.
- 3. Keep the book in the same condition as when purchased.
- 4. Return the book by the "deadline for returns" printed on your receipt.
- 5. Remember that Faculty-packs (packets put together by the professor of the class) are non-refundable.

#### You may be able to sell your books back at the end of each semester. The Bookstore will pay up to 65% of the original cost if the book meets three criteria:

- 1. A professor must turn in an order for the book to be used again.
- 2. The textbook you're selling back must be the edition requested by the professor.
- 3. The Bookstore is not overstocked on that particular textbook.

## THE UNIVERSITY CENTER

The University Center (UC) is UM's student union located on the east end of campus. The three-story facility offers students a place to hang out, study, shop, see a movie, eat or participate in one of the many programs the UC offers. At the UC, you'll find all of the following:

#### Arts & Entertainment

- Art Exhibits
- Art Gallery & Gift Shop
- Box Office
- Experimental College
- Game Room
- KBGA College Radio
- Multicultural Alliance
- Theater
- UC Programming
- UM Productions

### **Campus & Retail Services**

- Bookstore
- Campus Quick Copy
- Food–The UC Market, The UC Food Court, and Junga Juice
- Griz Card Center
- Missoula Federal Credit Union
- Shear Perfection Hair Stylist
- Shipping Express
- The Source–UC Information Desk, GrizTix Box Office
- Verizon Wireless

#### **Student Activities**

- ASUM
- Center for Leadership Development
- Greek Life
- Office of Student Involvement

## **GRIZ CARD**

The Griz Card is your student identification and access card. You'll use this card throughout your college career at UM. The card costs \$15. If you lose it, you're required to purchase another one for \$10. The Griz Card features your color photograph, ID#, library barcode and a magnetic strip. The magnetic strip contains an account number coded only to you. When the card is passed through an electronic reader, the system reads the number and determines if you can access the following areas:

- Curry Health Center
- Residence Halls
- Grizzly PoolMeal Plans
- Mansfield LibraryCampus RecreationMeal PlansSome Computer Labs
- Campus RecreationMountain Line Bus
- ASUM Yellow Bikes

Adams Center Ticket Office

You can also deposit funds to a Griz Card debit account called UMoney. You can put money into this account with cash, check, credit card, or you can have it put on your schedule/bill. You may add to this declining balance account at any time. These funds don't expire. You can use this fund balance at:

- All Dining Services operations
- Campus Quick Copy
- Shear Perfection
- UC Box Office
- Career Services
- Campus Rec
- Grizzly Pool
- Griz Central
- Shipping Express
- Vending machines
- The Bookstore at UM
- The UC Market
- Domino's Pizza
- Break Espresso

and many more off-campus locations The Griz Card Center is located in the University Center. Call 406.243.6943 for more information.

## **COMPUTER LABS**

All students have access to the general student-use computer labs on campus. Computing and Information Services (CIS) operates several labs with a variety of hardware and software. For details on the hardware, software, and hours of operation, pick up a lab schedule at the Help Desk in Liberal Arts, Room 139. Computer labs operated by Computing and Information Services are located in the following areas: Liberal Arts 206 Liberal Arts 240 Liberal Arts 242 University Center 225 In addition to the labs operated by CIS, there are other labs on campus. You'll find computer labs in the Gallagher Business Building (2nd floor), the Davidson Honors College, and the Fine Arts Building. Each residence hall has a general student use lab in the building, and most dorms have direct

student-use lab in the building, and most dorms have direct access in each room. Hours for all of the labs vary.

The Associated Students of The University of Montana (ASUM) is the student government for The University of Montana – Missoula campuses. ASUM is recognized as the representative voice for UM students and is administered by three elected officers-the president, vice president and business manager. In addition, a 20-member governing body, known as the Senate, is elected each spring for a one-year term.

