May Meeting Minutes
May 9, 2012
10:00-12:00 UC 326-327

10:00 – 10:15 As a prelude to the regular meeting, food and beverages were provided for all in attendance to honor and celebrate this year’s five (5) Staff Senate scholarship winners. Three (3) were in attendance: Sarah Hogue, Cassandra O’Leary, and Janay Whisman (Karl’s mother) along with guests. The other two scholarship recipients are Meghan Minnick and Tyler Davis. Arlene Walker-Andrews, Associate Provost for Undergraduate Education and Special Assistant to the President for Accreditation, was in attendance and offered her congratulatory remarks to the scholarship winners. Each was presented an envelope of gift cards and certificates by President Laurie Fisher. Administrative Associate Judy Wellert took photos of the recipients.

Welcome & call to order: President Laurie Fisher called the meeting to order at 10:15 a.m.

Roll call: Carol Bates


Excused: Beki Hartman, Heather Hibbard, Slade Johnson

Absent: Natalie Hiller-Claridge, Sharon Laramie, Roberta Mistrick, Gregg Potter

Approval of April minutes: President Fisher presented the minutes of the April 11, 2012 meeting. Motioned to approve, seconded, motion carried.


New Business

Spring Raffle Update: Senator Coon thanked everyone for their assistance in selling raffle tickets. A total of $848.00 was raised and will be used to raise visibility. Three staff members won the prizes, which totaled approximately $3,000.00 in donations. Senators were encouraged to utilize the services of those businesses that donated prizes. It was also suggested that we keep track of “in-kind” donations for future reference.
Vice President Samson reported that staff members and various campus departments also donate to the scholarship fund.

**Newsletter Update:** Senator Rayfield presented a draft and overview of the upcoming SS Newsletter. She was hoping to have the newsletter out to campus the following week.

**Movie Night:** Scheduling a movie night in the UC Theatre for UM staff and their families is in the works. Possible dates are June 15th or 22nd. Senator Coon is still working on the possibility of SS providing concessions. She distributed a copy of possible movies. Senators voted for a showing of “The Lorax”

**Communication Studies Students’ Project:** President Fisher shared the results of a meeting the Executive Officers had with the Communication Studies students regarding the workshop they did with the Senate during the April meeting. Discussion ensued: 1) what do we want people to know about SS; 2) branding / marketing ideas and the use of general fund money; 3) visibility; 4) selling t-shirts; 5) Heart of the Grizzly logo. Senator Yedinak suggested bringing marketing people in to help with branding and understanding what it is before making any decisions. *This was suggested as a possible retreat topic.*

Thanks to Senator Curry for arranging the COMM student project.

**Election Results:** Senator Curry gave a report on the elections results: Technical – Shane Heivly; COT – Alissa McGregor; Clerical – Maggie Linder; Service – Kathie Tattory, Kris Csorosz, Kennden Culp & Gregg Potter; Crafts – (because there was a tie in the Service category and there was no write-in for the Crafts category, one of the Service representatives will be asked to serve in the Crafts category; Professional – Carol Bates, Jay Bruns, Natalie Hiller-Claridge, Jaylene Naylor, Kathleen O’Leary, Jimmy Stevens, Maureen Ward, and one write-in candidate who has yet to declare his/her candidacy.

Motioned to accept election results, seconded, motion carried.

**Officer Elections:** New SS officers will be elected during the June meeting.

**Committee Vacancies:** There are a variety of committee vacancies coming up with several senators outgoing after the June meeting. Discussion ensued regarding the need for committee work to be reported on the form found on the SS website; letting Judy know when meetings are coming up; and the need for documented history of committee work so new committee members are not always “re-inventing the wheel.”

President Fisher encouraged all senators to take a leadership role. She will put together a committee list with descriptions and send to all current and new senators prior to the June meeting.

**Ongoing Business (Miscellaneous)**
Administrative Associate Wellert requested that she be notified of any staff promotions, certifications, publications, trainings, etc. so she can submit those announcements to the Missoulian and post them on the SS Website.

Senator Harris encouraged every senator to complete the CIO (Chief Information Officer) survey sent to the campus community by President Engstrom and submit by Friday. He is on the committee drafting the job description and much of their decision-making is based on survey results.

Senator Curry reported on the Mansfield Center Director search committee. The two candidates brought to campus were unacceptable so the search committee has recommended that the search be extended and the makeup of the search committee be changed to include more Asian members.

Senator Singleton reported the last Performance Review workshop is tomorrow. She also asked for feedback on the Employee Recognition ceremony held April 20th as the planning committee is meeting soon and wants to review possible changes for next year.

Senator Maier invited interested participants to the on-campus meeting of Weight Watchers.

Committee Reports:
University Council – Vice President Samson gave a brief report on the two speakers from the May 1st meeting. Tyler Trevor from OCHE talked about the BOR Strategic Plan. She passed around a copy of the plan which can also be viewed on their website.

Rick Curtis, Curry Health Center, reported on changes to the student health insurance. There has been a 26% increase in claims and decreased enrollment in the plan costing CHC a lot of money. Beginning autumn 2012, students will need seven (7) credits as opposed to the previous four (4) to elect insurance. Students over age 40 will see an increase of $936.00 in their premium (about 9% of the student population is over age 40), increasing their cost to $1788.00 a semester. Students under age 40 will see an increase of $105.00 bringing their cost to $955.00 a semester. Premiums at UM are still 35% lower than the market price.

Outgoing Senators: President Fisher recognized the following outgoing senators and presented each with a certificate: Chelsea Rayfield, Sandi Robinson (retiring), Ann Weiler, Lanell Curry, Tammy Yedinak, Allison Squires (relocating to Great Falls) and herself. Fisher is no longer eligible to be on SS with her recent promotion as Associate Director of Career Services. Other outgoing Staff Senators who were not present include Beki Hartmann and Roberta Mistrick.
Meeting adjourned.

Next meeting: June 13, 2012