Instructor Name: ________________________________________________________________

E-mail (Please expect all correspondence to take place by e-mail): _________________________

Mailing Address: ___________________________________________________________________

City: __________________ State: _____ Zip: ______ Phone: ________________________________

Title of proposed course: _____________________________________________________________

The proposed course should reflect content typically found in an academic environment. If you have any questions before submitting a full proposal, please contact the Program Committee.

Circle the session that you would like to teach:


Spring 2017 [Apr. 9 – May 19, 2018] – Deadline to submit proposal: Nov. 11, 2017


Our typical course runs for six weeks, one 90-minute class per week (if you want to propose a different schedule, explain and adjust accordingly). Please provide 1.) A brief synopsis and 2.) An OUTLINE with a couple of sentences per class of the six-class schedule you envision. Your synopsis need be neither a detailed account nor a firm commitment, but should allow the MOLLI Program committee to gain an appreciation of the general content, structure, and presentation style of the course you would like to offer.

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What kinds of readings or other course expectations for participation will recommended? (Please ensure that textbooks are in print and include title, author, and the suggested retail price – no used book prices, please.)

What supplies/services, if any, do you and/or your students expect to need for your course? What is the estimated cost? (Please provide the suggested retail cost of the supplies/services – no sale prices, please.) We do not accept receipts without prior approval.

Please Note: In an effort to reduce cost and waste, MOLLI no longer provides paper copies of class hands-outs beyond a syllabus during the first week. Any additional reading materials or hand-outs will be made available to students via our online platform. Exceptions will be made upon request from the student for those without computer access.

The average class size is around 45, although some classes may reach enrollment over 100. Justification must be provided for any requested cap on enrollment. Any cap must be approved by the program committee. Note: A minimum registration of 15 is required for a course to be offered.

Please Note: The Program Committee's policy is to provide a wide variety of courses each year. Therefore it is our common practice that no professor/instructor will teach more than one course per academic year and will not teach back-to-back classes.

Return completed form to: Karen Hendrickson – MOLLI Program Manager, karen.hendrickson@mso.umt.edu or Kate Jackson – Program Committee Chair, molliprogramcommittee@gmail.com
Or mail to: University of Montana - MOLLI, 32 Campus Drive; Missoula, MT 5981 attention: Karen Hendrickson
For more information, call 406.243.2905, fax 406.243.2047 or email karen.hendrickson@mso.umt.edu