The ASUM membership is composed of all undergraduate and graduate students who are registered for seven or more credits and pay the required \$33 per semester student activity fee. By paying the student activity fee, students are entitled to the following ASUM services: use of ASUM Legal Services, reduced rates (when available) to UM Production events (pop concerts, lectures, movies, and performing arts), voting privileges in ASUM

#### Academic Organizations

ACLU-School of Law Ad Team American Humanics Student Assoc. American Indian Science and **Engineering Society** American Indian Business Leaders Artist Collective Assoc. of Computing Machinery Beta Alpha Psi Beta Phi Alpha Camas Collegiate Music Educators' National Conference Composer's Club CutBank Dance Club Etta Sigma Gamma Finance Club Finance Management Assoc. Forensics Team Forestry Student Associations: Druids Society of American Foresters Geography Club Geology Club Golden Key National Honor Society Graduate Student Association Graduate Women in Natural Resources Honors' Student Association Law Organizations: American Trial Lawyers Assoc. Edna Rankin Law Society Environmental Law Group International Law Society Montana Defense Trial Lawyers Native American Law Students' Assoc.UM Public Interest Law Coalition Women's Law Caucus Le Cercle Francais (French Club) Missoula Small Press Collaborative Model Arab League Montana Kaimin Montana Model United Nations Montana Student Nurses Assoc. Montana Theatre of the Oppressed Ensemble Music Organizations: American Choral Directors Assoc. Brass Ensemble Chamber Chorale Jazz Band Opera Theatre Percussion Club Symphonic Winds University Choir University Orchestra/Symphany Orchestra Mortar Board

Native American Graduate Student Assoc Native American Journalist Assoc. Student Chapter Pharmacy Organizations: American Pharmaceutical Assoc. Academy of Student Pharmacy Kappa Epsilon Kappa Psi Pharmaceutical Fraternity Philosophy Club Physical Therapy Student Assoc. Pi Sigma Alpha Epsilon Mu Pre-Medical Student Assoc. Pre-Veterinary Science Club Psychology Club Student Montana Education Assoc.-MT Federation of Teachers Russian Club Service Organizations The Alliance for Disability & Students of UM (ADSUM) Amnesty International Advocates Ask An Alum Campus Advance Circle K International Coalition on Bias & Discrimination Habitat for Humanity Kappa Sigma Lambda Alliance Office for Civic Engagement PEER Advisors Peers Reaching Out (PRO's) Phoenix-Nontraditional Students Priority One Student Social Work Assoc. Students Tutoring Students (STS) Student Veterans Assoc. SPURS Up Till Dawn Volunteers in Action The Women's Center **Social Organizations** African Student Organization All Greek Council Alpha Lambda Delta American-Israeli Friendship Society American Fisheries Society Anthropology Student Assoc. Beta Phi Alpha Buttered Toast Society Chemistry Club Chinese Interest Group Chinese Student Assoc. College Against Cancer **College** Democrats **College Republicans** 

Corps of Cadets

Criminology Club

COT Culinary Student Team

Enviro Network **Environmental Action Community** Flute Choir Forest Graduates Gamer's Club (LAN) Good Health Whole Food Group Green Partv Interfraternity Council: Kappa Sigma Sigma Alpha Epsilon Sigma Chi Sigma Nu Sigma Phi Epsilon International Student Assoc. Japan Club Japanese Student Assoc. Kev Board Club Korean Student Assoc. Kyi-Yo Native American Student Assoc La Gente Unida Latin American Human Rights Network Linguistics Club Malaysian Student Association Management & Human Resources Student Group Missoula Footbag Alliance Mount of Olives Muslim Student Assoc. **Objectives** Club Order of Omega Panhellenic Council (Sororities): Alpha Phi Delta Gamma Kappa Alpha Theta Kappa Kappa Gamma Ranbu (Japanese Dance Assoc.) Society for Creative Anachronism South & Southeast Asian Cultural Org. Students for Choice Students for Peace & Justice Student New Party Students of Wilderness & Civilization Taiwanese Student Association Taiwanese Students for Economic & Social Justice WaYaWa W.E.E.L Wildlife Society **Religious Organizations Buddhist Club** Campus Crusade for Christ Catholic Campus Ministry Chi Alpha Christian Fellowship Gen 1 Hillel International Student Christian Fellowship

