S-231 Engine Boss was revised in 2012 to allow students the opportunity to access content at their own pace, online.

Online content takes 6-8 hours to complete, so plan ahead. The instructor-led section of the course will consist of one eight-hour day, giving the student access to qualified ENGBs face-to-face.

**STEP ONE:** In order to access the online content, go to training.nwcg.gov/blended.html

**NEXT:** In order to access the online content, click the link at the bottom of the page:
training.nwcg.gov/courses/s231.html

**NWCG Online Training**

**BEFORE** you launch content, you’ll be asked to check your web browser and to verify Java and Flash Versions

**3**

**NWCG Online Training Information**

*Please read the following information before accessing NWCG online training:*

NWCG Online courses are developed for Internet Explorer 6.0 (or higher) and Windows based PCs. They are not compatible with:
- A.) MAC OS
- B.) Firefox Internet Browser
- C.) Mozilla Internet Browser
- D.) Google Chrome Browser

Student progress may not be tracked when an online course is attempted using one of the above browsers.

**Verify Java and Flash Versions**


Click for more troubleshooting information.

**Warning:**

In order to track student progress and record data to the learning management system, use the “exit” or “next” button in the content screen. Do not use the “x” in the top right corner of the IE browser.

**Click to acknowledge and proceed**
Once you’ve made it this far, you need to register as a student with US Fire Administration, associated with Homeland Security. When you register the * Domain, you’ll choose “NWCG” from the pull-down menu. Next, as you Create New Account, you’ll need to obtain a FEMA SID number. Please see the sidebar note that explains FEMA SID.

**FEMA SID:** In the near future, many courses will be hosted on FEMA sites with FEMA-approved content. Students will need to have a FEMA identification number to access content and receive credit.

Click on the blue link at the end of this arrow to get your FEMA ID

You’ll be taken to FEMA webpages to complete the request.
Click on to start the registration process. You need a FEMA SID. You’ll be asked for your name, email address, phone contact, birthday, and to answer three security questions that will allow you to access the system if your SID/password are lost.

Make sure you write down your FEMA SID at this time. You’ll be provided two emails: one with your FEMA SID and another with your temporary password.

NOTE: The FEMA SID is for all FEMA-based courses.

Center for Domestic Preparedness (CDP) [http://cdp.dhs.gov](http://cdp.dhs.gov)
Emergency Management Institute (EMI) [http://training.fema.gov/emi](http://training.fema.gov/emi)
National Fire Academy (NFA) [http://www.usfa.fema.gov/nfa/](http://www.usfa.fema.gov/nfa/)
National Training and Education Division (NTED) [https://www.firstrespondertraining.gov/content.do](https://www.firstrespondertraining.gov/content.do)

These links are for your future exploration after you finish S-231. To register for S-231, you’ll need to follow the next step below
Now that you have a FEMA SID, you'll need to register with the National Fire Academy, as they are the host site for S-230 and S-231. The Domain name is “NWCG” for federal wildland fire fighters or NWCG organizations. Please note the FEMA SID must be a ten-digit number. Therefore, the FEMA ID in our example, 555517, must be entered as 0000555517:

Once you've successfully registered with the U.S. Fire Administration, you'll advance to the following screen that provides you with your NFA User ID: and Password. WRITE THESE DOWN OR PRINT THE PAGE, AS NFA WILL NOT SEND YOU A CONFIRMATION EMAIL.

NEXT STEP: Click “OK” to advance to the NFA Online Sign-In Portal

You must wait one hour after registering with NFA Online before you can begin S-230 or S-231.
**Next Step:** Return to [https://nfa.plateau.com/learning/user/login.jsp](https://nfa.plateau.com/learning/user/login.jsp) and sign in with NFA User ID and temporary password:

You will be prompted to create a new password when you first log-in. Pay close attention to the password requirements.

Be sure to write your new password down and keep it for future log-ins.
After you create your new password, you’ll be taken to your NWCG Online Training Homepage. You’ll see an input bar where you can “Click to Browse Catalog.” Type in S-231 and hit <ENTER>.

Next, you will see this screen:

You are now ready to take **S-231 Engine Boss (Single Resource) (Q9003)** and you can launch the content by hovering over the course name as a hyperlink and below the title, a radio button will direct you to “Go to Content.”
FINAL ONLINE TRAINING TIPS:

- When you begin your coursework, pay attention to “Pop-Up Blocked” messages
  - “Trust” the site in your browser settings at your first available opportunity

- When you start a module, plan to finish it before closing as your progress may not be bookmarked with a module
  - You must take all modules sequentially prior to taking the exam
  - You may take the exam as many times as you need to pass with 70%

- **YOU MUST HAVE A FULLY-QUALIFIED ENGB AS A COURSE ADMINISTRATOR FROM YOUR HOME UNIT**
  - This is critical, as that person will be able to answer questions and provide guidance through the online process

**FINAL ACTION ITEM:**

- Print your certificate, keep it for your records, and email chrismjohnson@fs.fed.us a quick note to let me know you’ve completed the online portion.