CALL FOR APPLICATIONS
OPEN POSITION: ASUM SUSTAINABILITY COORDINATOR

**Position Description:** The ASUM Sustainability Coordinator is responsible for promoting, developing, and implementing sustainability initiatives and activities at The University of Montana in collaboration with other UM sustainability staff. The Sustainability Coordinator will work with both students and members of the campus community and serve as a liaison between these two groups. The Sustainability Coordinator will be responsible for initiating educational outreach campaigns aimed at generating student involvement in the University’s sustainability efforts. The Sustainability Coordinator must be a current graduate student at the University of Montana.

**Responsibilities**

**Student Engagement**
- Co-supervise the Eco Reps (student sustainability educators) with the climate change studies coordinator
- Student interns: supervise and support students receiving academic credit for sustainability internships
- ASUM sustainability board: in coordination with board chair, hold weekly meetings and guide involvement of board members in sustainability projects

**Campus Outreach**
- Earth Week & Campus Sustainability Day: plan, coordinate, and support events and activities; conduct outreach and media related to these events
- Greening UM & ASUM Sustainability Center website: update as needed
- Sustainability Report Card: work with the Director of Sustainability on writing, design, and editing of end-of-year report card and share with the campus community
- Climate Action Plan: support and collaborate with the Director of Sustainability to facilitate appropriate “next steps” related to large-scale renewable energy projects that bring UM closer to its 2020 carbon neutrality goal

**KREL (Kless Revolving Energy Loan Fund)**
- Outreach: share proposal deadlines and past and current projects with the campus community
- Management of proposal solicitation, review, voting processes
- Oversee student research and development of proposals

**ASUM Responsibilities**
- ASUM Community Garden: communicate with Garden City Harvest and advocate on behalf of the garden during budgeting process and during end-of-semester reports to senate
- Develop agency budget for senate approval (for garden & sustainability center)
- Present and report to ASUM senate on a semesterly basis

**Compensation:** Beginning in August 2014, the ASUM Sustainability Coordinator will be paid $13/hr to work 15-20 hours per week, depending on student sustainability fee revenue. S/he will work for the 2014/15 academic year and is supervised by the ASUM President. Benefits include a $4200 scholarship to be applied to the coordinator’s tuition. The current coordinator will be available in May to introduce the incoming coordinator to the position and responsibilities.

**To Apply:** Please submit a résumé and cover letter to asum.sustain@mso.umt.edu by Friday, May 16, 2014. Please contact Eva Rocke, ASUM Sustainability Coordinator, with questions at the same address.