Intervarsity Christian Fellowship (IVSF)

LDSSA (Latter Day Saints Assoc.)

groups and contact people, please call the Student Involvement Office The Lion of Judah Fellowship Lutheran Student Fellowship Lutheran Student Movement New Hope Christian Fellowship Prayer Breakfast **Riptide Student Ministries** University Christian Fellowship Wesley Foundations

#### Young Life Sports/Outdoor/Recreation

#### **Organizations**

elections, use of the ASUM short-term loan fund, notary services, tutoring

services, reduced rates for summer garden plots, and participation in

student clubs, organizations, and services of approximately \$500,000

One of the primary functions of ASUM is the annual allocation to

collected through the student activity fee. These ASUM-sponsored groups represent a wide variety of academic, pre-professional, political,

Below you'll find a partial list of campus clubs and organizations. A

complete list of ASUM-sponsored clubs and organizations for your

participation is available at the ASUM office. For information on current

the ASUM Child Care Program, just to name a few.

spiritual and sports clubs, and UM student publications.

243.2005.

Alpine Ski Team Equestrian Team Environmental Action Community Freestyle Ski Team International Wildlife Film Festival Silvertip Skydiving Team Student Activist Videos for the Environment (SAVE) Student Garden Club Student Recreation Assoc Ultimate Frisbee Club UM Woodsmen's Team Volleyball Club Wildlife Society Women's Hockey

#### Sports Clubs

Baseball Club Betterside Women's Rugby Club Boxing Club Cycling Club Daigaku Judo Dojo Dodgeballclub Fencing Club Hang Gliding and Paragliding Club Hockey Club Men's and Women's Lacrosse Men's Hockey Men's Lacrosse Club Men's Rugby Mens's Soccer Mountain Bike Club Rodeo Club Rodeo Team Rugby (Men's Jesters) Rugby (Women's Betterside) Snowboard Club Swing Club Telemark Ski Club Triathalon Club UM Club Ultimate UM Peak. Pack and Paddle UM Taekwondo UM Ski Club Vallev Venom Water Polo Women's Crew Women's Hockey Woodsmen's Team Yoga Club

### All campus phone numbers begin with 406.243.

### I want to get INVOLVED. How do I do that?

ASUM Student Organizations	University Center 105	
Campus Recreation Opportunities	Fitness & Recreation Center	
Greek Life	University Center 211	
Residence Life	Turner 101	
Office of Student Involvement	University Center 211	
The Center For Leadership Development	University Center 209E	
Office for Civic Engagement	DHC 015	

### I need ACADEMIC ADVICE. Where do I go?

Academic Departments	various (see phone directory)	
General Education	Lommasson Center 269	
Multicultural counseling and advising	Lommasson Center 269	
Undergraduate Advising Center web page	www.umt.edu/ucoll	
TRIO Student Support Services	Lommasson Center 154	
Walk-In Advising	Lommasson Center 269	

### I need some ACADEMIC ASSISTANCE in my classes. Where can I turn?

Mathematics Lab	Math B3	5311
Students Tutoring Students	Lommasson Center 269	2835
TRIO Student Support Services Tutoring Program	Lommasson Center 154	. 5032
Writing Center	Social Sciencesgrowl@mso.umt.edu	2266

### I am low on MONEY. Where should I go?

Army ROTC Program	Schreiber 118	?
Financial Aid		
Job posting website	www.umt.edu/studentjobs/	
Scholarships	Financial Aid, Lommasson Center	3
Work Study	Financial Aid, Lommasson Center	1

### I think I know what I want to MAJOR in. How can I EXPLORE CAREERS to make sure?

Academic Departments	various (see phone directory)
Career Services	Lommasson Center 154
Internship Services	Lommasson Center 154
Office for Civic Engagement	DHC 015

