Staff Senate Executive Committee Meeting
Report Submitted by: Judy Wellert
Date of Meeting: 9/28/16
Presiding Chair: Jennifer Zellmer-Cuaresma
Attendees: Jennifer Zellmer-Cuaresma, Maria Mangold, Andi Armstrong, Gloria Phillip, Jasmine Zink Laine, Judy Wellert, Kristine Csorosz

Brief Summary of Committee discussion and actions:
Kris reported that the Scholarship Committee is not planning to hold a Diploma Dash this year. They will work to increase donations and to find a major prize or two to raffle. Jasmine reported that the Strategic Planning Committee is working to form a statement of identity and values of the University, establish a unique academic portfolio, improve customer service, and expand investment in its "human capital." There will be small group forums so staff can share in the discussion of human capital, which is Jasmine’s primary focus. Perhaps exploring the "staff experience" would be a good focus for a MUSSA survey.

One sentence for Staff Senators regarding Committee’s actions and/or concerns:
There will be opportunities for staff to share their ideas for University investment in human capital.

Monthly Meeting of Staff Senate Leadership and Cabinet Members
Report Submitted by: Andi Armstrong
Date of Meeting: 09/21/16
Presiding Chair: Jennifer Zellmer-Cuaresma
Attendees: President’s Cabinet plus SS officers: Armstrong, Mangold, Phillip, Zellmer-Cuaresma and Wellert

• UM Minutes (All) Mangold—There will be a ceremony honoring Debra Earling as the first Native American head of Creative Writing. Phillip - Disability Services for Students is serving 1209 students and that the number is growing. Paula Short said that enrollment figures were in.
• Campus Sick Leave Announcements (Judy) Wellert—The goal is to get more people contributing to the sick leave fund and collaborate with faculty
    Mangold—You have to have 40 hours of sick leave donated to be eligible to draw from the sick leave pool
    Mario—Maybe we can name the department rather than the person in ForUM requests for sick leave donations
    Reid—Will talk to HRS about sending out the sick leave request emails
• Customer Service Initiative – Monthly Awards (Gloria) Phillip—I have a lot of questions about the Customer Service Initiative; it sounds very similar to the Staff Senate Kudos program
    Mario—We’re still working out the details; criteria for the award will be broad; likely it will be an online submission process
    Riley—Hopefully this will be a compliment to Kudos
France—It’s not fair to consider employees whose jobs are to enforce policies. France opined that distributing this award to one person in a department could cause “low morale.”

- “Can the Cats” Campaign (Judy) Wellert—Staff Senate will be stating facts about the food bank in some videos promoting Can the Cats soon instead of issuing challenges
- Financial Certificate (Andi) Armstrong—Gave a brief update on the success of the Financial Development Certificate that she worked on; Registration is up to 100 participants in each new course; the certificate will give staff tangible skills and may improve employee retention morale; the Staff Senate Professional Development Committee wants to work on a leadership certificate modeled after Adrianne Donald’s LeadershipU program next
  Whittenburg—Judy Fredenberg is working on a grants administration program; Armstrong will connect with her
- Coordinating Staff Professional Development on Campus (Jen) Zellmer-Cuaresma—MSU has two full-time staff devoted to professional development; I would like to see a consistent approach to career ladders across campus
  Mangold—Which units on campus could serve as models for this?
  Edmond—You should define the differences between professional development and training
  Zellmer-Cuaresma—Should professional development be managed at the department or institutional level? MSU has a budget of $50,000 a year for professional development; UM has a yearly budget of $5,000. The conversation is starting next week to expand and develop staff professional development at UM and find ways to coordinate efforts.
  Michael Reid’s stated UM Human Resources does not have the resources to bolster up professional development.
- UM App Follow-up (Maria) Mangold—How do we get more staff and faculty to use the app?
- New Business - Zellmer-Cuaresma—Please help promote the Research and Creative Scholarship Fund; consider placing a link on your own departments’ website if you have an area for financial resources.

Shared Governance
Report Submitted by: Judy Wellert
Date of Meeting: 09-28-16
Presiding Chair: Jennifer Zellmer-Cuaresma
Attendees: Camie Foos, Maria Mangold, John DeBoer, Chase Greenfield, Sam Forstag, Mary-Ann Bowman, Judy Wellert, Jennifer Zellmer-Cuaresma

Brief Summary of Committee discussion and actions:
  University committees need volunteers. ASUM had trouble getting committee members of the Research and Creative Scholarship Fund Committee approved in a timely manner. Maria expressed the need to get an electronic “Major Change Form.” DegreeWorks is now available on Cyberbear. It would be interesting to know if holding earlier registration for the Spring Semester results in greater student retention. Advising is typically evaluated within departments. A standard is needed for advising assignments. How do other campuses evaluate advising? ASUM will ask OSS to present to ASUM on survey results. Advising-on-the-Go? The UM Catalog is unwieldy with too much information.
Diversity Advisory Council
Report Submitted by: Ken Thompson
Date of Meeting: 09-13-16
Presiding Chair: Wilena Old Person
Attendees: Numerous

Brief Summary of Committee discussion and actions:
- Discussion of last year's projects and participation by the committee, budget, Provost Search and action items for current year.

One sentence for Staff Senators regarding Committee's actions and/or concerns:
- Committee is working to make diversity integral to the Provost search, and also working on action items for the current school year.

University Budget Committee
Report Submitted by: Gloria Phillip
Date of Meeting: September 22, 2016
Presiding Chair: Michael Reid

Brief Summary of Committee discussion and actions:
- The committee was charged to evaluate the university's budget in terms of strategic priorities in line with the university's mission and OCHE guidelines and to make this process transparent back to the departments and other stakeholders. In the FY 17 status report, Michael Reid stated that $600,000 in revenue dollars was short for Fall semester. Reid talked of the budget model and methodology the committee would use such as IPEDS data and comparison with peer universities and other aspirational peer universities in order make recommendations to meet long term budget challenges. Eleven reports were put in Box for the committee to study before the next meeting.

One sentence for Staff Senators regarding Committee's actions and/or concerns:
- The committee will evaluate tuition and fees and all fund groups (general, designated, auxiliary and plant) will be compared with their peer institutions instead of just the general fund.

Provost Search Committee
Report Submitted by: Stephanie Domitrovich
Date of Meeting: 9/22/2016
Presiding Chair: Mike Reid
Attendees: Open Forum, various members from the committee and from campus.

Brief Summary of Committee discussion and actions:
   The committee was/is hoping to gain information from the campus community about what things are important to UM during this search. There was discussion surrounding a number of areas that are relevant to Provost duties. HR divulged that at that time there were 20-25 applicants for the position and the committee chair released the tentative timeline of offering a qualified candidate the position before the winter break.

One sentence for Staff Senators regarding Committee's actions and/or concerns:
   If staff would like to contribute to the discussion there are avenues to submit input in writing.

These Committees did not meet:

Friends of Muslim Subcommittee
Committee on Campus and Facilities
Service Learning Advisory Board