



Recording Service  
School of Music  
The University of Montana  
Recording Request Form

For office use only:

Payment Date: \_\_\_\_\_

Rec'd by: \_\_\_\_\_

Check/cash – Circle one

Name on check: \_\_\_\_\_

Check #: \_\_\_\_\_

Please complete and sign this form, attach payment, and leave it in School of Music's mailbox.

UDRP \$20

Student Recital \$40

Duplicate CDs - \$5 each

Audition Tape – estimates available upon request by e-mailing [recording@umontana.edu](mailto:recording@umontana.edu)

Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Signature: \_\_\_\_\_

Make checks payable to "The University of Montana" and write "Recording Service" in the notes.

Checks will be cashed upon delivery of the completed CD.

Requests must be made a week before the event.

Scheduling of your recording will be confirmed by email or phone.