#### What OTHER SUPPORT PROGRAMS are available at UM?

ASUM Daycare	University Center 119	2542
ASUM Legal Services	•	
Counseling and Psychological Services (CAPS)		
Disability Student Services		
Foreign Student & Scholar Services	Lommasson Center 219	2226
Native American Studies Peer Mentoring	NAS Building	5834
Non-traditional students (Phoenix)	University Center 205	4891
Student Assault Recovery Center	Curry Health Center	5244
Testing Services	Lommasson Center 154	6257

\*special thanks to Undergraduate Advising Center for providing information for this page

#### **Advising Terms**

Academic Advisor: A designated member of the University community who assists you with scheduling classes and making decisions about your academic future. You're assigned an academic advisor at Orientation.

Advising Number: A 6-digit number is assigned to you each semester in order to register by telephone or computer for your classes. You'll receive your advising number at your advising appointment. Only one advising number is assigned to you, and you must have it to register for classes. The number changes each semester.

**Catalog:** The Catalog is your "contract" with UM. It gives you important information about UM and its programs, policies, and regulations. The Catalog lists what courses you must take in order to earn a degree from UM. The Catalog is located online.

**Class Schedule:** This booklet is printed each semester and lists the courses offered in each department. It has information about when and where the class meets and who is scheduled to teach. You can access it online.

**CyberBear:** The University of Montana on-line registration system. The address is http://cyberbear.umt.edu

Four Bear: The four-year graduation plan. This is a contract between first-time freshmen and the University. For more information, see the Four-Bear Coordinator in University College, Lommasson Center (formerly the Lodge).

GERs: General Education Requirements. See page 5.

**Undeclared Major:** The "temporary major" for students who are investigating the major or majors they ultimately want to choose. Students are advised through the Undergraduate Advising Center.

Undergraduate Advising Center (UNC): UNC coordinates undergraduate academic advising and serves as a central academic advising information resource center for UM. UNC is the advising home for Undeclared and certain Pre-majors, Pre-Psychology, Pre-Communications, Pre-Elementary Education, and Pre-Nursing majors, freshmen in Business and non-degree students. UNC is located in the east end of the Lommasson Center.

#### Places at UM

**UC Food Court:** This is UM's contemporary style food court that provides a full line of cook-to-order foods. Payment is a-la-carte.

Field House: The Adams Event Center, where basketball games are played and concerts held, was formerly known as the Field House. You may still hear students referring to the Adams Center as the Field House.

**Emma B. Lommasson Center:** This is the building formerly known as the Lodge. It houses a variety of services for students.

Food Zoo: This is the all-you-can-eat venue in the Lommasson Center.

**Gallagher:** The Gallagher Business Building is home to the School of Business Administration. It's named after William and Rosemary Gallagher, donors to UM. You'll see Gallagher abbreviated as GBB.

**Griz Central:** Griz Central is on the second floor of the Lommasson Center. It's the place for students to find answers about policies of the Registrar, financial aid, and student loans. It's also the place to pay your student bills.

LA: The Liberal Arts Building. Many classes are held here, and the College of Arts & Sciences offices are here.

**University Hall (Main Hall):** The clock tower building is also referred to as University Hall (UH). It's home to the office of the President, Vice-Presidents and the Provost (Chief Academic Officer).

**UC:** The University Center, UM's student union building, is located on the east end of campus and is home to the Bookstore, Griz Card Center, a movie theater, student group offices, a computer lab, study lounges, a copy shop, a post office, and many retail and food venues.

#### **Academic Terms**

**Blue Book:** Many classes will require you to use a blue book for your exams. It's a blank booklet that you will write an essay in response to questions on the exam. You can buy a blue book at the Bookstore.

**Co-requisite/Pre-requisite:** Co-requisite courses require you to enroll in two courses during the same semester. Pre-requisites are courses that must be taken before enrolling in another course.

**Credit:** A unit of measurement listing the value of the course you're taking. Typically one credit hour=one hour in class per week. Example: A 3-credit class might meet on Monday, Wednesday and Friday from 10-11 a.m., or it may meet on Tuesday and Thursday from 9:40-11 a.m. There are exceptions, particularly with lab courses.

**Major:** The predominant course of study or curriculum that a student ultimately selects to study.

**Minor:** Your second course of study that requires less credits than a major. A common example might be a major in Business Administration with a minor in Communication Studies.

Credit/No Credit: The pass/not pass grade option has been changed to credit/no credit. Courses marked with a P in this class schedule will be graded CR (credit) or NCR (no credit). CR and NCR grades do not affect grade point averages. Courses taken to meet General Education Requirements must be taken for a traditional letter grade (A-F) regardless of governing catalog.

**Scantron:** This is a form that you'll use to take some exams. You must complete the form with a pencil. You'll have to purchase your own scantron at the Bookstore.

**Schedule/Bill:** The schedule/bill lists all the courses in which you're enrolled and a compilation of all fees. If you receive financial aid or scholarship money, those amounts will be reflected as a credit on your account. It is available online for viewing and payment.

**Syllabus:** Usually distributed the first week of class, the syllabus is a professor's plan of action for the class. It lists requirements including assigned readings or papers and gives schedules for the class.

**TA:** Teaching Assistant, a graduate student who assists a professor in grading papers or teaching a course.

**Transcript:** The compilation of your grades, credits, honors, etc., received through your college career. You can print free unofficial transcripts at Griz Central in the Lommasson Center or on-line at http:// cyberbear.umt. You can order an official transcript from the Registrar's Office for \$3.

#### **Other Terms**

Advocates: Volunteer campus leaders who serve as campus hosts for prospective students, alumni, and Orientation participants.

**ASUM:** The Associated Students of The University of Montana. This group is the UM student governing body. Officers and senate members are elected each spring semester. Their offices are located in the University Center.

**COT:** The College of Technology. The COT is an affiliate campus of UM and has two campuses located in Missoula. Students attending the COT may also live in the residence halls on this campus.

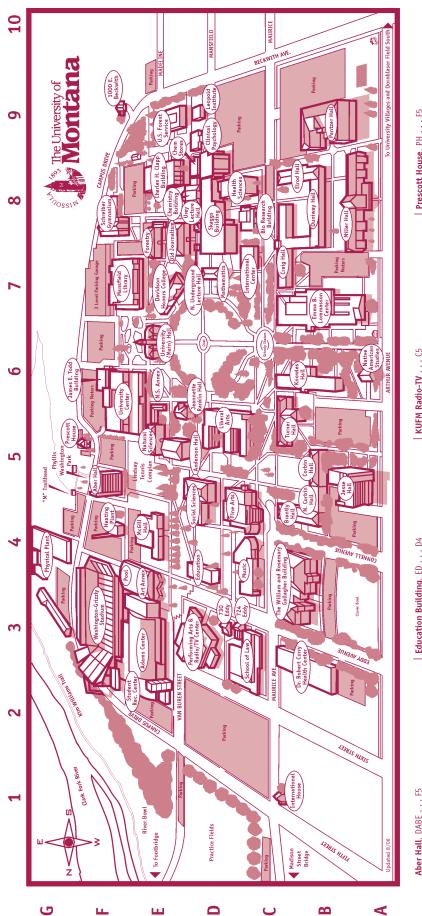
Grizzlies: The nickname for the UM's men's athletic teams.

*Kaimin:* Student newspaper published Tuesday-Friday during the academic year. It's free.

Lady Griz: The nickname for UM's women's athletic teams

**RA:** Resident Assistant, a selected and trained student who lives on and supervises a dorm floor in a residence hall.

**Recruitment:** The membership drive for sororities and fraternities. Recruitment usually occurs in the first few weeks of Fall semester and sometimes again in the spring.



Admissions & New Student Svs./Lommasson Ctr . . . B7 Center for Ethics/1000 E. Beckwith. . . F9 87 Charles H. Clapp Building, CHCB ... E9 Career Services/Lommasson Ctr . . . B7 **Clinical Psychology Center**, CPC...E9 **Continuing Education/Todd Bldg**...F6 Business Services/Lommasson Ctr . . . Dahlberg Arena/Adams Center . . . E3 Davidson Honors College, DHC . . . E7 Alumni Association/Brantly . . . C4/5 Curry Health Center, CUR . . . B/C2/3 Chemistry Building, CP . . . E8 **Bio Research Building**, ... C8 Duniway Hall, DDUN . . . B8/9 Brantly Hall, BRAN . . . C4/5 Craig Hall, DCRA . . . C7/8 Anderson Hall, AH . . . E5 Adams Center, AC . . . E3 Corbin Hall, COR . . . B5 Chem Stores, CS . . . E8 Aber Hall, DABE ... F5 . E4 Bookstore/UC . . . F6 Art Annex, AA

Gallagher Building, The William & Rosemary, GBB C3/4 Foreign Student & Scholar Svs./Lommasson Ctr . . . B7 Human Resource Services/Lommasson Ctr  $\ldots$  B7Emma B. Lommasson Center . . . A/B/C7 Harold C. Urey Lecture Hall, ULH . . . E8 Financial Aid/Lommasson Ctr . . . B7 Griz Central/Lommasson Ctr . . . B7 Curry Health Center, CUR . . . B2/3 Jeannette Rankin Hall, JRH . . . E6 ... C4/5 International Center, IC . . . C/D8 International House, INTH ... C1 Health Sciences, HS . . . C/D8/9 Education Building, ED . . . D4 Knowles Hall, DKNO ... B/C6 Old Journalism, JOUR . . . E8 Heating Plant, HEAT . . . F4 Foundation/Brantly Hall . . Elrod Hall, DELR . . . B/C9 Grizzly Pool, POOL . . . F4 Fine Arts, FA . . . C/D4/5 Jesse Hall, DJES ... A5 Forestry, FOR . . . E8

Pharmacy-Psychology/Skaggs Building, SB. . . D8 Performing Arts & RadioTV Center, PART . . . D/E2 N. Underground Lecture Hall, NULH . . . E8 .. A/B7 Native American Studies, NAS . . . A6 Main Hall (Univ. Hall), UH. . . E6/7 Lindsay Tennis Complex . . . E5 Lodge (Lommasson Center), EL ...Ε Montana Theatre/PARTV ... D3 Leopold Institute, LEOI . . . E9 KUFM Radio-TV . . . C5 Law School, LAW . . . C/D2/3 Pantzer Hall, DPAN . . . A/B9 Natural Sciences, NS . . . E5 Mathematics, MATH . . . D7 Miller Hall, DMIL . . . A8/9 North Corbin, NCOR . . . B5 Liberal Arts, LA... D5/6 Physical Plant, PP ... 64 Mansfield Library, MLIB . McGill Hall, MCG . . . E4 Music, MUS . . . C/D4 N.S. Annex, . . . E6

Work-Based Learning/Lommasson Ctr . . . B7 Washington-Grizzly Stadium, WGS . . F3/4 Printing & Graphics/Todd Building ... F6 University Relations/Brantly . . . C4/5 Student Recreation Center, FRC ... E2 ... E6/7 . C5/6 Radio-TV Dept./730 Eddy ... D3 Residence Life/Turner . . . C5/6 U.S. Forest Service, USFS . . . E9 University Theatre, UT . . . C/5 Urey Lecture Hall, ULH . . . E8 President's Office/Univ. Hall . University Center, UC . . . F6 Registrar/Lommasson Ctr . . Social Sciences, SS . . . D/E5 University Hall, UH . . . E6/7 Skaggs Building, SB . . . D8 Turner Hall, DTUR . . . C5/6 £۲ : Schreiber Gym, SG . . . F8 Tennis Courts, TC . . . E5 Riverbowl, RB . . . E1 Todd Building . . . F6 Prescott House, PH.



Missoula, MT 59812-2016



Questions? Enrollment Services 800.462.8636 or 406.243.6266 Check our website at admissions.umt.edu e-mail: admiss@umontana.edu